94TH ANNUAL CONFERENCE
JUNE 14-19, 2017 | JACKSONVILLE, FL

April 2017

Dear Exhibitor:

The American Dental Hygienists' Association is excited about the 2017 Annual Conference June 14-19 at the Prime Osborn Convention Center in Jacksonville, FL! The meeting schedule is as follows:

- June 15-17 Annual Conference (CE Courses)
- June 16-17 EXHIBITS 2017
- June 18-19 94th Annual Conference Business Meeting

We look forward to having your company participate in EXHIBITS 2017 and we are very excited to be stepping it up to the digital age! All our program information will be found in one place – our new Annual Conference app. For a VERY low cost of $500, we are offering you a way to Enhance Your Company Listing to include logo's and promotional materials. You may also remember the "Trivia Game" attendees played as they visited your booth for the answers. The ADHA Annual Conference app brings the offline trivia game to life virtually – to drive traffic to your booth. In this new online version players earn points by answering questions about exhibitor booths with pictures. The order form and more information are available in the Exhibitor Kit.

We recommend that you read this kit thoroughly and distribute the appropriate information to the members of your team that are assisting you in your planning.

Thank you for your support of the dental hygiene profession and of ADHA's 94th Annual Conference. We look forward to seeing you in Jacksonville!

Sincerely,

Maddie Hilpert
ADHA Director of Corporate Development
maddieh@adha.net
(312) 440-8912

Corinne Zollars
ADHA Sr. Manager of Meetings & Conventions
corinnez@adha.net
312-440-8903

David Gerhardt
Exhibit Manager – ADHA Annual Conference
David@corcexpo.com
312-265-9664

94TH ANNUAL adha CONFERENCE
JUNE 14-19, 2017
JACKSONVILLE, FL

ADHA Exhibitor Group Block Housing Form

(Complete if requesting 5 or more rooms)
(For 4 rooms or less, book directly online staring early January)

Company Name: _____

Contact First/Last Name: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Email:** _____

Room Block: Indicate the number of rooms required on each day. ADHA will make the hotel reservations under the exhibitor contact's name at one of the hotels in the ADHA block. The exhibitor contact is then responsible for making name changes/cancelling any unneeded reservations/establishing a master account with the hotel Group Coordinator directly.

Tuesday, June 13	No. of Rooms: _____
Wednesday, June 14	No. of Rooms: _____
Thursday, June 15	No. of Rooms: _____
Friday, June 16	No. of Rooms: _____
Saturday, June 17	No. of Rooms: _____
Sunday, June 18	No. of Rooms: _____
Monday, June 19	No. of Rooms: _____

Total Number of Room Nights: _____

ADHA Headquarters Hotel
Hyatt Jacksonville
Rate: $169+tax **Deposit:** Each reservation requires a one night room and tax deposit.

Please provide credit card information below:

Credit Card Number: _____ Exp: _____
Name on Card: _____
Signature: _____

Cancellation Policy: All hotel reservations must be cancelled with the hotel that the block is arranged by **Wednesday, May 3, 2017** to be eligible to receive the one night's deposit returned.

Deadline for Submission: Please complete and return this from on or before Monday, May 1st to Corinne Zollars at corinnez@adha.net. Upon receipt, ADHA will provide you with your group block confirmation along with hotel's group coordinator name for you to manage your group block directly with the hotel.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:
Insurance Company Information	PHONE (A/C, No, Ext): FAX (A/C, No):
	E-MAIL ADDRESS:
	PRODUCER CUSTOMER ID #:

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Exhibiting Company Name	INSURER A :	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY [X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC						EACH OCCURRENCE	$ 1000000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100000
							MED EXP (Any one person)	$ 5000
							PERSONAL & ADV INJURY	$ 1000000
							GENERAL AGGREGATE	$ 1000000
							PRODUCTS - COMP/OP AGG	$ 1000000
								$
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [ ] HIRED AUTOS [ ] NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DEDUCTIBLE [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) [ ] Y / N N / A If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATU-TORY LIMITS [ ] OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate holder is included as additional insured for general liability.

CERTIFICATE HOLDER

American Dental Hygienists' Association
444 N. Michigan Ave, Ste 3400
Chicago, IL 60611

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Sample

Plus Up | Exhibitor Enhanced Listing

$500

Available to all exhibitors: includes enhanced sponsor listing with logo and promotional material (video, pdf, photos) and digital scavenger hunt. Each participating company will be asked to share 1-2 short questions. Game players will answer questions with pictures for points/$prizes$.

This is an "easy upgrade" available to all exhibitors. More information will be provided on Corcoran's exhibitor updates and available on our ADHA exhibitor resource center.

Exhibitor Enhanced Listing
You will receive VIP access granting exhibitors the ability to link to their websites, press releases etc.

Digital Scavenger Hunt
The ADHA Annual Conference app brings the offline scavenger hunt game to life online and increases engagement at Conference by driving traffic to your booth. In this new online version players earn points by answering questions about exhibitor booths with pictures.

How it works: Exhibitors participating will outline one-two questions about their brand or booth they'd like players to "hunt" for. These one-two questions will then appear in the game for player interaction (ie: PDT Section question 1: What great gift are all registrants receiving this year? Player snaps a pic and earns 10 points).

More info: **https://www.eiseverywhere.com/ehome/170766**

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The ADHA Annual Conference app brings the offline scavenger hunt game to life online and increases engagement at the Conference by driving traffic to your booth. In this new online version players earn points to win prizes by answering questions about exhibitor booths with pictures.

How it works: Exhibitors participating will outline 2 questions about their brand or booth they'd like players to "hunt" for. These questions will then appear in the game for player interaction on our conference app. **In addition, exhibitors are able to enhance their exhibitor listing with a logo and promotional material on the conference app.**

To participate in the Digital Scavenger Hunt Game, please take the following guidelines into consideration:

1. Participation is open to Exhibiting Companies only.
2. A limit of **two** questions per each Exhibiting Company will be accepted.
3. Questions are limited to 20 words or less.
4. Exhibitors are not eligible to win prizes.
5. The participation fee is $500.

Yes, our company would like to participate in the **Digital Scavenger Hunt Game** during EXHIBITS 2017.

Exhibiting
Co. Name: _____Contact:_____

Address: _____

City: _____St:_____Zip:_____

Phone: _____Email:_____

Question: _____Answer: Suggested photo "answers" _____

_____

Question: _____Answer: Suggested photo "answers" _____

_____

Please be sure that your company representative is prepared to answer the question listed above.

☐ Charge the Credit Card Below for the $500 participation fee
☐ I am mailing a check payment

Credit Card Number: _____Exp Date: _____V-code: _____

Signature: _____

Complete and return as soon as possible to Corinne Zollars at corinnez@adha.net – Questions? Call 312-440-8903

94TH ANNUAL CONFERENCE

JUNE 14-19, 2017 | JACKSONVILLE, FL

AMERICAN TRADESHOW SERVICES
217 General Patton Ave.
Mandeville, LA 70471

ADHA 2017

Lead Retrieval Order Form | **Discount Deadline: FRIDAY, MAY 26, 2017**

CHOOSE YOUR UNIT(S)

ExpoPro Plus™

- Simple Point and Shoot Scanner
- Allows Personalized Note Taking
- High Speed Printer
- Reprint Individual Lead or All
- Real-Time Online Lead Management
- Electrical Requirements <1 amp, 110V
- Custom Qualifiers Included - ***$55 savings!***

$289.00 *(Before 5/26/2017)* **$339.00** *(Show Rate)* ☐ _____

Sub-Total= _____

Mobile Plus™

- Paperless, Green Option
- Wireless Handheld Unit
- Large Color Touch Screen Display
- Allows Personalized Note Taking
- Real-Time Online Lead Management
- Extended Life Battery
- Custom Qualifiers Included - ***$55 savings!***

$359.00 *(Before 5/26/2017)* **$409.00** *(Show Rate)* ☐ _____

Sub-Total= _____

Exclusively for Mobile Plus™

OPTIONAL SERVICE

(Before 5/26/2017) (Show Rate)

Custom Survey **$60.00** **$80.00** ☐ _____

LeadsPlus™ App

- **NO NETWORK CONNECTION NECESSARY**
- Utilizes your personal device
- iPhone® or iPad® with iOS 7.0 or higher
  Android® phones with OS 4.0 or higher
- Custom Qualifiers Included
- Note Taking Capabilities
- Real-Time Online Lead Management

**Uploads Leads Automatically with internet connectivity*

$359.00 *First License* ☐ **$99.00** *Additional License* ☐ _____

Sub-Total= _____

OR

APP BUNDLE OPTIONS

3 Pack Bundle ☐ $499.00 _____
6 Pack Bundle ☐ $799.00 _____
10 Pack Bundle ☐ $999.00 _____

NEED ASSISTANCE SETTING UP?

Delivery & Setup
**Applies to ATS hardware only, not app*

$65.00 *(Before 5/26/2017)* **$85.00** *(Show Rate)* ☐ _____

ADD IT UP

Add Jacksonville, FL Sales Tax + 7% = $ _____

Total Due (in US funds) = $ _____

COMPANY _____ BOOTH NO. _____

WEBSITE _____

ADDRESS _____ CITY, STATE, ZIP, COUNTRY _____

PHONE NO _____ FAX NO. _____

ORDER CONTACT _____ EMAIL _____

ONSITE CONTACT _____ ONSITE CELL PHONE _____

Click HERE to Order Online. Questions? Please call: **985-809-0600, ext. #777**

ORDERING OPTIONS

OR Visit Us at: **www.american-tradeshow.com** Username: **ADHA2017** Password: **5217**
Email Orders to: **orders@american-tradeshow.com** Fax: **985-809-1888**
Mail Checks to: **ATTN - American Tradeshow Services | 217 General Patton Ave. Mandeville, LA 70471**

94TH ANNUAL CONFERENCE
JUNE 14-19, 2017 | JACKSONVILLE, FL

AMERICAN TRADESHOW SERVICES
217 General Patton Ave.
Mandeville, LA 70471

ADHA 2017

Payment Authorization Form

***A credit card is required on all orders as a security deposit on rental equipment.** *See Terms & Conditions at the bottom of this page.*

BOOTH NO. _____

COMPANY _____

ORDER CONTACT _____

PHONE NUMBER _____

Choose Payment Method:

○ To Pay By Credit Card

We accept American Express, MasterCard and Visa. Please choose "To Pay By Credit Card" option and enter your credit card details below. Your credit card will be charged upon receipt of your order and an email confirmation/receipt will be sent to the email address listed on Page 1 of the order form.

○ To Pay By Company Check (Security Deposit Required*)

Please make checks payable to American Tradeshow Services. Please choose "To Pay By Check" option and enter your credit card number below for security deposit purposes. Please check the "Security Deposit Use Only" checkbox. Checks are due in the office ten (10) days prior to show start. Checks must be in US Funds and be drawn from a US Bank.

○ To Pay By Wire Transfer (Security Deposit Required*)

For information on paying by Wire Transfer, please contact Exhibitor Services at 985-809-0600, ext 201. Wire Transfers must be paid in US Dollars. Please choose "To Pay By Wire Transfer" and enter your credit card number below for security deposit purposes. Please check the "Security Deposit Use Only" checkbox. An invoice will be sent once your order is processed along with details on how to complete your wire transfer transaction. Wire Transfers are due in the office ten (10) days prior to show start.

✱ Credit Card Details **Required For All Orders*

☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ Use As Security Deposit Only

☐ MasterCard

☐ VISA

Cardholder Name: _____

Expiration Date: _____ / _____ **Security Code:** _____

Cardholder Signature: _____

! Terms & Conditions

All equipment ordered must be picked up at the service desk prior to the start of the show unless you have selected the Delivery and Setup option. Refunds will not be made for unclaimed equipment. Equipment must be returned to the service desk within one hour after the close of the show to avoid additional charges. If ATS staff has to pick up your scanner, you will be charged $100.00.

