

TERMS AND CONDITIONS FOR SPONSORSHIP AND EXHIBITION

Congress Company uses terms and conditions for participating a meeting by sponsors and exhibitors. For questions, suggestions or special needs, please do not hesitate to contact us.

REGISTRATION

1. Application to participate as a sponsor and/or an exhibitor will be considered only if, the appropriate forms are used for submission, duly filled in and signed. The application is completed when the application form is received by the organization.
2. In principle, all sponsors will be treated on a first come, first served bases.
3. The organizer assigns exhibition spaces as far as possible on the basis of the preference expressed by applicants. Application will be considered in order of reception of application forms. The organizer reserves the right, in absolute necessity, to modify the positioning of stands, with no obligation to provide compensation to exhibitors.
4. The exhibitor is prohibited to sublease the hired booth space to a third party, or to switch booth spaces without contacting the organization.

PAYMENT

1. All prices are excluded VAT, unless mentioned otherwise.
2. The payment of the amount, mentioned on the application form, increased with VAT has to be completed at least 7 days before the first build-up day. If the exhibitor is not in the opportunity to meet the payment conditions, the organization reserves the right to exclude the exhibitor from participating.

CANCELLATION

1. In case of cancellation of a signed application up to 3 months before the first build-up day, 50% of the total is a payable and not refundable amount. In case of cancellation of a signed application less than 3 months before the first build-up day, the total amount will be charged.
2. Above written cancellation policy will be used unless mentioned otherwise.

EXHIBITION REGULATIONS

1. The meetings will be organized in accordance with the guidelines as created by the CGR Foundation.
2. The organization is not responsible for exceeding those guidelines by a sponsor or an exhibitor.
3. Sponsors and exhibitors have to comply strictly with the provisions as stated in all relevant laws and regulations. The organization will create logistical and organizational conditions to ensure that succession of these guidelines is as simple as possible.
4. These terms and conditions apply on all agreements of Congress Company, situated in 's-Hertogenbosch. The offers and/or agreements cover all congresses, symposia or workshops, organized in collaboration with Congress Company, which will be announced in the following as meetings or exhibitions.

GENERAL

1. Prior to the exhibition, the organization will send information and guidelines for building-up and dismantling of the booth space to the exhibitor. The exhibitor is obliged to follow these guidelines.
2. Exhibitors undertake to observe the timetable designated for completion of their display before the exhibition opening and its dismantling at the close of the exhibition. No display may be dismantled or packing started before the designated hour. If a display is not finished in time, the exhibitor cannot participate the exhibition, unless the organization has granted permission.
3. The organization reserves the right to make changes to the exhibition floor plan if required to the terms and conditions of the location.
4. Exhibitors are not allowed to share their booth space with others without prior written consent by the Exhibition Manager.
5. The organizer reserves the right to assign another location to an exhibitor if sizes of the booth are changed.
6. The exhibitor is required to use the booth space in a manner consistent with the purpose for which it is rented to them.
7. The exhibitor agrees to be responsible for his property and persons and for the property and persons of his employees and agents. The organization will not be responsible for any damage claims. Damage to the exhibition space made during building-up or dismantling the booth will be charged to the relevant exhibitor.
8. The organizer reserves the right to alter the general layout or limit the space allotted to each exhibitor, postpone the exhibition or transfer it to another site if unforeseen circumstances warrant such action. Should any contingency prevent the holding of the exhibition, the organizers will not be held liable for expenses other than the cost of exhibit space rental fees. By filling out and signing the application form, the exhibitor declares to follow guidelines and the terms and conditions of the organization. In all cases in which these terms and conditions do not provide, the exhibition manager, acting under direction of the organizing committee, has the final decision.