

## **NCNP2016 Fall Conference Session Evaluations & CE Certificate Instructions**

Listed below are the instructions for session evaluations, and how to obtain your CE certificate:

Click the Webapp link: <https://ncnpfall2016.webapp-eu.eventscloud.com/users/login/5574>

**Login: your email address used at registration**

**Password: ncn2016**

After login has been completed, click the "Sessions" app, and then click on each course you've attended.

Next click on "Session Evaluation" and answer each question.

Be sure to click "Submit Evaluation" at the bottom of the screen.

**Please wait 24-hours to log in and set up your account on our CEConnection website.**

CEConnection: <http://nursing.ceconnection.com/default>

**Login: your email address used at registration**

**Password: ncn2016**

Then complete your account set up.

Note: If you have previously used CEConnection, please use that account login and password.

Then click on "My Planner" at the top tab.

Your sessions should be listed in your account.

Next click on the blue bar under any course, and your certificate will download as a pdf file.

If any sessions are missing, please repeat the steps listed above.

**Certificates must be downloaded from a computer (not a smart phone or tablet.) If you view it on a mobile device, the certificate will appear blank.**

**Customer Service:** 1-800-787-8985 Monday through Friday, 8:30 a.m. - 7 p.m. ET; or via email at [Customerservice@NursingCenter.com](mailto:Customerservice@NursingCenter.com)