



CGA Engineering Conf & Integrity Summit 2016
April 3-5 2016

General
Contractor:

CAN-WEST DISPLAY SERVICES LTD.
4646 Frances St. Burnaby BC V5C 2R8
Ph. 604-434-4433
Fx. 604-608-5655
E-mail tony@canwestdisplay.com
www.canwestdisplay.com

Location:

Sheraton Wall Centre Hotel
1088 Burrard St.
Vancouver BC
V6Z 2R9

Exhibitor Move-In:

April 3 2016 2pm

Exhibit Dates:

April 3-5 2016

Exhibitor Move-Out:

April 5 2016 2:30pm

In Your Booth :

-8' high backwall drapes
-3' high sidewall drapes
-1-6' x 2' skirted table
-2 chairs
-Waste Basket
-1 Standard power outlet (PSAV)

Carpet:

Standard Hotel Carpet

Discount Price Deadline:

To receive discount rates, please fill out enclosed order forms. Payment must be received by March 21 2016 to qualify for discount pricing.

Advance Warehouse:

#14-12800 Bathgate Way
Richmond BC
V6V 1Z4

**STOPS
EATS
SHOWS**



Can-West Display Services Ltd.
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Summary Page

Show: CGA Engineering Conf & Integrity Summit 2016
Date: April 3-5 2016

Orders must be received by March 21 2016 with full payment to qualify for discount pricing. Orders received after March 21 2016 will be charged the Standard Show Rate. We reserve the right to adjust totals that are calculated incorrectly. All cancelled orders must be received, by us, in writing, at least 7 days prior to show opening to qualify for a refund.

Page	Item	Code	Disc. Rate	Show Rate	Units	Total
Rental		CO				
Octanorm		OC				
Drayage		MH				
Signage		SG				
Electrical		EL				
Labour		LB				
Misc. Order Form		MO				
Booth Cleaning		BC				

By signing this form, you agree to be bound by all terms and conditions of our payment policies. We will use this authorization to bill for all items ordered by you, your show site representative or (EAC) exhibitor appointed contractor for items ordered on this sheet or any additional show site orders or costs. These costs may include, but not limited to, material handling, labour, power, rentals, cartage or storage. I understand that I am ultimately responsible for payment of all charges and agree to be bound by the payment policies described on this form and the order forms included. I understand that the total amount of charges to my credit card are subject to final verification by Can-West Display Services Ltd. at the conclusion of the event noted on this page. If you are using any services provided by Can-West Display Services Ltd., this form must be completed, signed and returned. We reserve the right to adjust orders that are calculated incorrectly. **Once signed, this page will become the original receipt that should be used for reimbursements.**

Total	
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GST Reg. # 868185455RT0001

Discount Order Deadline is March 21 2016

Cardholder Name:
Signature:
Exhibiting Company:

Company:
Contact: Booth:
Street Address:
City Prov./State Postal/Zip
Tel Fax

Visa MC AMEX Sec #

Card Number

Card Expiry

Sub-Total	
GST 5%	
PST 7%	
Total	



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Drayage Order Form

Show: CGA Engineering Conf & Integrity Summit 2016
Date: April 3-5 2016

Material Handling Form & Invoice

Rates	Discount Deadline Date:
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Per CWT. \$75.00 per 100 lbs.	-Minimum Charge \$150.00 -Unmarked freight will rated at 30lbs. per cubic foot -When calculating weight, round up to the nearest 100 lbs. 741 lbs = 800 lbs. -Shipments arriving at different times, with different carriers or more than one waybill, will not be consolidated.
Special Handling \$95.00 per 100 lbs.	

No. of Pieces	Description (Crates, Boxes, Skids)	Total weight	Rate (min 200lbs charge)	Pre-Tax Total

Material Handling includes the following:
 -Receiving your shipment up to 21 days prior to event and delivering your shipment to the facility or:
 -Receiving and delivering the shipment from the unloading area to your booth in the facility.
 -Removing any empty crates to a designated storage area.
 -Returning your crates at the close of the show.
 -Loading your crates onto your outbound carrier.
 -All shipments are calculated separately. Shipments received at different times will not be consolidated.
Note: Material Handling does not include making arrangements for or incurring any costs for shipping or storage of goods at the close of the show.
Advance warehouse receiving deadline : March 30 2016

An advance warehouse will be available to receive and store freight up to 21 days prior to the show opening date .
It is assumed that anyone using the advance warehouse is ordering the material handling services and is liable to Can-West Display for payment at the above rates.
We reserve the right to re-calculate payment based on customer waybills.

