

Interdepartmental Accounting Group Inc.

Annual General Meeting Minutes

Date: 22 March 2017

Time: 4:04pm – 4:53

Location: Boardroom 13.22, Education House, Level 13 40 Mary Street Brisbane

Attendees:	Alan Williams (AW)	Kaye Tyson (KT)
	Debbie Lynch (DL)	Keith Alcock (KA)
	Dorothy Armstrong (DA)	Liz Wells (LW)
	Ian Wotherspoon (IW)	Louise Eglinton (LE)
	Justine Callaghan (JC)	Minnie Trieu (MT)
	Kathreen O'Keefe (KO)	Teresa Barnier(TB)

Apologies: Peter Goodman, Dina Brodetska

1. President's Address - LW

- President confirmed the presence of 12 members/delegates constituted a quorum for the general meeting.
- The President's address mentioned:
 - The 30th anniversary Conference in 2016 was very successful with numerous instances of positive feedback received from both delegates and sponsors.
 - Charities were well supported with over \$12,000 being raised over the three day conference.
 - Sponsors provided welcome financial backing which assisted with keeping conference costs manageable and affordable. Attendance costs have remained consistent since 2011.
 - Sponsors also provided many excellent non-Government speakers.
 - 2016 Committee members were thanked for their hard work in organising the 2016 Conference. Acknowledgement and thanks were also extended to Peter Goodman and Kaye Tyson, who were not standing for re-election, for their contribution towards past conferences.
- LW extended best wishes to the incoming 2017 Conference committee for another successful year.

2. Finances - KO

- IAG's financial statements for financial year ended 31 December 2016 have been audited by Pitcher Partners with their independent report stating that the audit

evidence obtained was sufficient and appropriate to provide a basis for their audit opinion.

- Pitcher Partners' opinion was "the report presents fairly, in all material respects, the financial position of Independent Accounting Group Inc as at 31 December 2016 and of its financial performance for the year 2016 in accordance with the *Association's Incorporation Act 1981*".
- KO noted that Pitcher Partners continue to be prompt with their work and easy to deal with.
- Key points on the statements include:
 - For the 30th Conference, the 2016 Committee had agreed to increase the spend on venue, food, speakers and development of a conference app. This contributed to a headline operating deficit for the 2016 year of \$58,832.
 - It was also noted that, for the 30th Conference, registration fees were not increased.
 - In addition, sponsorship funds were down \$15,000 from previous years.
 - However, due to prior year surpluses, IAG's accumulated surplus at end of 2016 calendar year is \$234,226.
- Current bank balance is \$171,556.89 which includes recent \$30,000 Business Activity Statement return.
- \$63,000 has been paid to Sheraton Grand Mirage Resort, Gold Coast, for 2017 venue deposit.

LW thanked KO for her work, and noted that the Committee is in a solid financial position at the start of the new year.

Motion: That the audited financial statements for year ended 31 December 2016 be accepted:

Moved: Louise Eglinton

Seconded: Minnie Trieu

Motion carried.

Motion: That Pitcher Partners be reappointed as auditors for 2017.

Moved: Kath O'Keefe

Seconded: Dorothy Armstrong

Motion carried.

3. Committee Positions – LW/MT

- LW addressed the meeting and explained:
 - how the proxy voting worked for those appointed to vote on behalf of members who were unable to attend the meeting
 - as the Executive Committee positions had attracted only one nomination per position, no voting for these position holders was required, though meeting attendees would need to ratify the appointments
 - two types of Committee positions existed - general Committee members and associate Committee members - with the difference between the two being

primarily related to voting responsibilities under the constitution (if required) and some costs relating to the conference.

- MT read out the responsibilities of Committee members and asked all nominees whether they accepted the responsibilities. All nominees present advised they accepted the responsibilities.
- LW declared all Committee positions for 2017 vacant.
- MT advised only one nomination was received for the position of President. The nominee was Liz Wells.

Motion: That Liz Wells be appointed as President.

Moved: Minnie Trieu

Seconded: Kathreen O'Keefe

Motion carried.

- LW advised only one nomination was received for the position of Vice-President. The nominee was Minnie Trieu.

Motion: That Minnie Trieu be appointed as Vice-President.

Moved: Louise Eglinton

Seconded: Kathreen O'Keefe

Motion carried.

- LW advised only one nomination was received for the position of Treasurer. The nominee was Kathreen O'Keefe.

Motion: That Kathreen O'Keefe be appointed as Treasurer.

Moved: Louise Eglinton

Seconded: Kaye Tyson

Motion carried.

- LW advised only one nomination was received for the position of Secretary. The nominee was Teresa Barnier.

Motion: That Teresa Barnier be appointed as Secretary.

Moved: Minnie Trieu

Seconded: Kathreen O'Keefe

Motion carried.

- LW advised eight nominations were received for the other Committee positions. The nominees were Keith Alcock, Dorothy Armstrong, Dina Brodetska, Justine Callaghan, Louise Eglinton, Debbie Lynch, Alan Williams and Ian Wotherspoon.
- Prior to the election of general Committee members, Debbie Lynch advised she would be happy to take on an associate Committee position
- A secret ballot was undertaken with meeting attendees asked to select up to six nominees for general Committee positions.

- Following counting of votes by KO and TB, LW announced that the six 2017 committee members were Keith Alcock, Dorothy Armstrong, Justine Callaghan, Louise Eglinton, Alan Williams and Ian Wotherspoon.
- Debbie Lynch was invited to join as an associate Committee member. DL accepted the invitation.
- Dina Brodetska is to be contacted and also invited to join as an associate Committee member.

4. Other Business

- LW reiterated that this year's theme is "Sustainable Finance - *today and tomorrow*"
- QTC has offered to speak at the 2017 conference with a proposed presentation matching the theme.