Renter is responsible for the full replacement value of lead retrieval equipment if lost, stolen or damaged while in possession of renter.

All cancellations received earlier than seven (7) working days prior to show opening date will be subject to a $75.00 service fee. All cancellations received within seven (7) working days prior to show opening date will be billed at full rental price and will not be eligible for refund.

A credit card is required on all orders as a security deposit on rental equipment. ATS will not charge anything to credit card held as security deposit with out prior authorization, however, ATS reserves the right to charge fees associated with lost, stolen or damaged units as a last chance effort to recover damages. ATS will allow ample time (at least sixty days) for exhibitor to arrange payment for lost, stolen or damaged units, before this step in taken.

Checks are due in the office ten (10) days prior to show start.

Click HERE to Order Online.

OR Visit us at:
www.american-tradeshow.com
Username: **ADHA2017**
Password: **5217**
EMAIL ORDERS TO:
orders@american-tradeshow.com
FAX:
985-809-1888
SEND CHECKS TO:

American Tradeshow Services
ATTN: Exhibitor Services
217 General Patton Avenue
Mandeville, LA 70471

QUESTIONS?
Call 985-809-0600, ext. #777

FREEMAN

adha 94TH ANNUAL CONFERENCE
JUNE 14-19, 2017
JACKSONVILLE, FL

ADHA 94TH ANNUAL CONFERENCE
JUNE 16 - 17, 2017
PRIME F OSBORN III CONVENTION CENTER
JACKSONVILLE, FLORIDA

FREEMAN quick facts

SERVICE INFORMATION

BOOTH EQUIPMENT

Each 10' x 10' booth will be set with 8' high BLACK / GRAY back drape, and 3' high BLACK side dividers.

Booths 300 sqft or less will receive a 7" x 44" one-line identification sign.
Booths larger than 300 sqft may receive a 7" x 44" one-line identification sign upon request.

EXHIBIT HALL CARPET

The exhibit hall is not carpeted; however, all booths are required to have carpet or management approved flooring. Rental Carpet is available through Freeman. Please see the Carpet Brochure and Order Form for more information.

The aisles will be carpeted in TUXEDO.

DISCOUNT PRICE DEADLINE DATE

Order early to take advantage of advance order discount rates, place your order by May 25, 2017.

SHOW SCHEDULE

EXHIBITOR MOVE-IN

For more information and helpful hints on pre-show procedures and move-in, please go to Pre-Show FAQ.

Thursday	June 15, 2017	8:00 AM	-	5:00 PM
Friday	June 16, 2017	7:30 AM	-	8:30 AM

EXHIBIT HOURS

Friday	June 16, 2017	9:00 AM	-	4:00 PM
Saturday	June 17, 2017	10:00 AM	-	3:00 PM

EXHIBITOR MOVE-OUT

For more information and helpful hints on post-show procedures and move-out, please go to Post-Show FAQ.

Saturday	June 17, 2017	3:00 PM	-	7:00 PM

DISMANTLE AND MOVE-OUT INFORMATION

All exhibitor materials must be removed from the exhibit facility by Saturday, June 17, 2017 at 7:00 PM.
To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by Saturday, June 17, 2017 at 5:00 PM.

POST SHOW PAPERWORK AND LABELS

Our Exhibitor Services Department will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

SERVICE CONTRACTOR CONTACTS / INFORMATION:

FREEMAN

1601 Boice Pond Rd
Orlando, FL 32837
(407) 816-7900 fax (469) 621-5605
FreemanOrlandoES@freeman.com

FREEMAN EXHIBIT TRANSPORTATION

(800) 995-3579 Toll Free US & Canada or +1 (512) 982-4187 or +1 (817) 607-5183 Local & International Shipping Services or fax +1 (469) 621-5810 or email exhibit.transportation@freeman.com

SERVICE CENTER HOURS

Thursday	June 15, 2017	8:00 AM - 5:00 PM
Friday	June 16, 2017	7:30 AM - 5:00 PM
Saturday	June 17, 2017	9:00 AM - 8:00 PM

FREEMAN ONLINE®

Take advantage of discount pricing by ordering online at www.freeman.com by May 25, 2017. Using the enhanced Freeman Online, you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you've come to expect - **before, during** and **after** your show. Additionally, you can now access Freeman Online from any device - **desktop, laptop, tablet** or via our new **FreemanOnline Mobile App**.

To place online orders you will be required to enter your unique Username and Password. If this is your first time to use Freeman Online, click on the "**Create an Account**" link. To access Freeman Online without using the email link, visit **www.freeman.com**. You can also download and use the FreemanOnline Mobile App from the Apple or Android store, or here: folmobile.freemanco.com. A mobile web version is available to extend mobile use for those users that do not have an Apple or Android devices or who do not want to download the app.

If you need assistance with Freeman Online please call our Customer Support Center at (888) 508-5054 Toll Free US & Canada or +1 (512) 982-4186 or +1 (817) 607-5000 Local & International.

SHIPPING INFORMATION

Warehouse Shipping Address:

Exhibiting Company Name / Booth # _____
AM DENTAL HYGIENISTS ASSN - ANNUAL SESSION JUN 2017
C/O FREEMAN
14476 DUVAL PLACE WEST STE 501
JACKSONVILLE, FL 32218

Freeman will accept crated, boxed or skidded materials beginning Monday, May 15, 2017, at the above address. Material arriving after June 07, 2017 will be received at the warehouse with an additional after deadline charge. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 3:30 PM. If required, provide your carrier with this phone number: (407) 816-7900

Please Note: The Freeman Advance Warehouse will be closed on Monday, May 29, 2017 in observance of Memorial Day.

Please do not ship perishable material to the Freeman Advance Warehouse. Freeman does not provide temperature-controlled storage or shipping services from the Advance Warehouse.

Show Site Shipping Address:

Exhibiting Company Name / Booth # _____
AM DENTAL HYGIENISTS ASSN - ANNUAL SESSION JUN 2017
C/O FREEMAN
PRIME F OSBORN III CONVENTION CENTER
1000 WATER ST
JACKSONVILLE, FL 32204-1546

Freeman will receive shipments at the exhibit facility beginning Thursday, June 15, 2017. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility are the responsibility of the Exhibitor. If required, provide your carrier with this phone number: (407) 816-7900

Please note: All items and materials that must be brought into the facility may be subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors.

Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

LABOR INFORMATION

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Service Desk. Refer to the order form under Display Labor for Straight time and Overtime hours.

ASSISTANCE

We want you to have a successful show. If we can be of assistance, please call our Exhibitor Services Department at (407) 816-7900.

WE APPRECIATE YOUR BUSINESS!

FREEMAN GENERAL INFORMATION

TRANSLATION SERVICES

Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three way conversation, but also translate emails from customers. To access this feature you may contact Freeman Exhibitor Services at (407) 816-7900 or Freeman's Customer Support Center at (888) 508-5054.

HELPFUL HINTS

SAVE MONEY
Order early to take advantage of advance order discount rates, place your order by May 25, 2017.

AVOID DELAY

Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

SAFETY TIPS

Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EAC's). Thank you for your cooperation.

EXHIBITOR ASSISTANCE

For more information and helpful hints on pre-show procedures and move-in, please go to Pre-Show FAQ.

For more information and helpful hints on post-show procedures and move-out, please go to Post-Show FAQ.

Call Freeman's Exhibitor Services department at (407) 816-7900 with any questions or needs you may have.

FREEMAN

GREEN TIPS

REDUCING YOUR FOOTPRINT

Freeman actively engages in green practices within day-to-day operations and is committed to producing events in the most environmentally friendly way possible. Freeman has collaborated with a number of customers to make their events greener and is dedicated to broadening this effort.

Green Tips for Exhibitors

Interested in going Green and saving money with your exhibit booth? Follow these tips to assist you in making your sustainable booth strategies at least cost-neutral, and possibly cost-saving!

Supplies and Ordering

- Order exhibit supplies early and utilize online ordering systems to eliminate paper waste.
- Consider renting a booth from Freeman or buying materials locally, preventing shipping cost and lowering emissions.
- Rent Freeman Classic Carpet which contains recycled content and is also recyclable.
- Provide giveaways made of recycled, responsibly grown natural fiber, nontoxic and biodegradable materials. Ensure giveaways are useful, not merely promotional in nature. Electronic Giveaways are smart and trendy, like a USB storage drive with your content already loaded.

Printing, Recycling and Waste Management

- Encourage less printing and provide more information digitally when it comes to booth literature, fulfilling requests via email and website referrals.
- If you need to print, use a local printer in the city where the show will be held and choose paper that contains at least 50% post-consumer recycled content.
- Ask Freeman about new paper-based signage materials that are comparably priced to plastic. There are good alternatives to foam core and PVC which are not as easily recyclable.
- Participate in the exhibit donation program by providing materials that are eligible for donation to local charities, such as pens, bags and notepads.

Shipping and Transportation

- If you must ship materials, planning out your booth in a timely way to meet shipping deadlines can also help maximize consolidation and cost-savings.
- Choose a SmartWay™-certified hauler at no additional cost to ensure your transportation company is practicing sustainable shipping.
- Set a goal to leave no trace behind by shipping out all booth properties and packing materials and donating extra giveaways thereby minimizing any waste for the show.
- If you are attending another trade show that many of your fellow exhibitors are also participating in, ask your General Service Contractor or Show Management to set up a caravan service to save on fuel emissions—and cost of transportation.

Personnel and Best Practices

- Take advantage of local or regional representatives to staff your booth, rather than bringing staff from far away offices, reducing travel cost.
- Bring Green as part of your company message providing recycling bins in your booth and information on what you have done to exhibit in a sustainable way.

These steps can help as we all strive to make smarter and more environmentally sound decisions. For more information on the Freeman Sustainability Initiative, contact goinggreen@freemanco.com.

FREEMAN
The Nature of a Successful Show

FREEMAN CARES
ABOUT OUR ENVIRONMENT

FREEMAN

1601 Boice Pond Rd
Orlando, FL 32837
(407) 816-7900 Fax: (469) 621-5605

adha 94TH ANNUAL CONFERENCE
JUNE 14-19, 2017
JACKSONVILLE, FL

DISCOUNT PRICE
DEADLINE DATE
MAY 25, 2017

INCLUDE THIS FORM
WITH YOUR ORDER
PLEASE USE BLACK INK

NAME OF SHOW: **ADHA 94TH ANNUAL CONFERENCE / JUNE 16 - 17, 2017**

COMPANY NAME: BOOTH #:

ADDRESS: BOOTH SIZE : X

CITY/STATE/ZIP:

PHONE: EXT.: FAX #:

SIGNATURE: PRINT NAME:

CONTACT'S E-MAIL:

E-MAIL FOR INVOICE: ☐ **Check if you are a new Freeman customer**

Invoices will be sent by e-mail; please provide e-mail address of the person who reconciles your invoices if different than contact's email.

METHOD OF PAYMENT

BY SUBMITTING THIS FORM VIA FAX OR POSTAL MAIL OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

☐ COMPANY CHECK

Please make check payable to: Freeman
Checks must be in U.S. funds drawn on a U.S. or Canadian bank.(**"U.S. FUNDS"** MUST BE PRE-PRINTED on Canadian checks.)

