



# PAYMENT FORM



**THIS FORM MUST ACCOMPANY ALL ORDERS**

- Payment in full must be submitted with order prior to deadline in order to receive discounted rates.
- All orders received without payment, after deadline or on-site will be charged standard rates.

## Order Summary

Please list totals from appropriate order forms.

Electrical Service	_____	Internet Service	_____
Telephone Service	_____	Other	_____
<b>GRAND TOTAL</b>			<b>\$</b> _____

## Payment Method

- ☐ **CHECK:** Please make check for full amount payable to 'SMG.' Checks must be drawn on a U.S. funds account.
- ☐ **CREDIT CARD:** For your convenience this form will be accepted as authorization for the order listed above as well as any additional costs incurred on-site as a result of orders placed at the Service Desk by your representative(s). These charges may include charges incurred by the Cox Convention Center on behalf of the exhibitor, including but not limited to shipping charges. Please provide complete credit card information below.

☐ VISA ☐ MASTERCARD ☐ AMERICAN EXPRESS Expiration Date: \_\_\_\_\_

Account Number: \_\_\_\_\_ Security Code: \_\_\_\_\_

Cardholders Name: Print \_\_\_\_\_

Sign \_\_\_\_\_

Billing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Show name: \_\_\_\_\_ Date: \_\_\_\_\_

Company name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Ordered by: \_\_\_\_\_ Phone#: \_\_\_\_\_

Please submit along with payment and order forms to:

Cox Convention Center  
One Myriad Gardens  
Oklahoma City, OK 73102

Phone # (405) 602-8500 Fax # (405) 602-8505