Inbound Carrier:	Outbound Carrier:
To Show Site or Advance: (circle one)	Date to Arrive:

Exhibitor Information

Company:		
Contact:	Booth:	
Street Address:		
City	Prov./State	Postal/Zip
Tel	Fax	

Enter Total on Summary page in this package.

Rate Adjustment (office only)	
Sub-Total	



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Drayage Order Form

Show: CGA Engineering Conf & Integrity Summit 2016
Date: April 3-5 2016

Advance Receiving for shipments

Fax completed materials handling form with payment method to Can-West Display Services Ltd.

604-608-5655

Address shipment to: Can-West Display

CGA Engineering Conf & Integrity Summit 2016 c/o (Exhibitor Name & Booth #)
#14-12800 Bathgate Way
Richmond BC V6V 1Z4

It is important to address shipment as shown. Please remove any old labels.
All shipping, cartage and brokerage costs are the responsibility of the Exhibitor.
Collect shipments will not be accepted. Shipments must have bill of lading or weight ticket

Date your shipment is to arrive at the warehouse: _____

Direct to Show-Site shipments (Move-In Day Only April 3 after 2pm only)

Fax completed materials handling form with payment method to Can-West Display Services Ltd.

604-608-5655

Address shipment to:

Show 2015 c/o (Exhibitor Name & Booth Number)
c/o Can-West Display Services Ltd. \Sheraton Wall Centre Hotel
1088 Burrard St.
Vancouver BC V6Z 2R9

It is important to address shipment as shown. Please remove any old labels.
All shipping, cartage and brokerage costs are the responsibility of the Exhibitor.
Collect shipments will not be accepted. Shipments must have bill of lading or weight ticket

Date your shipment is to arrive at the warehouse: _____

Terms and Liability

-Can-West Display Services Ltd. will not be responsible for shipments after they have been delivered to the booth or before they are picked up after show close.

-Can-West Display will not be responsible for damage to unwrapped or improperly packed materials.

-Can-West Display will not be held responsible for any lost profits or revenues, actual or potential, that may or may not be realized due to loss, damage or delay of shipments.

-Any shipments left at the end of the move-out period will be forced onto "Our" trucks at the exhibitors own expense. Forced freight rates will apply.

-Can-West Display will not be responsible for any freight it has not been paid to handle.

-It will be assumed that any exhibitor using the advance warehouse understands and accepts these terms and requires material handling services.

Please Note: Early deliveries to the Venue are not allowed and will be turned away.



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Drayage Order Form

Show: CGA Engineering Conf & Integrity Summit 2016
Date: April 3-5 2016

Outbound Material Handling Form & Invoice

Outbound Rates

Discount Deadline Date: March 21 2016

In accordance with facility rules, all freight must be removed at show close. We understand that show closings are not always convenient times to arrange for shipping. We will transfer your goods back to our warehouse for pick-up the next business day at the rates posted below. Rates will be based on incoming weight. Please note that any freight left behind, will be forced to our facility at the rates posted below + 60%. Can-West Display will not contact your carrier on your behalf or fill out waybills/BOL's. Can-West Display reserves the right to change carriers if the exhibitors carrier doesn't pick-up with-in 4 hours of show close.

All Weight	\$45.00 per 100 lbs.	-Minimum Charge \$150.00 -Unmarked freight will rated at 28 lbs. per cubic foot -When calculating weight, round up to the nearest 100 lbs. 741 lbs = 800 lbs.
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All Cancelled orders must be sent to us at least 1 week prior to show opening, in writing, in order to qualify for a refund.

Pick-Up Information:
 Can-West Display
 #14-12800 Bathgate Way
 Richmond BC V6V 1Z4

This service can only be used in conjunction with the inbound material handling agreement.

