

Poster presenter Information

Congratulations on being accepted as a poster presenter at Rheumatology 2015. We have put together some information we think may be helpful to you whilst in Manchester and answer any frequently asked questions. The organising staff will be on hand throughout the conference to deal with any unexpected issues that may arise.

Size of poster boards:

- 1.95 m (W) x 0.95 m (H) **Landscape Usable Space**

Preparing your poster:

- Use a clear typeface.
- The poster should be readable from a distance of 2-3 meters.
- Ensure that the title, author and funding source are clear.
- Keep the poster focused on the topic
- Include:
 - Statement of problem addressed by project or research/evaluation question.
 - Selected graphic depictions of data, participants, or before/after program effects.
 - Clear source of information.
 - Logical flow of information.
 - Explicit implications or lessons.
- You could consider producing hand outs summarizing your poster and providing relevant contact information.

We understand that unforeseen circumstances mean that you may not be able to attend the conference. If you find beforehand that this is the case, please inform Sophie Hind via shind@rheumatology.org.uk

At the conference

- A printed number identifying each poster board will be provided.

Location

- Posters will be presented in the Poster Area, which will be marked clearly in the exhibition hall.

Poster mounting

Poster set-up can take place between 08:30 and 09:00 on the day of viewing or if you are short on time, you can drop off your poster at the hanging service at the poster desk **the day before it is to be displayed**. The service will be available between the following hours:

Day	Time
Monday 27 April	16.00 – 20.00
Tuesday 28 April	07.30 – 18.30
Wednesday 29 April	07.00 – 18.00
Thursday 30 April	07.00 – 16.30

Poster Viewing and Dismantle

Poster viewing will take place in the exhibition hall at the following times:

Day	Poster viewing	Poster dismantle
Tuesday 28 April	10.30 - 11.30	16.45 - 17.15
Wednesday 29 April	10.30 - 11.30	16.30 - 17.30
Thursday 30 April	10.30 - 11.30	14.15 - 14.45 (after 14.45, collection from the poster desk)

Any posters that have not been removed by the listed times will be disposed of. BSR cannot accept responsibility in the event that posters go missing. Presenters are asked to bring sufficient Velcro with them for fixing posters to the poster board.

If you have any queries please get in contact with the BSR events team via the following email events@rheumatology.org.uk .

We look forward to welcoming you to Manchester.

The events team

The British Society for Rheumatology

events@rheumatology.org.uk

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