Rheumatology 2015 28-30 April | Manchester, UK

Joining instructions and information for delegates

Thank you for registering to attend Rheumatology 2015. We hope that the following information will help you to enjoy the conference and answer any questions you may have. We look forward to greeting you at the event.

Venue

Rheumatology 2015 will be held at the **Manchester Central, Windmill Street, Manchester M2 3GX** (please click for a map). Onsite facilities at Manchester Central include a cash point and a cloakroom. It is worth noting there are no alternative café or refreshment facilities onsite other than what will be provided by the venue catering team.

Accessibility

Manchester Central is fully accessible for all customers, with accessible toilets, lifts and entrances in all areas. They welcome assistance dogs and have Induction Loop facilities in Exchange Auditorium and Central and Charter Foyers. Manchester Central has lots of room for wheelchairs and also obtains some self-propelled wheelchairs available for use within the venue. To enquire, contact the First Aid department on +44 (0)161 834 2700 ext. 2211. *For the full guide on special access at Manchester Central <u>click here</u>*

Smoking policy

All meeting facilities at Manchester Central are non-smoking areas.

Lost property

Manchester Central keeps lost property for two months. If you have lost something at Manchester Central, call 0161 834 2700. Please note that neither BSR nor the venue can accept liability for loss or damage to personal items. Please keep your belongings with you at all times or use the cloakroom provided.

Medical emergencies

In the event of a medical emergency, please notify a member of security or any member of venue or event staff for assistance.

Cloak Room

There will be a cloakroom available free of charge for coats and luggage. This will be located at the main foyer as you enter Manchester Central.

Getting there

Public transport

Manchester Central is a 20 minute walk from Piccadilly Station or just five minutes by taxi. Alternatively, catch a connecting train to Oxford Road Station - just five minutes from Manchester Central on foot. <u>Click here for travel information</u>.

Car parking

For parking, Manchester Central's on-site NCP car park is open 24 hours and the most convenient option. If using a satellite navigation system - please follow the postcode M2 3GX.

Registration

Please make sure you collect your conference badge from the registration desk (we apologise that at busy times you may need to queue). For your convenience, registration will be open on Monday before the conference begins.

The registration desk will be open at the following times:

Monday 27 April (pre-conference):	16:00 - 20:00
Tuesday 28 April:	7:30 - 18:00
Wednesday 29 April:	6:50 - 18:00
Thursday 30 May:	7:45 – 16:00

Please wear your badge so it can be easily seen at all times. You will need it to be admitted to the sessions, exhibits and social events. If you lose your badge, please tell our registration staff immediately.

Badge scanning – we will be scanning badges at the registration desk when they are first collected by delegates and at the Charter Foyer entrance on arrival each day. Please be sure to look out for the events team at the entrance to get your badge scanned each day for your CPD points.

Exhibition

The exhibition will be in Central Hall 1 at Manchester Central:

Tuesday 28 April	8:30 - 16:45
Wednesday 29 April	8:30 - 16:30

Thursday 30 May

8:00 - 14:15

Poster desk

The poster desk will be located in the Charter Foyer as you enter the building.

Monday 27 April	16.00 - 20.00
Tuesday 28 April	7.30 - 18.00
Wednesday 29 April	7.00 - 18.00
Thursday 30 May	8.00 - 16.30

Programme

The programme is on the <u>Rheumatology 2015 web pages</u>. Please note that this is subject to alterations and while we make every effort to accommodate everyone, spaces may be limited in certain sessions and we cannot guarantee access. By indicating which sessions you are interested in when you register, you will help us to work out expected delegate numbers and plan session rooms appropriately.

Posters

Poster tours will take place during the coffee breaks each morning and will include the following topics:

Tuesday	Wednesday	Thursday
Rheumatoid arthritis	BHPR	Pediatrics
Case Reports	Spondyloarthropathies	Vasculitis
Primary Care		Scleroderma

Spaces on the poster tours are limited, so please sign up for the tour of your choice in the registration foyer each morning.