Outbound Carrier:
Date Shipped:

Exhibitor Information

Rate Adjustment (office only)	
Inbound Drayage	
Outbound Drayage	
Post Deadline 15%	
Total	

Enter Total on Summary page in this package.

Rush!

Exhibition Material

From:

To: C/O Can-West Display Services Ltd.
#14-12800 Bathgate Way Richmond BC V6V 1Z4

Show Name

Show Date

Exhibiting Company

Booth #

Can-West Display Services

Carrier: _____

Number of Pieces: _____

Date Shipped: _____

Rush!

Exhibition Material

From:

To: C/O Can-West Display Services Ltd.
#14-12800 Bathgate Way Richmond BC V6V 1Z4

Show Name

Show Date

Exhibiting Company

Booth #

Can-West Display Services

Carrier: _____

Number of Pieces: _____








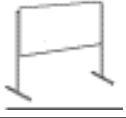










Date Shipped: _____



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Rental Order Form

Show: CGA Engineering Conf & Integrity Summit 2016
Date: April 3-5 2016

Codes in Brackets		Disc.	Show			Disc.	Show
	Arm Chair (CO101)	\$45.00	\$55.00		30 x 30 x 30 Chrome White Plexi top table	\$75.00	\$95.00
	Folding Chair (CO102)	\$15.00	\$19.00		Hydraulic Cruiser 30"-42" Black Top	\$95.00	\$119.00
	Stool w/backrest	\$55.00	\$72.00		Skirted Tables: 8' x 2' (CO308) 6' x 2' (CO306) 4' x 2' (CO304) Undecorated(CO302)	\$80.00 \$60.00 \$55.00 \$40.00	\$95.00 \$84.00 \$65.00 \$50.00
	Lit. Racks Accordion Chrome	\$35.00 \$55.00	\$49.00 \$69.00			Poster boards: 4' x 8' (CO208)	\$110.00
	Sign Holder (22" x 28") (CO106)	\$38.00	\$52.00		Pedestal Table 30"D 30" H (CO309) 42" H (CO310)	\$45.00 \$56.00	\$59.00 \$71.00
	Waste Basket (CO107)	\$15.00	\$21.00		Pop-up Display (Blue, Black, Grey) (CO400)	\$500.00	\$625.00
	Counter 1m x 1/2m x 1m (CO108)	\$140.00	\$160.00		Light Stand (power not-included) (CO205)	\$45.00	\$65.00
	Bar Fridge 1m x 1/2m x 1m (BF110)	\$100.00	\$130.00		Ballot Box (CO206)	\$29.00	\$38.00
	Easel (AV502)	\$24.00	\$32.00		Counter High Skirted Tables 42" High	Add \$20.00 To Above pricing	Add \$24.00 To Above pricing

Enter Total on Summary page in this package.

Sub-Total	
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Note: Please review carefully as some items may not be available on-site.



Can-West Display Services Ltd.
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Furniture Order Form

Show: CGA Engineering Conf & Integrity Summit 2016
Date: April 3-5 2016

Codes in Brackets		Disc.	Show			Disc.	Show
	Ladderback Stool-Black (BS-16)	\$48.00	\$62.00		Toronto Sofa -White -Black (SS-15)	\$280.00	\$380.00
	Equino Stool -White -Black (BS-4)	\$54.00	\$69.00		Toronto Loveseat -White -Black (SS-16)	\$210.00	\$270.00
	Pitt Bar Stool -White -Black (BS-8)	\$54.00	\$69.00		Toronto Chair -White -Black (SS-17)	\$150.00	\$190.00
	Coffee Table 18h x 24w x 48l White/Black Top (CT-11)	\$75.00	\$92.00		Vancouver Sofa -White -Black -Red (SS-24)	\$280.00	\$380.00
	Contemporary Loveseat White	\$210.00	\$270.00		Vancouver Loveseat -White -Black -Red (SS-25)	\$210.00	\$270.00
	Cruiser Table Black Top (CR-1)	\$65.00	\$81.00		Vancouver Chair -White -Black -Red (SS-26)	\$150.00	\$190.00
	Cruiser Table Glass Top (CR-2)	\$65.00	\$81.00		Rnd Back Tub Chair -Black -White (SS-8)	\$125.00	\$165.00
	Cruiser Table Round Chrome Sq Chrome (CR-6)	\$65.00	\$81.00		Contemporary Bench -White, Red -Black (SS-77)	\$135.00	\$185.00
	Square Back Tub Chair -White -Black	\$125.00	\$165.00		Contemporary Cube -White, Red -Black (SS-47)	\$45.00	\$75.00

Enter Total on Summary page in this package.

