

## **Reservation Policies and Information**

Sobriety Under The Sun is providing registration services as a courtesy to its attendees.

### **What's Included:**

Your Full Conference Registration provides you to admission to all speaker events, all seminars and meetings, the Hospitality Room with coffee, water and snacks, the Friday and Saturday Night activities, and the Sunday Morning Spiritual Breakfast.

### **Extra Events**

A limited number Friday and Saturday Night and Sunday Morning Speaker events may be purchased separately, with the understanding that attendees who purchase these events will not be admitted to any other events, seminars or meetings.

The Saturday Night Dinner is held outside in a beautiful setting overlooking the Banderas Bay. There is an extra charge for this dinner.

The Sober Cruise motors from the Cruise Ship Marina across the beautiful Banderas Bay to a rustic Mexican village. We frequently see whales, dolphins, rays and other wildlife during the cruise. It is held on the Monday following the Conference. There is an extra charge for the cruise as well as a small port entrance fee (not included in your cruise ticket price). This is always a fun event.

**Important Note:** No one will be admitted to any event venue without a nametag. Please wear your nametag at all times and to all events.

### **Travel Arrangements:**

The volunteer committee members who make these arrangements are not travel agents. We do not arrange air transportation or accommodations other than with the convention hotel.

### **The Hotel:**

We do not have any affiliation with the Marriott Casa Magna Hotel. The hotel provides rooms, meeting spaces and meals for our functions in exchange for contracted fees and room rentals of our attendees, speakers and guests.

Attendees are responsible to make their own reservations with the hotel which can be done through a hyperlink from the Sobriety Under The Sun website or by calling the hotel directly at 800-228-9290.

Room Rates are guaranteed and quoted by the hotel in \$US. The rates quoted are per room per night for up to four people. To take advantage of these rates, reservations must be made before December 20, 2011, and a deposit of one night's room rental must be made at the time of reservation to secure the reservation. There is a fee for early departure (earlier than that stipulated at the time of reserving the room).

The rates quoted do NOT include the required taxes and gratuities (approximately 20%). These will be added to your final bill. The room rates does include complimentary access to Gymnasium exercising areas. (SPA entrance fee to wet areas \$16usd per person, per day, and registered guests are offered a 20% discount on spa treatments.)

The maximum number of people per guest room is four (4). The minimum stay is Friday and Saturday nights. Rooms include EITHER a King sized bed and a standard double sleeper sofa OR two standard double beds.

The hotel has made these special rates available from January 16 through January 26 - subject to availability and based on the minimum required stay of Friday and Saturday. Check-In Time is 4:00 PM : Check-Out Time is Noon.

Hotel reservations are made directly with the hotel on their special Sobriety Under The Sun website:

OR by calling the hotel at 800-228-9290.

During the registration process for the convention you will be asked if you need a hotel room.

If so, you will be given a link to open a special, separate page to the hotel site to make your reservations directly with them.

At that point you will not yet have completed your convention registration...

When the hotel site window opens, just enter the dates you'd like to stay (the hotel has extended our special rates to include January 16 through January 26!), the press "Find" and you will be taken through the reservation process.

Upon completion of your hotel reservation, you can simply close the special hotel reservation window and complete your convention registration.

Conference registration capacity: Saturday buffet, Sober Cruise and hotel rooms are all limited. To insure you get all your requests met, **register early!**

### Cancellation Policy

No Hotel deposits can be refunded after December 20<sup>th</sup>. However hotel deposits are transferable as long as the transfer does not cause a decrease in the total number of room nights booked with the hotel.

Conference registration, Banquet and sober cruise are fully refundable before January 14th.

Refunds will be made through Pay pal or via check from our US account. Check refunds will be issued within 60days of request.

If you request a refund more than 30 days after registration, the fee charged by PayPal to Sobriety Under The Sun to process your reservation (a little less than 3%) will not be able to be refunded.

### On line registration information:

Registration: When you login for the first time, please click "New Registration". After that you can click on "Modify Registration", even if you are registering an additional (new) person.

Full Conference Attendee ("Primary"): For each full participant (person attending the convention and other activities) we ask the home or other contact address. Early registration discounts will be applied automatically.

Event Attendee: As an accommodation, we have a limited number of places available for the Friday and Saturday night and Sunday Morning speaker meetings and activities. (please see above). For these attendees we need only the first and last name and the Badge Details.

Badge Details: We ask for this information so we can provide each attendee with a name badge. The City, State or Province and Country need not be the same as the address information provided elsewhere.

**SPECIAL NOTE:** Your name badge is your entry permit to all activities including the hospitality room. Please be sure to bring it with you at all times (the best thing is to wear it so we can introduce ourselves to each other!). **NO ONE WILL BE ADMITTED TO ANY CONVENTION ACTIVITIES WITHOUT A NAME BADGE. THERE CAN BE NO EXCEPTIONS.**

Throughout the registration process you will be able to modify any of the information provided for any attendee by clicking on the “Update Contact and Badge Details” button.

To register additional people or to reserve a hotel room, click on the “Continue Shopping” button.

The “Account Summary” page will show you a list of what you have ordered so far.

Hotel Reservations: Once you have made your convention reservations you will be asked if you wish to reserve a hotel room(s). If you indicate that you do, you will be directed to the Marriott’s special Sobriety Under The Sun reservation system where you can make your hotel reservations. The website will automatically open a separate page so you can toggle between the Sobriety Under The Sun website and the Marriott system. When you have finished your hotel reservation you can simply close the hotel page.

Additional reservations: If you wish to make additional reservations (for new people or for previously registered ones), you can easily do so by logging back in and returning to your “account Summary” page. There you will find information for all the reservations you have made so far. Simply click on the “Modify Registration” button to access the reservations for anyone already registered or to register additional people.

Cancellations and refunds: If you need to cancel a reservation (or part of one) please click “Contact Us” at the bottom of any page of the website. (Please see Cancellation Policy above).

Privacy Policy: The information collected by us on this site is secure. We do not collect credit card or other sensitive information on our site. We may use the email information you provide to contact you about your reservations or to inform you about the current or future years Convention(s). We NEVER sell or otherwise disclose your information or that of anyone you register to anyone else.

(The sensitive information collected by PayPal is not accessible to us and is protected by their on line security systems. Refer to their website

[https://www.paypal.com/cgi-bin/webscr?cmd= security-center-outside](https://www.paypal.com/cgi-bin/webscr?cmd=security-center-outside) for details).

Attendees release The Convention Committee and the individual members from any causes of action, debts, dues, claims and demands of any nature that may arise from any activity associated with the convention.