Please reference (436125) **on your remittance.**

☐ CREDIT/DEBIT CARD

For your convenience, we will use this authorization to charge your credit/debit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include all Freeman companies, or any charges which Freeman may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. Please complete the information requested below:

☐ BANK TRANSFER

Bank transfer to Bank of America, N.A.; Dallas, TX
Wire Transfer
ABA#: 026009593 ACCT# 1252039192 Freeman
International Wire Transfer
Swift Code: BOFAUS3N ACCT# 1252039192 Freeman
ACH Direct Deposit
ABA#: 111000012 ACCT# 1252039192 Freeman

Please reference Name of Show & Booth Number so we can properly credit your account.
Note: Customers are responsible for any bank processing fees.

☐ **AMERICAN EXPRESS** ☐ **MASTER CARD** ☐ **VISA**

We do not accept credit card information via email.

ACCOUNT NO.: EXP. DATE:

CARDHOLDER NAME (PRINT): SIGNATURE:

CARDHOLDER BILLING ADDRESS:

CITY/STATE/ZIP:

ENTER TOTALS HERE

FURNISHINGS & ACCESSORIES	CARPET	CLEANING/ SHAMPOOING	PORTER SERVICE	RENTAL EXHIBITS & ACCESSORIES	SIGNS	INSTALLATION LABOR	DISMANTLE LABOR

MATERIAL HANDLING	RIGGING INSTALLATION	RIGGING DISMANTLE	EXHIBIT TRANSPORTATION	HANGING SIGNS			GRAND TOTAL

- **Remember to order in advance to save time and money. You may place your order by phone, fax, mail, or use our online ordering service at: www.freeman.com.**
- **Orders received after the deadline or without payment will be charged the Standard price.**
- **Copies of invoices may be picked up from the Service Desk prior to show closing.**
- **If you have questions or need assistance with any items not listed, please call and ask for Exhibitor Sales.**

FREEMAN method of payment

FREEMAN

1601 Boice Pond Rd
Orlando, FL 32837
(407) 816-7900 Fax: (469) 621-5605

adha 94TH ANNUAL CONFERENCE
JUNE 14-19, 2017
JACKSONVILLE, FL

ADHA 94TH ANNUAL CONFERENCE / JUNE 16 - 17, 2017

In order to authorize Freeman to invoice a third party for payment of services rendered to exhibitors, both the exhibiting company and the third party must complete this form and return it at least 14 days prior to show move-in.

EXHIBITING COMPANY AUTHORIZATION OF THIRD PARTY BILLING

"We understand and agree that we, the exhibiting company, are ultimately responsible for payment of charges and agree by submitting this form or ordering materials or services from Freeman, to be bound by all terms and conditions as described in the Terms & Conditions section of this service manual. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the exhibiting company. All invoices are due and payable upon receipt, by either party. The items checked below are to be invoiced to the third party."

BY SUBMITTING THIS FORM VIA FAX OR POSTAL MAIL OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

EXHIBITOR NAME: (PLEASE PRINT)

EXHIBITOR SIGNATURE: DATE:

EXHIBITING COMPANY INFORMATION

EXHIBITING COMPANY NAME: BOOTH #:

EXHIBITING COMPANY ADDRESS:

CITY/STATE/ZIP:

PHONE: EXT. FAX:

CONTACT'S E-MAIL:

Indicate which services are to be invoiced to the Third Party:

- ☐ **ALL FREEMAN SERVICES**
- ☐ **I&D LABOR/SUPERVISION**
- ☐ **MATERIAL HANDLING/IN & OUT**
- ☐ **FREEMAN EXHIBIT TRANSPORTATION**
- ☐ **RENTAL FURNITURE/CARPET/SIGNS**
- ☐ **BOOTH CLEANING**
- ☐ **OTHER** _____

THIRD PARTY COMPANY INFORMATION

THIRD PARTY COMPANY NAME:

CONTACT NAME:

THIRD PARTY BILLING ADDRESS:

CITY/STATE/ZIP:

PHONE: EXT: FAX:

CONTACT'S E-MAIL:

E-MAIL FOR INVOICE:

Invoices will be sent by e-mail; please provide the e-mail address of the person who reconciles your invoices if different than contact's e-mail.

THIRD PARTY CREDIT/DEBIT CARD AUTHORIZATION

☐ **AMERICAN EXPRESS** ☐ **MASTERCARD** ☐ **VISA** **We do not accept credit card information via email.**

ACCOUNT NO: EXP. DATE:

CARDHOLDER NAME (PLEASE PRINT): CARD TYPE:

AUTHORIZED SIGNATURE:

CARDHOLDER BILLING ADDRESS:

CITY/STATE/ZIP:

FREEMAN third party authorization

PAYMENT & LABOR

YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE.
The terms and conditions set forth below become a part of the Contract between FREEMAN and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

• THE METHOD OF PAYMENT FORM IS SIGNED; OR
• AN ORDER FOR LABOR, SERVICES AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH FREEMAN; OR
• WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOR SECURED THROUGH FREEMAN.

DEFINITIONS

For purposes of this Contract, "FREEMAN" or "The Freeman Companies" means Freeman Expositions, Inc., Freeman Expositions, Ltd., Freeman Audio Visual, Freeman Exhibit, Freeman Transportation, Hoffend Xposition, Stage Rigging, Inc., Kerry Technical Services, TFC, Inc., Freeman Electrical Services, and their respective employees, directors, officers, agents, assigns, affiliated companies, and related entities including, but not limited, to any subcontractors FREEMAN may appoint. The term "EXHIBITOR" means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractors ("EAC").

PAYMENT TERMS

Full payment, including any applicable tax, is due in advance or at show site. All payments must be in U.S. funds and all checks must be drawn on a U.S. bank. Orders received without advance payment or after the deadline date will incur additional After Deadline charges as indicated on each order form. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of FREEMAN except where specifically identified as a sale. All rentals include delivery, installation, and removal from EXHIBITOR'S booth. In case of cancellation of any orders or services by EXHIBITOR, a one-hour "per person, per hour" charge will be applied for all labor orders that are not canceled in writing at least 24 hours prior to the scheduled start time. If Prestige Carpet, Custom-Cut Carpet, Modular Rental Exhibits and any other custom-order items or services have already been provided at the time of cancellation, fees will remain at 100% of the original charge. If the Show or Event is canceled because of reasons beyond FREEMAN'S control, EXHIBITOR remains responsible for all charges for services and equipment provided up to and including the date of cancellation. FREEMAN will not issue refunds to EXHIBITOR of any payments made before the date of cancellation. It is EXHIBITOR'S responsibility to advise the FREEMAN Service Center Representative of problems with any orders, and to check the EXHIBITOR'S invoice for accuracy prior to the close of the Show or Event. If EXHIBITOR is exempt from payment of sales tax, FREEMAN requires an exemption certificate for the State in which the services are to be used. Resale certificates are not valid unless EXHIBITOR is rebilling these charges to its customers. For International EXHIBITORS, FREEMAN requires 100% prepayment of advance orders, and any order or services placed at show site must be paid at the show. For all others, should there be any pre-approved unpaid balance after the close of the show; terms will be net, due and payable in DALLAS, TEXAS upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepaid basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by FREEMAN shall be either applied to reduce the principal unpaid balance or refunded to the payer. If past due invoices or invoice balances are placed with a collection agency or attorney for collection or suit, EXHIBITOR agrees to pay all legal and collection costs. THESE PAYMENT TERMS AND CONDITIONS SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. In the event of any dispute between the EXHIBITOR and FREEMAN relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to FREEMAN for its services, as an offset against the amount of any alleged loss or damage. Any claims against FREEMAN shall be considered a separate transaction, and shall be resolved on its own merits. FREEMAN reserves the right to charge EXHIBITOR for the difference between the estimate of charges and the actual charges incurred for material handling, labor time & materials, utility services or equipment usage, or for any charges that FREEMAN may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges. If EXHIBITOR provides a credit card for payment and charges are rejected by the EXHIBITOR'S credit card company for any reason, FREEMAN hereby provides notice that it reserves the right, and EXHIBITOR authorizes FREEMAN, to continue to attempt to secure payment through that credit card for as long as unpaid balances remain on the EXHIBITOR'S account. In the event that a THIRD PARTY orders on behalf of the EXHIBITOR and the named THIRD PARTY does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the EXHIBITOR. All invoices are due and payable upon receipt, by either party.

ELECTRICAL

Claims will not be considered, or adjustments made unless filed in writing, by Exhibitor, prior to the close of the event. Freeman is not responsible for any damage or loss caused by the loss of power beyond its control and Exhibitor agrees to hold Freeman, its officers, directors, employees and agents harmless from such power loss. IN NO EVENT SHALL FREEMAN BE LIABLE FOR ANY INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING WITHOUT LIMITATION LOST PROFITS) EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER UNDER THEORY OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCTS LIABILITY OR OTHERWISE. Exhibitor shall indemnify and hold harmless Freeman, its officers, directors, employees, and agents from and against any and all claims, liabilities, damages, fines, penalties or costs of whatsoever nature (including reasonable attorneys' fees) arising out of or in any way connected with Exhibitor's actions or omissions under this Agreement.

LABOR UNDER THE SUPERVISION OF EXHIBITOR RESPONSIBILITIES

EXHIBITOR shall be responsible for the performance of labor provided under this option. It is the responsibility of EXHIBITOR to supervise labor secured through FREEMAN in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with FREEMAN'S Safe Work Rules and/or Federal, State, County and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management rules and/or regulations. It is the responsibility of EXHIBITOR to check in with the Service Desk to pick up labor, and to return to the Service Desk to release labor when the work is completed.

INDEMNIFICATION

EXHIBITOR agrees to indemnify, hold harmless, and defend FREEMAN from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) for bodily injury, including any injury to FREEMAN employees, and/or property damage arising out of work performed by labor provided by FREEMAN but supervised by EXHIBITOR. Further, the EXHIBITOR'S indemnification of FREEMAN includes any and all violations of Federal, State, County or Local ordinances, "Show Regulations and/or Rules" as published and/or set forth by Facility or Show Management, and/or directing labor provided by FREEMAN to work in a manner that violates any of the above rules, regulations, and/or ordinances.

IMPORTANT

PLEASE REFER TO FREEMAN'S "MATERIAL HANDLING TERMS & CONDITIONS" AS IT RELATES TO MATERIAL HANDLING SERVICES AND TO THE "SERVICE REQUEST & SHIPPING INSTRUCTIONS CONTRACT" AS IT RELATES TO TRANSPORTATION SERVICES. CONTRACT TERMS DEPEND ON THE NATURE OF SERVICES SECURED BY EXHIBITOR THROUGH FREEMAN. TERMS & CONDITIONS MAY VARY FOR EACH TYPE OF SERVICE ORDERED THROUGH FREEMAN.

MATERIAL HANDLING

YOU ARE ENTERING A BINDING CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. Acceptance of said terms and conditions will be construed when any of the following conditions are met: This Material Handling Agreement (MHA) is signed; Exhibitor's materials are delivered to Freeman's warehouse or to an event site for which Freeman is the Official Show Contractor; or an order for labor and/or rental equipment is placed by Exhibitor with Freeman. Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

1. DEFINITIONS. For purposes of this Contract, Freeman means Freeman Expositions, Inc., and its employees, directors, officers, agents, assigns, affiliated companies, and related entities. In no event shall Freeman be deemed to be the Ultimate Consignee for shipping and custom purposes. The term "Exhibitor" means the Exhibitor, its employees, agents, and representatives.

