

CHECK AND WIRE TRANSFER POLICY

- Checks must be payable to "BMT Tandem Meetings" and be drawn in U.S. funds from a U.S. bank. To receive a specific conference rate, checks must be postmarked no later than the registration rate deadline or you will be charged the next registration rate and incur any additional fees. Therefore, if registered by October 3, 2017, checks must be postmarked no later than October 3, 2017 to receive the Early Bird rate. If registered by January 23, 2018, checks must be postmarked no later than January 23, 2018 to receive the Standard rate. Please note all checks must be received by January 23, 2018. There will be a \$15 fee for all returned checks. Checks will not be accepted on-site.
- Wire transfers must also be received by January 23, 2018. The same check qualification process for specific conference rates applies to wire transfers as well. Please add \$25 for wire transfer fees.

Reference "BMT Tandem Meetings" and include both your full name and registration confirmation number for accurate processing.

To receive a specific conference rate, wire transfer payments must be dated no later than the registration rate deadline or you will be charged the next registration rate and incur an additional balance. Therefore, if registered by October 3, 2017, payments by wire transfer must be dated no later than October 3, 2017 to receive the Early Bird rate. If registered by January 23, 2018, payments by wire transfer must be dated no later than January 23, 2018 to receive the Standard rate.

- **Wire transfer payments should be sent as follows:**
Bank Name: BMO Harris, Chicago, Illinois, USA
Swift Code: HATRUS44
IBAN Routing#: 071025661
For credit to the following account:
American Society for Blood and Marrow Transplantation
BMT Tandem Mtgs
85 W. Algonquin Road, #550
Arlington Heights, IL 60005
Bank Account Number: 0370069237
- **Mail your check payment to the following address:**
BMT Tandem Meetings
C/O ConferenceDirect
5600 Seventy Seven Center Dr.
Suite 240
Charlotte, NC 28217