

Bridges - Ponts

CES - SCÉ 2019 : *Halifax*

Nova Scotia
Nouvelle-Écosse

26-29/05/2019



THE WESTIN NOVA SCOTIAN HALIFAX

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CALL FOR WORKSHOPS

Canadian Evaluation Society Conference 2019

Guidelines for preparing and submitting a proposal to present a workshop at the

2019 CES Conference in Halifax, NS

May 26 - 29, 2019

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1. Introduction

The 2019 Conference Organizing Committee is pleased to invite evaluation professionals, members of academia, students, and other potential presenters to submit proposals for workshops that will contribute to our conference theme. The conference will be held in Halifax, Nova Scotia from May 26 to May 29, 2019. Pre-conference workshops will occur on **Sunday, May 26, 2019**. There is a separate call for presentations available on the conference website.

2. Conference Theme: Bridges

As two bridges span Halifax Harbour, our theme is undoubtedly geographically relevant. “Bridges” also evokes broader connotations for the field of evaluation locally, nationally and globally. It is our intent that our theme inspires delegates to reflect in ways that will add some originality to the term and make the conference memorable.

- ***Subtheme 1: Bridges that connect***

This sub-theme invites conversations about the connections built, sustained, or strengthened through evaluation and is an opportunity to share experiences about building and traveling bridges to overcome obstacles to evaluation. Evaluators also build bridges to strengthen stakeholder relationships and to help programs reach their goals efficiently and effectively.

- ***Subtheme 2: Sustaining and using Bridges***

Bringing people together to make a difference may be simpler than sustaining connections through life-cycles of change-making. This sub-theme inspires conversations about how to build sustainable connections that can weather storms and be adapted as needed to remain useful. We invite delegates to discuss established bridges in need of up-keep or new supports, as well as those that are no longer useful or relevant.

- ***Subtheme 3: Stories from the ship’s bridge***

A bridge can be ‘*the elevated platform from which the captain steers a ship.*’ From the bridge the captain has a broad view of the surrounding environment and access to navigational tools to guide the ship safely on its journey. This subtheme conjures notions of complex system evaluation and is an opportunity for delegates to share their experiences from the ship’s bridge as evaluative leaders guiding the way through complex systems in stormy weather and fair skies.

3. Call for Workshops

The Canadian Evaluation Society invites you to submit a proposal for a workshop at the 2019 annual conference. The pre-conference workshops will take place on **Sunday, May 26, 2019**.

These workshops will offer training to participants from the perspectives of professional competencies development, reinforcement, and advancement. The activities must therefore meet current standards of knowledge and skills in the field of program evaluation.

With this in mind, any professional, professor, or practitioner, Canadian or from abroad, is invited to submit a relevant, original, and innovative proposal.

Deadline to Submit Workshop Proposals

The deadline to submit presentation proposals is **December 14, 2018 by 11:59 pm AST. THIS IS A FIRM DEADLINE; THERE WILL BE NO EXTENSION.**

Workshop Proposal Submission Procedure

Workshop proposals can be submitted electronically by visiting the site www.c2019evaluationcanada.ca

Proposals do not have to be completed in one sitting. You will have the option of obtaining a passcode to return to your proposal once you are working in the proposal pages.

Note: Be sure to complete all fields in your electronic submission as **incomplete proposals will not be reviewed**. Carefully review and edit your responses prior to submitting your completed proposal. The committee reserves the right to contact specific presenters to obtain more information or suggest modifications to proposals.

An independent review committee will rate the submitted proposals according to the criteria below. Those who submit proposals can expect to be advised whether their proposals have been accepted in January 2019.

Selection Criteria for Workshops

The independent review committee will evaluate each proposal based on the following criteria:

Criterion	Weighting
Relevance of the topic to the 2019 conference theme and a specific CES competency or competencies for evaluators.	20%
Clarity and feasibility of workshop goals	20%
Clarity and feasibility of teaching/learning strategies	20%
Workshop facilitator's expertise and experience in (a) the subject matter and (b) facilitation	20%
Overall quality of the proposal	20%

Workshop Date

Workshops will be held on **Sunday May 26, 2019** and will be delivered in the language of submission (English or French). There will not be simultaneous translation offered for workshops. Workshops can be full-day or half-day in duration:

- Full Day – 9am-4pm (with a one-hour lunch break and a brief bio break in each half)
- Morning – 9am-12pm (with a brief bio break mid-morning)
- Afternoon – 1-4pm (with a brief bio break mid-afternoon)

Technology

One data projector, PC laptop, screen, and flip chart will be provided. If facilitators need additional equipment, please inform the planning committee, prior to submitting your proposal, to discuss whether these can be provided. There may be additional costs for extra equipment.

Workshop presenters are responsible for the cost of printing of handouts or other supplies required for their session.

4. Workshop Topics

We are particularly interested in intermediate and advanced level workshops. We are also interested in workshops that are related to our conference theme of “Bridges”. All workshop proposals will **identify the relevant competency or competencies to be addressed based on the competencies identified by the Canadian Evaluation Society for the professional designation program.**

Evaluator Competencies

Proposals should clearly note which CES evaluator competencies will be reflected during the workshop and how (please select up to the two key competencies per workshop). The five competency domains include:

- **Reflective Practice:** Focuses on the fundamental norms and values underlying evaluation practice and awareness of one’s evaluation expertise and needs for growth.
- **Technical Practice:** focuses on the specialized aspects of evaluation, such as design, data collection, analysis, interpretation and reporting.
- **Situational Practice:** focus on the application of evaluative thinking in analyzing and attending to the unique interests, issues, and contextual circumstances in which evaluation skills are being applied.
- **Management Practice:** focuses on the process of managing a project/evaluation, such as budgeting, coordinating resources and supervising.
- **Interpersonal Practice:** focuses on people skills, such as communication, negotiation, conflict resolution, collaboration, and diversity.

For more information on competencies go to:

https://evaluationcanada.ca/sites/default/files/competencies_for_canadian_evaluation_practice_-_revised_edition_2018.pdf

5. Compensation

Recognizing the additional work involved in planning and delivering a workshop, CES will offer:

- For facilitating a half-day workshop: 50% reduced registration fee for the CES 2019 conference for one facilitator
- For facilitating a full-day workshop: 100% reduced registration fee for the CES 2019 conference for one facilitator

Please let us know if you have no need for the registration fee waiver.



6. Contact Information

The Conference Program Committee will be available to provide guidance and answer questions. We will also inform facilitators of the deadline to provide workshops materials (agendas, deck presentations, case studies, etc.).

Any questions regarding the proposal submission process should be forwarded to conference Program Committee at the following address:

conference@c2019evaluationcanada.ca

Thank you and we are looking forward to seeing you next spring in Halifax!