2. PACKAGING/CRATES AND STORAGE. Freeman shall not be responsible for damage to loose or uncrated materials, pad wrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Freeman shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. Freeman does not accept any crates or packaging containing hazardous materials. Goods requiring cold storage and those in accessible storage are stored at Exhibitor's own risk. **FREEMAN ASSUMES NO RESPONSIBILITY OR LIABILITY FOR LOSS OR DAMAGE TO GOODS IN COLD STORAGE OR ACCESSIBLE STORAGE.**

3. EMPTY CONTAINERS. Empty container labels will be available at the show site service desk. Affixing labels to the containers is the sole responsibility of Exhibitor or its representative. All previous labels must be removed or obliterated. Freeman assumes no responsibility for: error in the above procedures; removal of containers with old empty labels and without Freeman labels; or improper information on empty labels. **FREEMAN WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES AND CONTAINERS OR THEIR CONTENTS WHILE SAME ARE IN EMPTY CONTAINER STORAGE.**

4. INBOUND/OUTBOUND SHIPMENTS. There may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of Exhibitor, or a lapse of time between the completion of packing and the actual pickup of materials from the booths for loading onto a carrier and during such times, Exhibitor materials will be left unattended. **FREEMAN IS NOT RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS AFTER THEY HAVE BEEN DELIVERED TO EXHBITOR'S BOOTH AT SHOW SITE OR BEFORE THEY HAVE BEEN PICKED UP FOR RELOADING AT THE CONCLUSION OF THE EVENT.** Freeman recommends the securing of security services from Facility or Show Management. All MHA's submitted to Freeman by Exhibitor will be checked at the time of pickup from the booth and corrections will be made where discrepancies exist between the quantities of items on any form submitted to Freeman and the actual count of such items in the booth at the time of pickup. Freeman is not responsible for any wait time or other charges including business center charges arising from delivery or pickup of Exhibitor's materials.

5. DELIVERY TO THE CARRIER FOR RELOADING. Freeman assumes no responsibility for loss, damage, theft, or disappearance of Exhibitor's materials after same have been delivered to Exhibitor's appointed carrier, shipper, or agent for transportation after the conclusion of the show. Freeman loads the materials onto the carrier under directions from the carrier or driver of that carrier. Any loading onto the carrier will be understood to be under the exclusive supervision and control of the carrier or driver of that carrier. **FREEMAN ASSUMES NO RESPONSIBILITY FOR LOSS, DAMAGE, THEFT OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS THAT ARISES OUT OF IMPROPERLY LOADED OR LABELED MATERIALS.**

6. DESIGNATED CARRIERS. Freeman shall have the authority to change the Exhibitor designated carrier if that carrier does not pick up the shipment(s) at the appointed time. Where no disposition is made by Exhibitor, materials may be taken to a warehouse to await Exhibitor's shipping instructions and Exhibitor agrees to be responsible for charges relating to such rerouting and handling. **IN NO EVENT SHALL FREEMAN BE RESPONSIBLE FOR ANY LOSS RESULTING FROM SUCH REROUTING DESIGNATION.**

7. FORCE MAJEURE. Freeman's performance hereunder is subject to, and Freeman shall not be responsible for loss, delay, or damage due to, strike, work stoppages, natural elements, vandalism, Act of God, civil disturbances, power failures, explosions, acts of terrorism or war, or for any other cause beyond Freeman's reasonable control, nor for ordinary wear and tear in the handling of Exhibitor's materials.

8. CLAIM(S) FOR LOSS. Exhibitor agrees that any and all claims for loss or damage must be submitted to Freeman immediately at the show site and in any case not later than ***thirty (30) business days*** after the date when Exhibitor's materials are delivered to the carrier for transportation from show site or from Freeman's warehouse. All claims reported after thirty (30) days will be rejected. In no event shall a suit or action be brought against Freeman ***more than one (1) year*** after the date of loss or damage occurred.

a. PAYMENT FOR SERVICES MAY NOT BE WITHHELD. In the event of any dispute between the Exhibitor and Freeman relative to any loss, damage, or claim, Exhibitor shall not be entitled to and shall not withhold payment due Freeman for its services as an offset against the amount of any alleged loss or damage. Any claims against Freeman shall be considered a separate transaction and shall be resolved on their own merits.

b. MAXIMUM RECOVERY. If found liable for any loss, Freeman's sole and exclusive maximum liability for loss or damage to Exhibitors materials and Exhibitor's sole and exclusive remedy is limited to $.50 (USD) per pound per article with a maximum liability of $100.00 (USD) per item, or $1,500.00 (USD) per shipment whichever is a less. For unmarked, unlabeled and improperly packaged television monitors, the maximum liability is the lesser of $3.00 (USD) per pound or the actual invoice price. All shipment weights are subject to correction and final charges determined by the actual or re-weighed weight of the shipment.

c. LIMITATION OF LIABILITY. IN NO EVENT SHALL FREEMAN BE LIABLE TO THE EXHIBITOR OR TO ANY OTHER PARTY FOR SPECIAL, COLLATERAL, EXEMPLARY, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, WHETHER SUCH DAMAGES OCCUR EITHER PRIOR OR SUBSEQUENT TO, OR ARE ALLEGED AS A RESULT OF, TORTIOUS CONDUCT, FAILURE OF THE EQUIPMENT OR SERVICES OF FREEMAN OR BREACH OF ANY OF THE PROVISIONS OF THIS CONTRACT, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT OR IN TORT, INCLUDING STRICT LIABILITY AND NEGLIGENCE, EVEN IF FREEMAN HAS BEEN ADVISED OR HAS NOTICE OF THE POSSIBILITY OF SUCH DAMAGES. SUCH EXCLUDED DAMAGES INCLUDE BUT ARE NOT LIMITED TO LOST PROFITS, LOSS OF USE, AND INTERRUPTION OF BUSINESS OR OTHER CONSEQUENTIAL OR INDIRECT ECONOMIC LOSSES.

9. DECLARED VALUE. Declarations of Declared Value are between the Exhibitor and the selected Carrier ONLY, and are in no way an extension of Freeman's maximum liability stated herein. Freeman will use commercially reasonable efforts to transmit the Declared Value instructions to the selected Carrier; however, FREEMAN WILL NOT BE LIABLE FOR ANY CLAIM ARISING FROM THE TRANSMITTAL OF, OR FAILURE TO TRANSMIT, DECLARED VALUE INSTRUCTIONS TO THE CARRIER NOR FOR FAILURE OF THE CARRIER TO UPHOLD THE DECLARED VALUE OR ANY OTHER TERM OF CARRIAGE.

10. JURISDICTION / VENUE. THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF OR RELATING TO THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICITON IN DALLAS COUNTY, TEXAS.

11. INDEMNIFICATION. Exhibitor agrees to indemnify and forever hold harmless Freeman from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) arising out or contributed to by Exhibitor's negligent supervision of any labor secured through Freeman; Exhibitor's negligence, willful misconduct, or deliberate act, or the negligence, willful misconduct, or deliberate act of Exhibitor's employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractors (EAC) at the show or event to which this Contract relates, including but not limited to Exhibitor's violation of Federal, State, County or Local ordinance and/or Exhibitor's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management.

12. LIEN. Exhibitor grants Freeman a security interest in and a lien on all of Exhibitor's materials that is from time to time in the possession of Freeman and all the proceeds thereof, including without limitation insurance proceeds (the "Collateral"), to secure the prompt and full payment and performance of all Exhibitor's indebtedness for monies paid, by Freeman on its behalf, services performed, materials and/or labor from time to time provided by Freeman to or for the benefit of Exhibitor ("Obligations"). Freeman shall have all the rights and remedies of a secured party under the Uniform Commercial Code, as may be amended from time to time ("UCC"), and any notice that Freeman is required to give under the UCC of a time and place of a public sale or the time after which any private sale or other intended disposition of any Collateral is to be made shall be deemed to constitute reasonable notice if such notice is mailed by registered or certified mail at least five (5) days prior to such action. Freeman may hold and not deliver any of the Collateral to Exhibitor for so long as there are any Obligations that remain unpaid or unsatisfied

13. WAIVER & RELEASE. Exhibitor, as a material part of the consideration to Freeman for material handling services, waives and releases all claims against Freeman with respect to all matters for which Freeman has disclaimed liability pursuant to the provisions of this Contract.

14. DRIVER LIABILITY WAIVER. IN CONSIDERATION OF FREEMAN PERMITTING ENTRANCE TO THE PREMISES, YOU, YOUR EMPLOYER, THE OWNER OF THE TRUCK AND OR EQUIPMENT THAT YOU ARE OPERATING (TRUCKOWNER) AND YOU AS AGENT OF YOUR EMPLOYER AND THE TRUCKOWNER, HEREBY ASSUME ALL RISK OF INJURY OR HARM TO YOURSELF AND OTHERS AND DAMAGE TO YOUR PROPERTY AND PROPERTY BELONGING TO YOUR EMPLOYER OR OTHERS ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISES. YOU AGREE TO ENTER AT YOUR OWN RISK. YOU HAVE FULL KNOWLEDGE OF ANY RISK INVOLVED IN THIS ACTIVITY. YOU RECOGNIZE THE HAZARDS AND ARE AWARE OF ALL THE RULES FOR SAFE OPERATION. YOUR EMPLOYER, THE TRUCKOWNER, AND YOU AGREE TO INDEMNIFY AND HOLD HARMLESS FREEMAN, ITS EMPLOYEES, OFFICERS, DIRECTORS, AGENTS, ASSIGNS, AFFILIATED COMPANIES AND RELATED ENTITIES, AGAINST ANY AND ALL LIABILITY, ACTIONS, CLAIMS, AND DAMAGES OF ANY KIND WHATSOEVER ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISE.

AIR CARGO

AIR CARGO SERVICE REQUEST AND SHIPPING INSTRUCTIONS CONTRACT

In tendering this shipment, the Shipper and Consignee agree to these TERMS which no agent or employee of the parties may alter. This Air Service Request and Shipping Instruction Contract is NON-NEGOTIABLE and has been prepared by Shipper, or if by Freeman or another on Shipper's behalf, it shall be deemed, conclusively, to have been prepared by the Shipper. The Shipper agrees that this shipment is subject to the TERMS stated herein All TERMS, including but not limited to, all the limitations of liability, shall apply to our agents and their contracting carriers.

1. DEFINITIONS: In this Contract, "Freeman" means Freeman Decorating Services, Inc., and its respective employees, officers, directors, agents, assigns, affiliated companies, and related entities including any contractors appointed by Freeman. The term "Shipper" means the person or business for whom the property is being transported, and includes their respective employees, officers, directors, agents, assigns, affiliated companies, and contractors appointed by the Shipper, excluding only Freeman. "Property" is all objects of any type received from the Shipper for transport by Freeman as described herein. "Consignee" is the party to whom Shipper has designated the goods are to be delivered.

2. FINAL CONTRACT BETWEEN THE PARTIES: In exchange for Shipper's payments and Freeman's services, which the parties have specified in this two-page Contract (including the Air Cargo Service Request and Shipping Instructions), Freeman and Shipper each agree that this Contact shall govern their respective rights and obligations regarding transportation of Shipper's property. This Contract shall take effect when the property first comes into the physical possession of Freeman, and the responsibility of Freeman under same shall end when the property has been placed in the possession of the Consignee or the Consignee's designated agent. If any part or provision of this Contract is found by a court of competent jurisdiction to be void or unenforceable, the remainder of the Contract shall continue in full force and effect.

3. Freeman's RESPONSIBILITIES UNDER THE CONTRACT ARE LIMITED: Freeman is responsible for the satisfactory performance of only those services which it directly provides under this Contract. Freeman shall not be responsible for the performance of individuals of firms who are not under the direct supervision or control of Freeman. Freeman shall not be responsible for events or causes of loss, delay, or damage beyond its reasonable control, including (by way of illustration only, and not as a limitation on the breadth of this clause), strike, lockout, work slowdown or stoppage, power failure, breakdown of plant or machinery, facility failure, vandalism, theft, Act of God, effect of natural elements, riot, civil commotion or disturbance, terrorism, act of war or belligerent parties, and any other cause or causes beyond the reasonable control of Freeman. EXCEPT FOR ELIGIBLE GUARANTEED SERVICE SHIPMENTS, Freeman DOES NOT GUARANTEE DELIVERY BY ANY SPECIFIC TIME OR DATE.