Sub-Total	
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Note: Please review carefully as some items may not be available on-site.

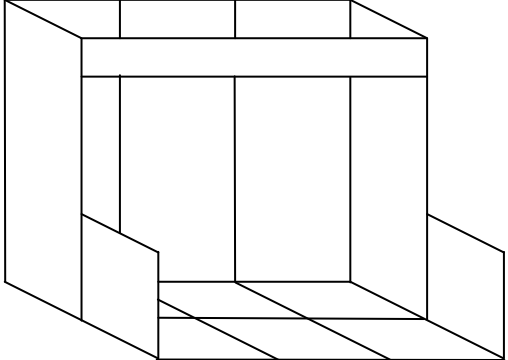


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Display Order Form

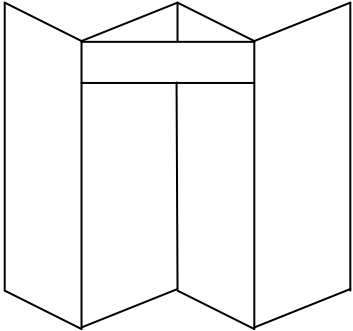
Show: CGA Engineering Conf & Integrity Summit 2016
Date: April 3-5 2016

Codes in Brackets

Item	Pre-Show Price	Late Order
<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Model 01 (OC800)</div> 	Vinyl Sintra \$850.00 Grey Burfab \$925.00 (Velcro compatible) 3m x 2m Footprint	\$1100.00 \$1175.00

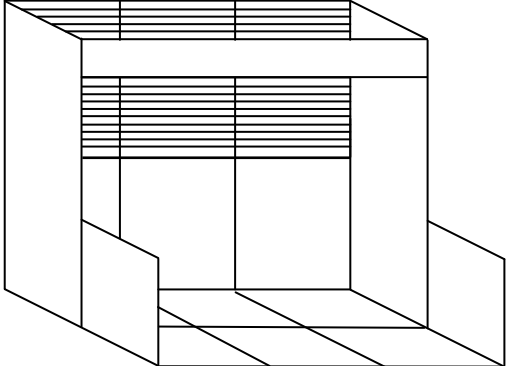
Comes complete with 3 chrome armbar lights & 1 sign
(power not included)

Sign Copy:

Item	Pre-Show Price	Late Order
<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Model 01 (OC700)</div> 	Vinyl Sintra \$400.00 Grey Burfab \$500.00 (Velcro compatible) 2.75m x 0.75 Footprint	\$530.00 \$630.00

Comes complete with 2 chrome armbar lights & 1 sign
(power not included)

Sign Copy:

Item	Pre-Show Price	Late Order
<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Model 01 (OC600)</div> 	Slatwall/ Sintra \$925.00 3m x 2m Footprint Slatwall Hooks \$1.50 Each	\$1090.00 \$2.00 Each (min. 20)

Comes complete with 3 chrome armbar lights & 1 sign
(power not included)

Sign Copy:

Enter totals on Summary	Sub-Total	
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Labour Order Form

Show: CGA Engineering Conf & Integrity Summit 2016
Date: April 3-5 2016

Labour Rates		
Regular Time	8:00am—4:00pm Monday to Friday	\$78.00 per hour
Over Time	4:00pm—6:00pm Monday to Friday 8:00am—4:00pm Saturday	\$98.00 per hour
Double Time	All other times including Sunday and Bank Holidays	\$128.00 per hour

Estimated Install Requirements

Date Required: _____	Regular Time	__men	__hours	\$78.00 per hour	Total _____
	Over Time	__men	__hours	\$98.00 per hour	Total _____
Start Time: _____	Double Time	__men	__hours	\$128.00 per hour	Total _____