Innovation Theatre sessions

The Innovation Theatre, based within the Central Hall, will offer concise 20 or 40 minute sessions hosted by our exhibitors. Sessions are free to all registered delegates, subject to capacity. <u>Details of the sessions are on the website</u>.

Please be reminded that the programme is subject to change at this stage. We recommend that you keep checking the website to plan your attendance at the conference.

Networking and social events

Presidents' reception - Tuesday 28 April 2015, 7.45pm at Manchester Art Gallery

The Presidents' Reception is free to attend for all delegates as guests of Professor Simon Bowman, President of BSR and Dr. Michael Backhouse, President of BHPR and will include the presentation of the Honorary Fellowships as well as a selection of celebratory drinks and canapés.

Conference dinner – Wednesday 29 April, 7.30pm at Old Trafford, home to Manchester United F.C

This year's conference dinner offers you a unique opportunity to experience one of Manchester's most popular iconic tourist attractions, Old Trafford, home to Manchester United F.C.

Reminder - the conference dinner is for those who have purchased a ticket only and you will be asked to present this on arrival. The Guided stadium tour is also for ticket holders only and will take place 1 hour prior to the conference dinner.

Accessibility – Both the Art Gallery and Old Trafford are wheelchair friendly and are equipped for any accessibility needs. If you would like to discuss this before attending then feel to contact the BSR Events team via <u>events@rheuamtology.org.uk</u> to ensure you are happy with what is in place to make it an enjoyable visit. Please note the guided stadium tour is not suitable for those with special accessibility requirements.

As well as catching up with colleagues and friends in the coffee and lunch breaks and on Tuesday evening, join the conference Twitter conversation: **@RheumatologyUK** #Rheum2015

Dress code

The dress code for the event is business casual. We recommend you bring a jumper or jacket as temperatures in the meeting rooms may vary.

IT facilities

Wi-Fi will be available throughout the venue during the event. We will provide an area in the Central Hall for plugging in chargers when your electronics need a boost.

Rheumatology 2015 App

We are delighted to see the return of our new and improved conference app. Don't forget to download yours at the app store by searching for **BSR**.Once downloaded you can then select '*Rheumatology 2015*' from the list of events within the BSR app.

The Rheumatology 2015 app features an interactive venue plan and will provide the most up-to-date information regarding all sessions, speakers, abstracts and the exhibition. Polling during main sessions will also be done via the conference app so we encourage you to download it to ensure you can be included. Should you need any assistance downloading the app or have any queries using it then please visit the general enquiries desk in the Central Foyer.

Catering

Details of catering times will be included in your conference programme. If you have any dietary requirements, please make sure you inform the event staff well in advance, either during registration or by e-mailing events@rheumatology.org.uk by 1st April for Kosher requirements and 5th April for non-Kosher requirements.

Certificates of attendance

CPD certificates will be sent out electronically the week after the conference to all those who attended.

Mobile phones and electronics

As a courtesy to other attendees, we ask you to switch all your electronics to silent mode within the exhibition and sessions. Phone conversations are not permitted during sessions.

Photography and videotaping

Please note that we will have photographers at the conference. By registering to attend Rheumatology 2015 you agree that BSR (and BHPR) may use and distribute (now and in the future) your image or voice in photographs or video recordings. You may not record or reproduce any of the sessions at Rheumatology 2015 without the prior permission of BSR and the relevant speaker(s).

Accommodation

Visit Manchester is the official accommodation provider for the Rheumatology 2015 and we have secured rooms at a selection of hotels across the city at specially negotiated delegate rates. Negotiated delegate rates and rooms will be held up to 31st March 2015 for delegates, so remember to book early. If you require accommodation beyond this date or you have any queries about the website, please contact <u>Visit Manchester</u> by phone +44 (0)871 222 8223 or email <u>touristinformation@visitmanchester.com</u>.

Contacts

To contact the BSR events team, please e-mail events@rheumatology.org.uk or call 02078 420900.