4. PACKAGING AND CRATES: Shipper's property must be well packaged for safe and secure handling, storage and shipment using ordinary care. Each piece must be legibly and durably marked with the name and address, including correct ZIP code of the Shipper and Consignee. When a container is used repetitively by Shipper, Shipper must remove all old labels, tags, markings, etc., and Shipper must ensure that the container retains adequate strength for transportation. Freeman makes neither representation nor any warranty regarding the acceptability or suitability of any packaging system or procedure that Shipper might use for its property. Freeman shall not be responsible for damage to loose or uncrated materials, padwrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. General guidance as to acceptable packaging systems and procedures may be found in publications such as the National Motor Freight Classification, published by the National Motor Freight Traffic Association. For shipments of Perishable Commodities, U.S. and Canadian shipments must be packed to travel without spoilage for 72 hours from time of pickup; all International shipments must be packed to travel without spoilage for 24 hours beyond an agreed deadline. Freeman reserves the right to periodically embargo regions of the world due to conditions that may cause damage to perishable commodities. If the integrity of a shipment is in question, Freeman reserves the right to improve packaging at shipper's expense.

5. REFUSED SHIPMENTS: If the Consignee refuses a shipment tendered for delivery or if Freeman is unable to deliver a shipment because of fault or mistake of the Consignor or Consignee, Freeman's liability shall then become that of a warehouseman.

(a) Freeman shall promptly attempt to provide notice, by telephonic, electronic or written communication as provided on the face of these shipping instructions, if so indicated, to Shipper or the party, if any, designated to receive notice in these instructions.
(b) Storage charges, based on Freeman's applicable rates, shall start no sooner than the next business day following the attempted notification. Storage may be, at Freeman's option, in any location that provides reasonable protection against loss or damage. Freeman may place the shipment in public storage at the owner's expense and without liability to Freeman.
(c) If Freeman does not receive disposition instructions within 48 hours of the time of Freeman's attempted first notificatio , Freeman will attempt to issue a second and final confirmed notification. Such notice shall advise that if Freeman does not receive disposition instructions within 10 days of that notification, Freeman may offer the shipment for sale at a public auction and Freeman has the right to offer the shipment for sale. The amount of sale will be applied to Freeman's invoice for transportation, storage and other lawful charges. Shipper will be responsible for the balance of charges not covered by the sale of the goods. If there is a balance remaining after all charges and expenses are paid, such balance will be paid to the owner of the property sold hereunder, upon claim and proof of ownership.
(d) Where Freeman has attempted to follow the procedure set forth above and the procedure is not possible, nothing shall be construed to abridge the right of Freeman, at its option, to sell the property under such circumstances and in such manner as may be authorized by law.
(e) When perishable goods cannot be delivered and disposition is not given within a reasonable time, Freeman may dispose of property to the best advantage. Where Freeman is directed by Consignee or Consignor to unload or deliver property at a particular location where Consignor, Consignee, or the Agent of either is not regularly located, Freeman's liability for the shipment shall terminate after unloading or delivery.

6. LIMITATION ON SHIPPER'S RECOVERABLE DAMAGES: FREEMAN'S LIABILITY FOR DAMAGES ON DOMESTIC SHIPMENTS, INCLUDING BUT NOT LIMITED TO THOSE DAMAGES ARISING FROM OR RELATED TO MISDELIVERY, INCOMPLETE OR OTHERWISE INADEQUATE DELIVERY (INCLUDING BUT NOT LIMITED TO FAILURE TO FOLLOW SHIPPER OR CONSIGNEE INSTRUCTIONS OR FAILURE TO COLLECT OR PROPERLY DELIVER A PAYMENT INSTRUMENT), NONDELIVERY, MISSED PICKUP, AND LOSS OF OR DAMAGE TO CARGO, SHALL BE LIMITED TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES APPLICABLE TO THAT PART OF THE SHIPMENT ADVERSELY AFFECTED THEREBY, UNLESS AT TIME OF SHIPMENT THE SHIPPER MAKES A DECLARATION OF VALUE FOR CARRIAGE IN THE SPACE DESIGNATED ON THE SERVICE REQUEST AND SHIPPING INSTRUCTIONS FORM AND PAYS THE APPROPRIATE VALUATION CHARGE. IN NO EVENT SHALL FREEMAN'S LIABILITY EXCEED THE DECLARED VALUE OF THE SHIPMENT OR THE AMOUNT OF LOSS OR DAMAGE ACTUALLY SUSTAINED, WHICHEVER IS LOWER. IF CARRIAGE OF THE SHIPMENT IS SOLELY OR PARTLY BY AIR AND INVOLVES AN ULTIMATE DESTINATION OR A STOP IN A COUNTRY OTHER THAN THE COUNTRY OF DEPARTURE, Freeman's LIABILITY FOR CARGO LOST, DAMAGED OR DELAYED SHALL BE LIMITED TO $9.07 PER POUND ($20.00 PER KILOGRAM) FOR CARRIAGE SUBJECT TO THE UNAMENDED WARSAW CONVENTION OR THE WARSAW CONVENTION AS AMENDED BY THE HAGUE PROTOCOL OF 1955, 17 SPECIAL DRAWING RIGHTS PER KILOGRAM FOR CARRIAGE SUBJECT TO THE WARSAW CONVENTION AS AMENDED BY THE MONTREAL PROTOCOL NO. 4 OF 1975, OR $9.07 PER POUND ($20.00 PER KILOGRAM) FOR CARRIAGE WHERE THE WARSAW CONVENTION, INCLUDING ITS AMENDMENTS, DOES NOT APPLY FOR ANY REASON, UNLESS A HIGHER DECLARED VALUE IS REQUESTED, AND THE FEES SET FORTH IN THE SERVICE GUIDE FOR SUCH HIGHER DECLARED VALUE ARE PAID. FOR INTERNATIONAL SHIPMENTS, THIS SHIPPING REQUEST AND SHIPPING INSTRUCTION CONTRACT SHALL BE DEEMED AN AIR WAYBILL WITHIN THE MEANING OF THE WARSAW CONVENTION.

Notwithstanding the above limitations, domestic shipments containing the following items of extraordinary value are limited to a maximum declared value of $500.00 (USD):

(a) artworks and objects of art, including without limitation original paintings, drawings, etchings, water colors, tapestries and sculpture;
(b) clocks, watches, jewelry (including costume jewelry), furs and fur-trimmed clothing;
(c) personal effects;
(d) and other inherently fragile or unique items, including prototypes, etc.
Any declared value in excess of the maximums allowed herein is null and void, and the acceptance by Freeman for carriage of any shipment with a declared value in excess of the allowed maximums does not constitute a waiver of these maximums. Shipper understands that even if Shipper is not able to participate or fully participate in a show due to loss of, theft of, or damage to its property, Freeman shall never be liable or responsible for damages identified by the terms (by way of example only and not in limitation of the breadth of this clause) such as the following: consequential damages, loss of use damages, loss of profits damages, business interruption damages, delay damages, special damages, collateral damages, exemplary damages, damages awarded for gross negligence, direct damages, indirect damages, damages for failure of performance, breach of contract damages, fraud damages, or any other sort of damage for tort or breach of contract. This limitation shall bind the parties:
(a) whenever or wherever the claimed loss or damage may occur;
(b) even though the alleged loss or damage is claimed to result from negligence, strict liability, products liability, breach of contract, breach of statute or regulation, or any other legal theory or cause, and;
(c) even though Freeman may have been advised or be on notice of the possibility or even the probability of such damages. Freeman makes no warranties, express or implied, and expressly disclaims any and all warranties. Except for Freeman's failure to deliver in accordance with the Guaranteed Service section of the Service Guide, Freeman will not be liable for misdelivery, incomplete or otherwise inadequate delivery (including but not limited to failure to follow Shipper or Consignee instructions or failure to collect or properly deliver a payment instrument), non-delivery, missed pickup, delay on International shipments, loss or damage unless caused by Freeman's sole negligence.

7. SHIPPER'S RESPONSIBILITIES AND INDEMNIFICATION:
(a) Shipper must pay in full for the services rendered under this Contract at the time the services are requested. The existence of a dispute between Shipper and Freeman relative to any claim or other matter shall have no bearing on this duty of payment. No claim submitted by or on behalf of Shipper will be processed unless Shipper's account is current.
(b) Shipper understands and acknowledges that Freeman does not accept or transport illegal, dangerous or hazardous materials of any kind or nature. Shipper warrants and ensures that its property is inert, and contains no Hazardous Substances, Hazardous Materials, Chemicals, Gases, Explosives, Radioactive Materials, Biologically hazardous agents, or any other substance, matter or object in any form that could pose a threat to the health or safety of persons, property or the public welfare in general. Such goods may be warehoused at owner's risk and expense or destroyed without compensation.
(c) Shipper shall defend and indemnify Freeman, its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys" fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of or contributed to by any of the following: Shipper's negligence, willful misconduct, or deliberate act; Shipper's violation of Federal, State, County or Local ordinances; Shipper's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management; and/or Shipper's failure to comply with (b) of this Agreement regarding the inclusion of any dangerous substances in the property placed with Freeman.

8. CLAIMS: Shipper, Consignee, or any other party claiming an interest in the shipment must notify Freeman immediately upon delivery, or in the case of loss or damage which could not have been noted at the time of delivery, within five (5) business days of delivery, of any loss or damage to the shipment. Notice of concealed damage must be confirmed in writing or via e-mail at exhibit.transportation@freeman.com within 5 business days of receipt of the property. If Carrier schedules an inspection, claimant must hold the shipping container, all packaging material and contents in the same condition as they were in when damage was discovered. Receipt of the shipment by the Consignee or the Consignee's agent without written notice on the delivery receipt and/or delivery manifest will be prima facie evidence that the shipment was delivered in good condition. The amount of the claim may not be deducted from the transportation charges. Notice of loss or damage MUST be reported to Freeman at 800-995-3579. The shipment, its container(s), and packing material must be made available to Freeman for inspection at the delivery location. All shipments are subject to opening for inspection by Freeman; however, Freeman is not obligated to perform such inspection. All claims for loss or damage MUST be made in writing to Freeman within one hundred and twenty (120) calendar days after the date of acceptance of the shipment by Freeman. Please refer to the Service Guide for claim procedures. All claims for service failure must be made within thirty (30) calendar days from the date of shipment and Freeman's sole liability for such claims arising from Guaranteed Service shipments shall be limited to the transportation charges as provided in the Guaranteed Service section of the Service Guide. All claims for overcharge must be made in writing to Freeman within sixty (60) calendar days after the invoice date. No action for loss or damage may be maintained against Freeman unless (a) claimant complies with all requirements of this section and (b) for domestic shipments, if the claimant commences the action within one (1) year of the shipment by Freeman unless otherwise required by International, Federal or State Law. If the claim is for loss or damage involving International shipments, claimant must commence the action within two (2) years from the date of acceptance of the shipment by Freeman unless otherwise required by International, Federal or State Law. For purposes of this section, no action shall be deemed to have commenced until receipt by Freeman of service of process of the action on Freeman. Claims for loss or damage must be delivered to the following address: Sedgwick, PO Box 14151, Lexington, KY 40512-4151.
For shipping containers designed for repeated use (tradeshow cases, totes, crates), Freeman shall have no liability for superficial damage to said containers in the form of scuffs, scratches, dents or dings. Freeman will only accept liability for "catastrophic" damage to these shipping containers (crushing, puncture, or complete destruction). Freeman's maximum liability in cases of "catastrophic" damage or total loss will be limited to a depreciated value of the container based on the time elapsed from the original purchase and the purchase price established on the provided original invoice. This maximum liability will be subject to all other applicable limits of liability such as repair costs.