Estimated Dismantle Requirements

Date Required: _____	Regular Time	__men	__hours	\$78.00 per hour	Total _____
	Over Time	__men	__hours	\$98.00 per hour	Total _____
Start Time: _____	Double Time	__men	__hours	\$128.00 per hour	Total _____

Supervision In: CWDS _____ Exhibitor _____ **Supervision Out:** CWDS _____ Exhibitor _____

A minimum labour charge of 2 hours applies to each man. 1/2 hour increments after 2 hours. Please send any special installation instructions in advance. Any labour that is not supervised by exhibitor will be supervised by CWDS at a 25% charge of the final invoice. Minimum labour charge will apply for orders cancelled within 72 hours of labour start time.

Inbound Freight Information	Carrier:
Origin:	Date Shipped:
Show Site: Advance:	

Exhibitor Information		
Company:		
Contact:	Booth:	
Street Address:		
City	Prov./State	Postal/Zip
Tel	Fax	

Enter Total on Summary page in this package.

GST Reg. # 868185455RT0001

Note: Please review carefully as some items may not be available on-site.

Rate Adjustment (Office Use)	
Sub-Total	←



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Sign & Carpet Order Form

Show: CGA Engineering Conf & Integrity Summit 2016
Date: April 3-5 2016

To qualify for Pre-Show discount, orders must be received with payment in full, 14 days prior to show date. Orders required within 3 days of show opening will be subject to a rush delivery charge. GST #868185455RT

Standard Sign Requirements

Quantity	Description	Pre-Show	Regular	Total	Please Indicate Sign Copy & Colour Below
	7" x 11"	\$40.00	\$55.00		
	7" x 44"	\$46.00	\$70.00		
	11" x 14"	\$70.00	\$85.00		
	14" x 22"	\$56.00	\$72.00		
	22" x 28"	\$75.00	\$107.00		
	28" x 44"	\$125.00	\$145.00		

Prices based on one-colour, up to 8 words and on white background. \$4.00 per word above 8 words.

Carpet Orders

Item	Discount Rate	Standard Rate	Total
8' x 10'	\$140.00	\$155.00	
8' x 20'	\$280.00	\$100.00	
Custom	\$2.20 Sq. Ft.	\$3.00 Sq. Ft.	
Padding	\$0.85 Sq. Ft.	\$1.35 Sq. Ft.	
Visqueen	\$0.55 Sq. Ft.	\$0.80 Sq. Ft.	

Colour Options: Blue Red Black Grey

A surcharge may apply for damage due to cuts, oil and/or other means. No refund for cancellations at show site. Daily cleaning is not included in carpet rental price. Please refer to "Booth Cleaning Form"

Company:
Booth #:

Sign-Total	
Carpet-Total	
Sub-Total	

Enter Total on Summary page in this package.



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Sign & Carpet Order Form

Show: CGA Engineering Conf & Integrity Summit 2016
Date: April 3-5 2016

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	14" x 22"	\$56.00	\$72.00		
	22" x 28"	\$75.00	\$107.00		
	28" x 44"	\$125.00	\$145.00		

Prices based on one-colour, up to 8 words and on white background. \$4.00 per word above 8 words.

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Padding	\$0.85 Sq. Ft.	\$1.35 Sq. Ft.	
Visqueen	\$0.55 Sq. Ft.	\$0.80 Sq. Ft.	

Colour Options: Blue Red Black Grey

A surcharge may apply for damage due to cuts, oil and/or other means. No refund for cancellations at show site. Daily cleaning is not included in carpet rental price. Please refer to "Booth Cleaning Form"

Company:
Booth #:

Sign-Total	
Carpet-Total	
Sub-Total	

Enter Total on Summary page in this package.



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Order Form

Show: CGA Engineering Conf & Integrity Summit 2016
Date: April 3-5 2016

Item	Units	Description	Unit Pr.	Late Order	Total

Can-West Display reserves the right to adjust orders calculated incorrectly.
All prices in Canadian Dollars. HST # 868185455 RT0001

Sub-Total	
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Enter Total on Summary page in this package.

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