

Tuesday, May 14

8:00 – 8:30 a.m.

Registration

8:30 – 8:45 a.m.

Welcome & Overview of Quality Services

HLC Staff will open the event, introduce staff and facilitators, and provide an overview of the purpose and goals of Quality Services professional development events for member institutions.

8:45 – 10:15 a.m.

Getting Started

This session will highlight the context for assessment at the program and/or institutional level. The importance of aligning learning expectations with the institutional context and developing a common language will be emphasized. Similarities and differences between course and program assessment will be illustrated.

10:15 – 10:30 a.m.

Break

10:30 a.m. – 12:00 p.m.

Aligning Performance Indicators with Educational Practices

This session focuses on the importance of having measurable outcomes. Participants will explore the development and application of writing performance indicators.

12:00 – 1:00 p.m.

Lunch

1:00 – 1:45 p.m.

Curriculum Mapping

Various examples of curriculum maps will be presented and linked to decisions about data collection and guide the evaluation process.

1:45 – 2:45 p.m.

Knowing What Students Know

In this session, participants will examine various assessment methods and their appropriateness for specific levels of performance indicators.

2:45 – 3:00 p.m.

Break

3:00 – 5:00 p.m.

Using Scoring Rubrics

Types of rubrics will be discussed, and participants will write rubrics using the outcomes developed. An interrater-reliability exercise will be used to demonstrate the importance of consistent scoring across multiple raters.

Wednesday, May 15

8:30 – 9:15 a.m.

Developing Efficient and Effective Processes

Having clear expectations for student learning is critical for an effective assessment process. In this session participants will critique a data collection process and explore considerations for efficient processes.

9:15 – 10:00 a.m.

Evaluating the Data

A case study will be used to explore the importance of credible data and engaging change agents in the discussion and evaluation of evidence.

10:00 – 10:15 a.m.

Break

10:15 – 11:00 a.m.

Reporting Results and Summary

The focus of this session is the reporting of results appropriate for different audiences and a summary of lessons learned.

11:00 – 12:00 p.m.

Lessons Learned from the Field

This session will include common mistakes in assessment processes and procedures that should be avoided.

12:00 – 1:00 p.m.

Lunch

1:00 – 1:30 p.m.

Assessing Co-Curricular Activities/Institutional Objectives

Examples of co-curricular processes will be provided and the differences between co-curricular and curricular assessment will be explored.

1:30 – 3:00 p.m.

In Closing: Leading the Process

Leading a cross-functional team can be challenging. This session will discuss considerations for leading a team, role of students, and engaging faculty.