9. CHOICE OF FORUM: THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE UNITED STATES [INCLUDING ADOPTED INTERNATIONAL CONVENTIONS] AND THE STATE OF TEXAS WITHOUT GIVING EFFECT TO THE STATE"S CONFLICT OF LAWS RULES. FREEMAN AND SHIPPER AGREE THAT ANY CLAIM OR DISPUTE OF ANY SORT ARISING OUT OF OR IN ANY WAY RELATED TO THIS CONTRACT, ITS PERFORMANCE OR NONPERFORMANCE, OR DAMAGES ALLEGEDLY RESULTING FROM SAME WILL BE ARBITRATED IN THE CITY OF DALLAS, TEXAS, AND THE RULES OF THE AMERICAN ARBITRATION ASSOCIATION WILL APPLY. IF BINDING ARBITRATION IS UNAVAILABLE TO RESOLVE ANY CONTROVERSY AND IT IS NECESSARY TO LITIGATE THE DISPUTE, THE DISPUTE SHALL BE LITIGATED IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS.

10. MISCELLANEOUS: Shipper warrants the accuracy of the weight and dimension data furnished in this Contract. Shipper understands that once its property is shipped by Freeman pursuant to the instructions contained in this Contract, Shipper has no right to control the shipment; stop the shipment in transit, or divert or reschedule same, and that Shipper will have no control over the property until it is delivered pursuant to the instructions in this Contract. Shipper agrees that this Contract may be provided to any third party, including common or contract carriers of cargo by air, water, rail, or road, for the purpose of confirming the right of Freeman to control the handling of the property and all matters related to payment for the shipment.

MOTOR CARGO

MOTOR CARGO SERVICE REQUEST AND SHIPPING INSTRUCTIONS CONTRACT

This Contract establishes your legal obligations with regard to the property described herein being shipped with Freeman Transportation. It specifically limits your rights and possible recovery if your property is lost or damaged. You must accept all terms and conditions of this Contract. You confirm that you have read and agree with all the terms and conditions of this Contract by receipt without contest. This Contract may not be waived or varied, except in writing, and then only by an authorized representative of Freeman.

1. DEFINITIONS. In this Contract, "Freeman" means Freeman Expositions, Inc., and its respective employees, officers, directors, agents, assigns, affiliated companies, and related entities including any contractors appointed by Freeman. The term "Shipper" means the person or business for whom the property is being transported, and includes their respective employees, officers, directors, agents, assigns, affiliated companies, and contractors appointed by the Shipper, excluding only Freeman. "Property" is all objects of any type received from the Shipper for transport by Freeman as described herein. "Consignee" is the party to whom Shipper has designated the goods are to be delivered.

2. FINAL CONTRACT BETWEEN THE PARTIES. In exchange for Shipper's payments and Freeman's services, which the parties have specified in this Contract, Freeman and Shipper each agree that this Contact shall govern their respective rights and obligations regarding transportation of Shipper's property. This Contract shall take effect when the property first comes into the physical possession of Freeman for inbound shipments and after loading on the applicable carrier for outbound shipments, and the responsibility of Freeman under same shall end when the property has been placed in the possession of the Consignee or the Consignee's designated agent. If any part or provision of this Contract is found by a court of competent jurisdiction to be void or unenforceable, the remainder of the Contract shall continue in full force and effect.

3. FREEMAN'S RESPONSIBILITIES UNDER THE CONTRACT ARE LIMITED. Freeman shall not be responsible for the performance of individuals or firms who are not under the direct supervision or control of Freeman. Freeman shall not be responsible for events or causes of loss, delay, or damage beyond its reasonable control, including (by way of illustration only, and not as a limitation on the breadth of this clause), strike, lockout, work slowdown or stoppage, power failure, breakdown of plant or machinery, facility failure, vandalism, theft, Act of God, effect of natural elements, riot, civil commotion or disturbance, terrorism, act of war or belligerent parties, and any other cause or causes beyond the reasonable control of Freeman. Freeman shall not be liable for delay caused by highway obstructions, or faulty or impassable highways, or lack of capacity of any highway, bridge, or ferry, or caused by breakdown or mechanical defects of vehicles or equipment, or from any cause other than the negligence of Freeman. Freeman shall not be bound to transport by any particular schedule, means, vehicle or otherwise, other than with reasonable dispatch.

4. PACKAGING AND CRATES. Shipper's property must be well packaged for safe and secure handling, storage and shipment using ordinary care. Freeman makes neither representation nor any warranty regarding the acceptability or suitability of any packaging system or procedure that Shipper might use for its property. Freeman shall not be responsible for damage to loose or uncrated materials, padwrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. General guidance as to acceptable packaging systems and procedures may be found in publications such as the National Motor Freight Classification, published by the National Motor Freight Traffic Association. If the integrity of a shipment is in question, Freeman reserves the right to improve packaging at shipper's expense.

5. PERISHABLE GOODS. Goods of a perishable nature are carried in dry trailers without environmental or atmospheric control or other special services unless Shipper states on the face of the "Service Request and Shipping Instructions" that the goods are to be carried in a refrigerated, heated, specially ventilated or otherwise specially equipped trailer. This carriage may be subject to additional charges. Shipper is responsible for bringing the goods to the proper temperature before loading the goods into the trailer, for the proper stowage of the goods within the trailer, and for setting the temperature (including maintenance and repair), during all times after the trailer is spotted by Freeman and before the trailer is received by Freeman. Freeman is not responsible for product deterioration caused by inherent vice, defects in the merchandise or transit times in excess of product shelf life. Refrigerated, heated, specially ventilated or otherwise specially equipped trailers are not equipped to change the temperature of goods (they are equipped only to maintain temperature). Shipper will give written notice of requested temperature setting of the thermostatic controls before receipt of the goods by Freeman. When a loaded trailer is received, Freeman will verify that the thermostatic controls are set to maintain trailer temperature as requested. Freeman is unable to determine whether the goods were at the proper temperature when they were loaded into the trailer or when the trailer is delivered to Freeman. Air temperature at the unit sensor will be maintained within a proper range of plus or minus 5 degrees Fahrenheit of the temperature requested by Shipper on the face of the "Service Request and Shipping Instructions" if the goods were at that temperature when loaded into the container and if the temperature controls were properly set when the container was loaded.

6. REFUSED SHIPMENTS. If the Consignee refuses a shipment tendered for delivery or if Freeman is unable to deliver a shipment because of fault or mistake of Freeman, Freeman's liability shall then become that of a warehouseman.
(a) Freeman shall promptly attempt to provide notice, by telephonic, electronic or written communication as provided on the face of these shipping instructions, if so indicated, to Shipper or the party, if any, designated in these instructions to receive notice.

(b) Storage charges, if applicable, shall start no sooner than the next business day following the attempted notification. Storage may be, at Freeman's option, in any location that provides reasonable protection against loss or damage. Freeman may place the shipment in public storage at the owner's expense and without liability to Freeman.

(c) If Freeman does not receive disposition instructions within 48 hours of the time of Freeman's attempted first notification, Freeman will attempt to issue a second and final confirmed notification. Such notice shall advise that if Freeman does not receive disposition instructions within 10 days of that notification, Freeman may offer the shipment for sale at a public auction and Freeman has the right to offer the shipment for sale. The amount of sale will be applied to Freeman's invoice for transportation, storage and other lawful charges. Shipper will be responsible for the balance of charges not covered by the sale of the goods. If there is a balance remaining after all charges and expenses are paid, such balance will be paid to the owner of the property sold hereunder, upon claim and proof of ownership.

(d) Where Freeman has attempted to follow the procedure set forth above and the procedure is not possible, nothing shall be construed to abridge the right of Freeman, at its option, to sell the property under such circumstances and in such manner as may be authorized by law.

(e) When perishable goods cannot be delivered and disposition is not given within a reasonable time, Freeman may dispose of property to the best advantage. When Freeman is directed by Consignee or Consignor to unload or deliver property at a particular location where Consignor, Consignee, or the Agent of either is not regularly located, Freeman's liability for the shipment shall terminate after unloading or delivery.

7. INSURANCE. Freeman IS NOT AN INSURER. Shipper is responsible for obtaining insurance for its property. Freeman provides no insurance for Shipper or its property.

8. LIMITATION ON SHIPPER'S RECOVERABLE DAMAGES. Shipper understands that even if shipper's property is lost, stolen, or damaged, Freeman does not pay replacement or restoration cost of any property. **FREEMAN'S MAXIMUM LIABILITY SHALL BE THE AMOUNT OF PROVEN ACTUAL VALUE NOT EXCEEDING THE LOWER OF FAIR MARKET VALUE**. **(THE "FAIR MARKET VALUE" EQUALS THE AS IS WHERE IS PRICE FOR THE PROPERTY AT THE LOCATION OF THE SHOW TO WHICH PRICE A WILLING BUYER AND A WILLING SELLER WOULD AGREE IN AN ORDINARY COURSE OF BUSINESS, ARM'S LENGTH SALE.) OR $5.00 (USD) PER POUND OF CARGO LOST OR DAMAGED UNLESS AT THE TIME OF SHIPMENT SHIPPER MAKES A DECLARATION OF VALUE FOR CARRIAGE IN THE SPACE DESIGNATED ON THE SHIPPING INSTRUCTIONS AND PAYS THE APPROPRIATE VALUATION CHARGE.** Even if Shipper has made a declaration of value, liability shall never exceed the depreciated original invoice value or the fair market value of the property, whichever is less. The value per pound for applying declared valuation charges shall be determined by dividing Shipper's declared value for carriage by the actual weight of the shipment. In all cases not prohibited by law, where a lower value than the actual value of the said property has been stated in writing by Shipper or has been agreed upon in writing as the released value of the property upon which the rate is based, such lower value plus freight charges, if paid, shall be the maximum recoverable amount for loss or damage. **Notwithstanding the above limitations, all shipments containing the following items of extraordinary value are limited to a maximum declared value of $500.00 (USD):** (a) Artworks and objects of art, including without limitation, original paintings, drawings, etchings, watercolors, tapestries and sculptures or prototypes; (b) Clocks, jewelry, including costume jewelry, furs, and fur-trimmed clothing; (c) Personal effects, including without limitation, papers and documents; or (d) Coin money, currency, gift certificates, debit cards, credit cards, and any other items of extraordinary value. (e) For unmarked, unlabeled and improperly packaged television monitors, the maximum liability is the lesser of $3.00 (USD) per pound or the actual invoice price.

