



**13<sup>TH</sup> CONGRESS OF THE  
EUROPEAN-AFRICAN  
HEPATO-PANCREATO-  
BILIARY ASSOCIATION  
(E-AHPBA)**

**Congress Venue:  
Beurs van Berlage,  
Amsterdam,  
The Netherlands**

## **ABSTRACT SUBMISSION GUIDELINES**

E-AHPBA welcomes the submission of high quality abstracts to our biennial international congress. We encourage submissions from across the entire spectrum of HPB including transplantation. We particularly encourage basic science submissions and we also encourage work from young presenters and also work from colleagues in lower income countries – E-AHPBA is your meeting!

### **Abstract Submission Instructions**

All abstracts must be submitted and be received on/or before 17<sup>th</sup> January 2019, 23.59 CET. through the on-line abstract submission system on this website. Abstracts submitted after this date will be refused.

All abstracts will be reviewed by the scientific committee and the reviewing results will be announced by email with a notice of acceptance/rejection to the corresponding authors.

The following guidance addresses questions that are frequently asked and applies to E-AHPBA 2019 and onwards:

- Abstracts which have been previously presented at national meetings can be submitted to E-AHPBA.
- Work presented at national meetings or international meetings other than E-AHPBA or IHPBA may also be submitted to E-AHPBA.
- Work which has previously been presented at IHPBA or E-AHPBA should not be re-submitted.
- In relation to clinical work it is encouraged that all work should have been reviewed and approved by institutional or regional ethics boards
- It is the responsibility of the submitting author to ensure that all co-authors are familiar with the final submitted abstract.
- In relation to basic science work it is obligatory to provide a statement in the text of the abstract confirming ethics committee review of work. In due course, the abstract submission portal will request this information in the details section but until that time a statement is required.
- Note that case reports are not specifically excluded but the rejection rate of case reports is high. A case report should only be submitted if it represents a genuine advance in knowledge.
- All successful abstract presenters will be notified and must register for the meeting.
- Accepted abstracts will be published in an online congress supplement of E-AHPBA's official partner journal HPB.

### **Instructions for preparing abstracts**

Please read the following instructions carefully before preparing your abstract:

- The abstract must be written in English.
- The length of the submitted abstract should not exceed 300 words (excluding title and (co)authors).
- It is the author's responsibility to submit a correct abstract. Any errors in spelling, grammar, or scientific fact will be published as typed by the author, if accepted. Poor English may be a cause for rejection.
- If you do not complete the submission process, your information will be held in "draft" until you return later to complete your submission. Please note that your abstract must be fully submitted, before the deadline, to be considered for the Congress.



- Acknowledgement of abstract submission will be sent to the stated email address. If you do not receive the confirmation within 24 hours of submission, please contact [info@congresscompany.com](mailto:info@congresscompany.com)
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- The submitting author will receive all correspondence concerning the abstract and is responsible for informing the other co-authors of the status of the abstract.
- The scientific committee reserves the right to accept or refuse an abstract, to designate abstracts either oral, poster or video presentation and to choose a suitable session for the abstract. The authors' preference of the type of the presentation and theme will be taken into account.
- 1 Table and/or Image may be included in the abstract.
- Full oral presentation specifications will be sent with the abstract acceptance.
- Upon acceptance of the abstract, all presenting authors are expected to register and present their abstract at the Congress.

### Structure:

The abstracts should be structured in the following four sections:

- (1) Background: A statement of the hypothesis or research question.
- (2) Material & Methods: An explanation of the study design and experimental methods used.
- (3) Result(s): A concise summary of the major findings of the experiment or study. Sufficient data must be provided to permit evaluation by the reviewers and public reading the abstracts. Statements such as "the data will be discussed" are not acceptable.
- (4) Conclusion(s): Summary of the overall findings and the importance of the study.

### Topics

The authors should choose one topic only for every abstract submitted. If an abstract fits into more than one of the topics below, please select the most appropriate one.

Liver	Pancreas	Biliary	General aspects HPB	Transplantation	Pediatric HPB
Metastases	Pancreatitis	Cholangiocarcinoma	Endoscopy	Liver Transplantation	
Primary Tumours	Pancreatic Cysts	Gallbladder Cancer	Imaging	Living Donor Transplantation	
Surgical Outcomes	Tumours	Gallstones	Education	Transplantation Science (Immunology)	
Surgical Technique	Surgical Outcomes	Surgical Outcomes	Evidence Based Medicine	Pancreas Transplantation	
Miscellaneous	Surgical Technique	Surgical Technique	Cost Effectiveness	Organ Preservation	
	Miscellaneous	Miscellaneous			

Ajith Siriwardena MD FRCS  
 Chair  
 E-AHPBA Programme Committee

## **Affirmation of Originality and Copyrights transfer statement**

By submitting your work to the E-AHPBA:

- You consent to have authors' names, affiliation and biographical material used in connection with the publication of your work.
- Author(s) represents and warrants to the E-AHPBA that he/she/they is/are sole author(s) of the work, that all authors have participated in and agree with the content and conclusions of the work, and that the work is original and does not infringe upon any copyright, proprietary, or personal right of any third party.

The submitter hereby affirms that the work submitted is original, except for extracts from copyrighted works fully authorised by the copyright holders, and that all statements declared as facts are based on thorough examination and investigation for accurateness.

## **Data Privacy**

By certifying that you have read these Submission rules, you also confirm having received the prior approval from the co-authors to provide their data to the Congress secretariat of the E-AHPBA. You have personal data, which is, according to the Law on data processing and Civil Liberties 78-17 of 6 January 1978 modified, registered with the congress secretariat of the E-AHPBA. The information you supply on this application is required to process it and it will be held in the customer data files. It may be used for marketing and communication purposes by the congress secretariat of the E-AHPBA and its contractors only. You have the absolute right to access, amend and oppose any use of this personal data by writing to the at the address mentioned below:

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