Any declared value in excess of the maximums allowed herein is null and void, and the acceptance by Freeman for carriage of any shipment with a declared value in excess of the allowed maximums does not constitute a waiver of these maximums. In any event, (excluding small package program shipments) **Freeman's MAXIMUM LIABILITY WILL NEVER BE MORE THAN $100,000 PER SHIPMENT.** Shipper understands that even if Shipper is not able to participate or fully participate in a Show due to loss of, theft of, or damage to their property, Freeman shall not be liable or responsible for damages identifie by the terms (by way of example only and not in limitation of the breadth of this clause) such as the following: consequential damages, loss of use damages, loss of profits damages, business interruption damages, delay damages, special damages, collateral damages, exemplary damages, damages awarded for gross negligence, direct damages, indirect damages, or damages for failure of performance, breach of contract damages, fraud damages, or any other sort of damage for tort or breach of contract. This limitation shall bind the parties: **(a) WHENEVER OR WHEREVER THE CLAIMED LOSS OR DAMAGE MAY OCCUR; (b) EVEN THOUGH THE ALLEGED LOSS OR DAMAGE IS CLAIMED TO RESULT FROM NEGLIGENCE, STRICT LIABILITY, PRODUCTS LIABILITY, BREACH OF CONTRACT, BREACH OF STATUTE OR REGULATION, OR ANY OTHER LEGAL THEORY OR CAUSE, AND; (c) EVEN THOUGH FREEMAN MAY HAVE BEEN ADVISED OR BE ON NOTICE OF THE POSSIBILITY OR EVEN THE PROBABILITY OF SUCH DAMAGES.**

9. SHIPPER'S RESPONSIBILITIES AND INDEMNIFICATION:
(a) Shipper must pay in full for the services rendered under this Agreement at the time the services are requested. The existence of a dispute between Shipper and Freeman relative to any claim or other matter shall have no bearing on this duty of payment. No claim may be submitted by or on behalf of Shipper to Freeman unless Shipper's account is current.
(b) Shipper understands and acknowledges that Freeman does not accept or transport illegal or hazardous materials of any kind or nature. Shipper warrants and will ensure that its property is inert, and contains no Hazardous Substances, Hazardous Materials, Chemicals, Gasses, Explosives, Radioactive Materials, Biologically hazardous agents, or any other substance, matter or object in any form that could pose a threat to the health or safety of Freeman persons, property, or the public welfare in general. Such goods may be warehoused at owner's risk and expense or destroyed without compensation.
(c) Shipper shall defend and indemnify Freeman, its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys" fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of or contributed to by any of the following: Shipper's negligence, willful misconduct, or deliberate act; Shipper's violation of Federal, State, County or Local ordinances; Shipper's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management; and/or Shipper's failure to comply with subsection (b) of this section regarding the inclusion of any dangerous substances in the property placed with Freeman.

10. CLAIMS. Claims must be filed in writing within nine (9) months after the date of delivery of the property (or in the case of export traffic, within nine (9) months after delivery at the port of export), except that claims for failure to make delivery must be filed within nine (9) months after a reasonable time for delivery has elapsed. Suits for loss, damage, or delay shall be instituted against Freeman no later than two (2) years and one (1) day from the day when written notice is given by Freeman to the claimant that Freeman has disallowed the claim or any part or parts of the claim specifie in the notice. Shipper shall deliver notice of claim for loss or damage by hand, U.S. mail, courier, facsimile, or electronic means to Sedgwick, PO Box 14151, Lexington, KY 40512-4151 as soon as loss or damage is discovered. The notice of claim shall invite a prompt joint survey of the damage, at a time and place to be agreed between the parties, and such survey shall go forward promptly. However, if in any case the property is received by the Consignee or the Consignee's agent without notice of loss or damage to property being served on Freeman within 5 business days of the receipt of the property, it is agreed between Freeman and Shipper that in that instance the presumption shall arise that the property was delivered in proper quantity and in good condition. Notice of concealed damage must be confirmed in writing or via e-mail at exhibit.transportation@freeman.com within 5 business days of receipt of the property. If Carrier schedules an inspection, claimant must hold the shipping container, all packaging material and contents in the same condition as they were in when damage was discovered. Claims filed more than nine (9) months following the date on which the property was delivered or should have been delivered are agreed to be forever time barred.

For shipping containers designed for repeated use (tradeshow cases, totes, crates), Freeman shall have no liability for superficial damage to said containers in the form of scuffs, scratches, dents or dings. Freeman will only accept liability for "catastrophic" damage to these shipping containers (crushing, puncture, or complete destruction). Freeman's maximum liability in cases of "catastrophic" damage or total loss will be limited to a depreciated value of the container based on the time elapsed from the original purchase and the purchase price established on the provided original invoice. This maximum liability will be subject to all other applicable limits of liability such as repair costs.

11. CHOICE OF FORUM / ARBITRATION. THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF CONTRACT, TORT, COMMON LAW OR RELATING TO THE ENFORCEMENT OR INTERPRETATION OF THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS. Notwithstanding anything herein to the contrary, any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be exclusively settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules and judgment on the award rendered by the arbitrator(s) may be entered by any court having jurisdiction thereof.

12. MISCELLANEOUS. (a) Shipper warrants the accuracy of the weight and dimension data furnished in this Contract; (b) Shipper understands that once its property is shipped by Freeman pursuant to the instructions contained in this Contract, Shipper has no right to control the shipment, stop the shipment in transit, or divert or reschedule same. (c) Shipper agrees that this Contract may be provided to any third party, including common or contract carriers of cargo by air, water, rail, or road, for the purpose of confirming the right of Freeman to control the handling of the property and all matters related to payment for the shipment. Shipper agrees that all shipments are subject to correction and fina charges determined by the actual or re-weighed weight of the shipment.

13. SMALL PACKAGE PROGRAM. If items shipped via Freeman's Small Packages program are lost, damaged or destroyed while in Freeman's possession, **FREEMAN'S MAXIMUM LIABILITY SHALL BE $100 per package UNLESS AT THE TIME OF SHIPMENT SHIPPER MAKES A DECLARATION OF VALUE IN THE SPACE DESIGNATED ON THE SHIPPING INSTRUCTIONS AND PAYS THE APPROPRIATE VALUATION CHARGE.** If small packages are received by the Shipper and notice of loss or damage is not received by Freeman within 15 days of the delivery of the property, the parties agree that the presumption shall arise that the property was delivered in proper quantity and in good condition.

Freeman

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FREEMAN

INNOVATION DEDICATED TO YOUR BRAND

RESULTS, DELIVERED

With more than 85 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.

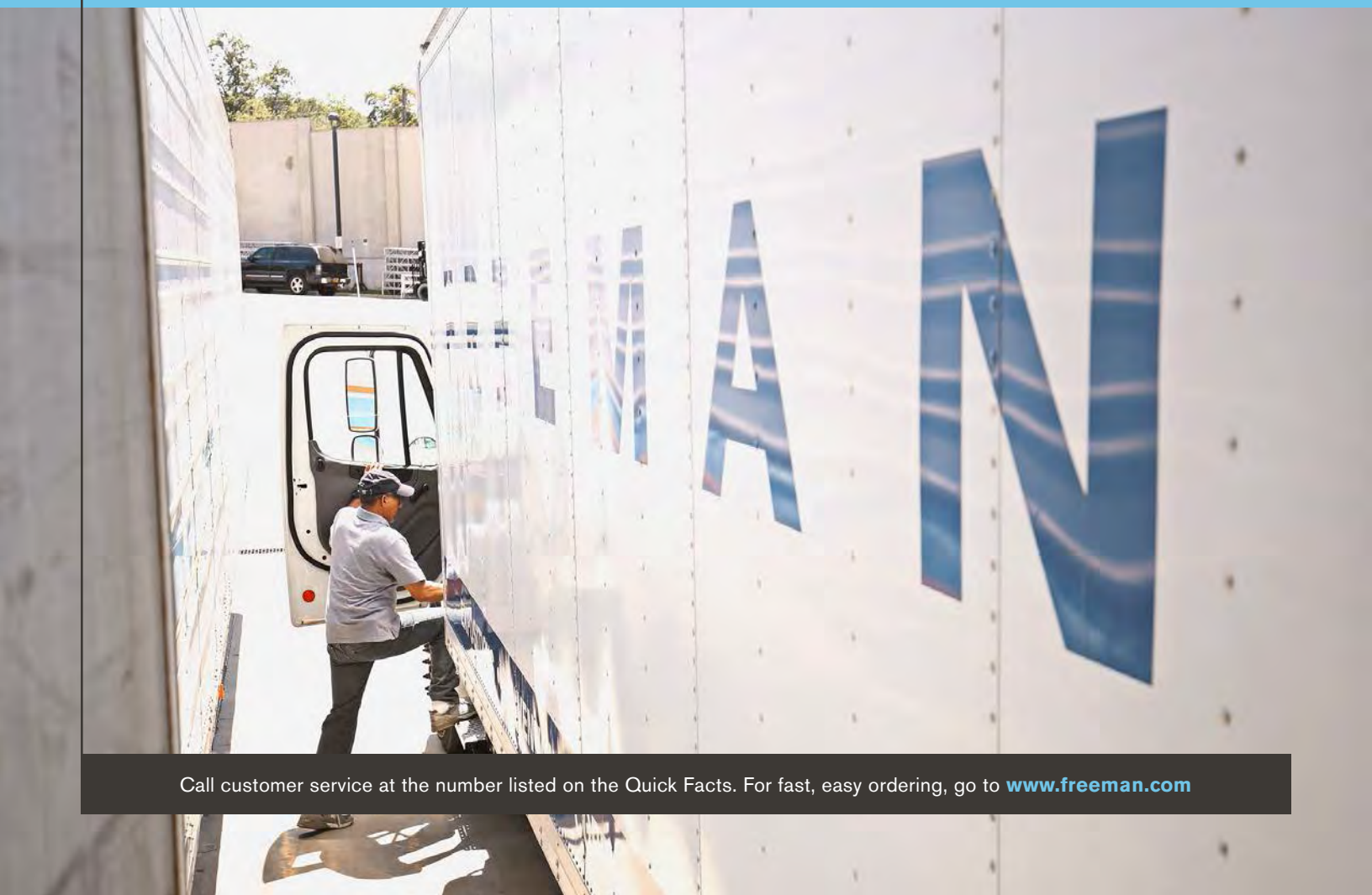


EXHIBIT TRANSPORTATION SERVICES

Freeman works directly with you and show site decision makers to transport your exhibit to any location with ease.

The Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- ONE CONVENIENT INVOICE ENCOMPASSING ALL FREEMAN SHOW SERVICES
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION

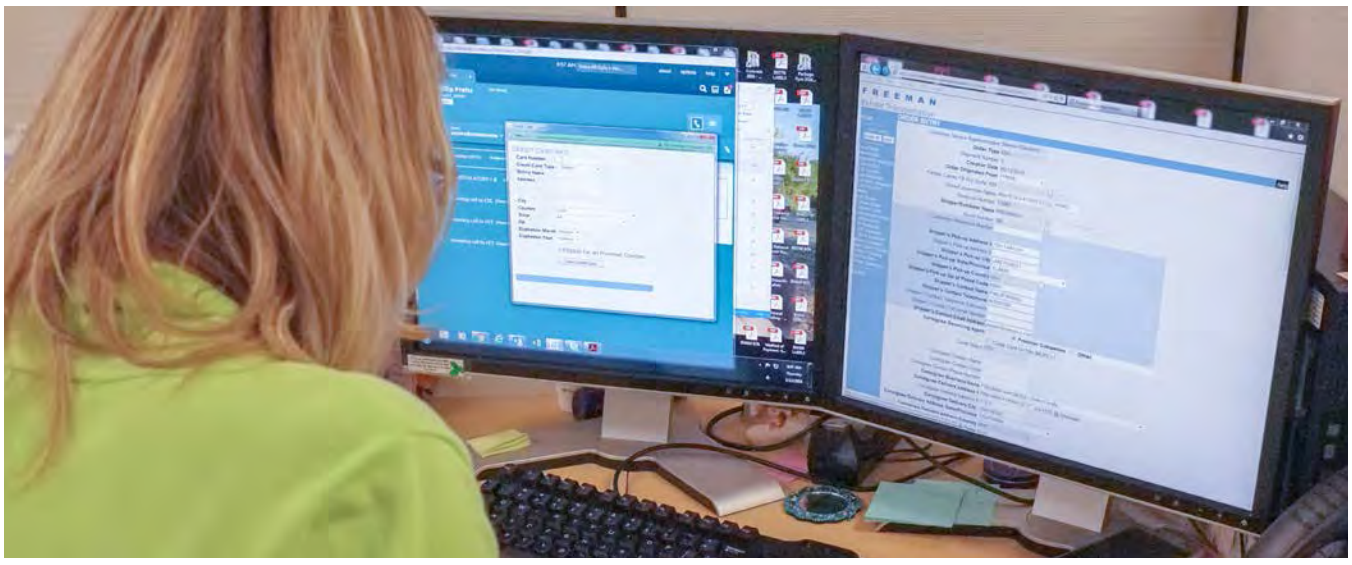
questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit **www.freeman.com**

Continental U.S. Exhibitors: Contact our exhibit transportation experts at **800.995.3579** or via email at **exhibit.transportation@freeman.com**

International Exhibitors: Contact our exhibit transportation experts at **+1.817.607.5183** or via email at **international.freight@freeman.com**

DON'T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM TO ORDER YOUR INBOUND AND OUTBOUND SHIPPING.



FREEMAN

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adha 94TH ANNUAL CONFERENCE
JUNE 14-19, 2017
JACKSONVILLE, FL

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COMPANY NAME: BOOTH #: BOOTH SIZE: X

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E-MAIL ADDRESS :

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EXHIBIT TRANSPORTATION

TIPS FOR EASY ORDERING

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- International Exhibitors remember - Shipments originating from countries other than the U.S. must be cleared through customs. Please call for additional information:
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  (817) 607-5100 Local & International

COMPLETE THE FOLLOWING ITEMS ON THIS FORM:

PICK UP INFORMATION

Requested Pick Up Date:

SHIPPER NAME

SHIPPER ADDRESS

(City) (State) (Zip)

DESTINATION

☐ I will be shipping to the **WAREHOUSE**

FREEMAN / Exhibiting Company Name / Booth #

ADHA 94TH ANNUAL CONFERENCE

C/O: FREEMAN
14476 DUVAL PLACE WEST, STE 501
JACKSONVILLE, FL 32218

MUST BE DELIVERED BY JUNE 07, 2017

☐ I will be shipping to **SHOW SITE**

FREEMAN / Exhibiting Company Name / Booth #

ADHA 94TH ANNUAL CONFERENCE

C/O: FREEMAN
PRIME F OSBORN III CONVENTION CENTER
1000 WATER ST
JACKSONVILLE, FL 32204-1546

CANNOT BE DELIVERED BEFORE JUNE 15, 2017

TYPE OF SERVICE

☐ Next Day Air: Delivery next business day by 5:00 PM
☐ Second Day Air: Delivery second business day by 5:00 PM
☐ 3-5 Day Service: Delivery within 3 - 5 business days
☐ Declared Value $ _____

Air Transportation charges are billed by Dimensional or Actual Weight, whichever is greater.

☐ Standard Ground: Dependent on distance
☐ Expedited Ground: Tailored to specific requirements
☐ Specialized: Pad wrapped, uncrated, truck load

SHIPPING INFORMATION

Items to be shipped

Number of Pieces		Est. Weight
____	Crates (wooden)	_____
____	Cartons (cardboard)	_____
____	Cases/Trunks (fiber) (color _____)	_____
____	Skids/Pallets	_____
____	Carpet (color _____)	_____
____	Other (_____)	_____
____	Total	_____

Size of largest piece: (H) _____ (W) _____ (L) _____

NOTE: Shipments will be weighed and measured prior to delivery.

OUTBOUND SHIPPING

☐ I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information **if different from pick up address:**

Ship to address:

_____

_____

_____

_____

Number of Labels : _____

FAX THIS COMPLETED FORM VIA:

E-mail:
exhibit.transportation@freeman.com
or
Fax: (469) 621-5810

A TRANSPORTATION SPECIALIST WILL CALL YOU TO CONFIRM RECEIPT OF ORDER AND FINALIZE DETAILS.

SHOW # (436125) _____

01/17

FREEMAN exhibit transportation

WHAT ARE FREIGHT SERVICES?

As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

HOW DO I SHIP TO THE WAREHOUSE?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on the Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to the Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets/pads. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor set up.

HOW DO I SHIP TO SHOW SITE?

- Freight will be accepted only during exhibitor move-in. Please refer to the Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.

WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading "prepaid."
- "Prepaid" designates that the transportation charges will be paid by the exhibitor or a third party.

HOW SHOULD I LABEL MY FREIGHT?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on the Quick Facts.

HOW DO I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight of your shipment. Each shipment received is billed individually and is subject to the applicable show weight minimum. The shipment weight will be rounded to the next 100 pounds. Each 100 pounds is considered one "cwt." (one hundred weight). All shipments are subject to reweigh.
- On the Material Handling Order Form, select whether the freight will arrive at the warehouse or be sent directly to show site.
- Next, select the rate for the freight category that best describes your shipment.There are four categories of freight:

  Crated: material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

  Special Handling: material delivered by the carrier in such a manner that it requires additional handling, such as ground unloading, stacked and constricted space unloading, designated piece unloading, loads mixed with pad-wrapped material, loads failing to maintain shipping integrity, and shipments that require additional time, equipment or labor to unload. Federal Express and UPS are included in this category due to their delivery procedures.

Uncrated: material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting points.

Carpet and/or Pad Only: shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.

- All inbound and outbound shipments are subject to overtime charges if the shipments are received, loaded or unloaded during the overtime hours specified on the Material Handling Order Form. This includes both warehouse and show site shipments.
- Add any late delivery or off-target charges listed on the Material Handling Order Form if the freight will be received after the deadlines listed on the Quick Facts.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.

WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

- Pick up "Empty Labels" at the Freeman Service Center. Once the container is completely empty, place a label on each container individually. Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Freeman Service Center at show site for your shipping documents.
- Once we receive your outbound shipping information we will create your Material Handling Agreement and shipping labels. If the shipping information is provided in advance, the Material Handling Agreement will be delivered to your booth with your invoice. Otherwise the Material Handing Agreement and labels will be available for pick up at the Freeman Service Center.
- After materials are packed, labeled, and ready to be shipped, the completed Material Handling Agreement must be turned in at the Freeman Service Center.
- Call your designated carrier with pick-up information. Please refer to the Quick Facts for specific dates, times and address for pick up. In the event your selected carrier fails to show by the final move-out day, your shipment will either be rerouted on Freeman's carrier choice or delivered back to the warehouse at the exhibitor's expense.
- For your convenience, approved show carriers will be on site to book outbound transportation if you have not made arrangements in advance.

WHERE DO I GET A FORKLIFT?

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Rigging Order Form for available equipment.
- Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Freeman Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

DO I NEED INSURANCE?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by Freeman are subject to the Terms and Conditions, which can be found in the exhibit service manual or online at www.freeman.com.

OTHER AVAILABLE FREIGHT SERVICES

(may not be available in all locations)

- Cranes
- Accessible storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return

01/17 | 55880

FREEMAN
1601 Boice Pond Road
Orlando, FL 32837
(407) 816-7900 • Fax: (469) 621-5605
FreemanOrlandoES@freeman.com

adha 94TH ANNUAL CONFERENCE
JUNE 14-19, 2017
JACKSONVILLE, FL

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **ADHA 94TH ANNUAL CONFERENCE / JUNE 16 - 17, 2017**

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 407-816-7900 to speak with one of our experts.

Let Freeman OnLine® estimate your material handling charges for you.
Log on to www.freeman.com, select your show and click on "Estimate My Material Handling Costs". From Freeman OnLine® you can print extra shipping labels, get tips on how to package your freight and much more.

MATERIAL HANDLING SERVICES

CRATED: Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

SPECIAL HANDLING: (See def nitions on back) Material delivered by a carrier in such a manner that it requires additional handling, such as ground unloading, stacked or constricted space unloading, designated piece unloading, shipment integrity, alternate delivery location, loads mixed with pad wrapped material, no documentation, and shipments that require additional time, equipment or labor to unload. **Federal Express, UPS & DHL** are included in this category due to their delivery procedures.

UNCRATED: Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting points.

CARPET AND/OR PAD ONLY: Shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.

STRAIGHT TIME: 8:00 A.M. to 4:30 P.M. Monday through Friday

OVERTIME: 4:30 P.M. to 8:00 A.M. Monday through Friday, all day Saturday, Sunday, and Holidays (Overtime will be applied to all freight received at the warehouse and/or show site that must be moved into or out of booth during above listed times.)

Description	Price Per CWT	200LB Minimum
RATE CLASSIFICATIONS:		
Warehouse Shipment (200 lb. minimum)		
Crated or Skidded Shipment	$100.00	200.00
Special Handling Shipment	$130.00	260.00
Carpet and/or Pad Only Shipment	$150.00	300.00
Show Site Shipment (200 lb. minimum)		
Crated or Skidded Shipment	$ 94.00	188.00
Special Handling Shipment	$122.25	244.50
Uncrated or Pad Wrapped Shipment	$141.00	282.00
Carpet and/or Pad Only Shipment	$141.00	282.00
Small Package - Maximum weight is 30 lbs per shipment*		
Per Shipment	$ 45.00	
*A small package shipment is a shipment totaling any number of pieces with a combined weight not to exceed 30 lbs that is received on the same day, from the same shipper and delivered by the same carrier.		
Cart Service - Intended for "privately owned vehicles"*		
Per Trip	$ 141.00	
*A "privately owned vehicle" is any vehicle that is primarily designated to transport passengers, not cargo or freight. Included in this category are: pick-up, passenger van, taxi and limousine.		
ADDITIONAL SURCHARGES:		
Shipment Delivered after Deadline Date (in addition to above rates)		
Warehouse Shipment after Deadline **JUNE 08, 2017**	$ 25.00	50.00
Show Site Shipment after Deadline **JUNE 16, 2017**	$ 23.50	47.00
Overtime Charge - Inbound (in addition to above rates)		
Crated or Skidded Shipment	$ 23.50	47.00
Special Handling Shipment	$ 30.75	61.50
Uncrated or Pad Wrapped Shipment	$ 35.25	70.50
Carpet and/or Pad Only Shipment	$ 35.25	70.50
Overtime Charge - Outbound (in addition to above rates)		
Crated or Skidded Shipment	$ 23.50	47.00
Special Handling Shipment	$ 30.75	61.50
Uncrated or Pad Wrapped Shipment	$ 35.25	70.50
Carpet and/or Pad Only Shipment	$ 35.25	70.50

Description	Weight CWT	Price per CWT	Estimated Total Cost (200 lb. Min.)
	÷ 100 =		
Surcharges	÷ 100 =		
		Tax(7.0%)	
		Total	

M07/16 (436125)

FREEMAN material handling

SPECIAL HANDLING DEFINITIONS

for frequently asked questions and material handling estimator tools, go to **www.freeman.com**

Special handling applies to shipments that are loaded by cubic space and/or packed in such a manner as to require additional labor/handling, such as ground unloading, constricted space unloading, designated piece unloading, or stacked shipments. Also included are shipment integrity, alternate delivery locations, mixed shipments, and shipments without individual bills of lading. Shipments loaded in this manner require additional time, labor, or equipment, to unload, sort and deliver.

What is Ground Loading/Unloading?
Vehicles that are not dock height, preventing the use of loading docks, such as U-hauls, f at bed trailers, double drop trailers, company vehicles with trailers that are not dock level, etc.

What is Constricted Space Loading/Unloading?
Trailer loaded “high and tight” shipments that are not easily accessible. Freight is loaded to full capacity of trailer – top to bottom, side to side. One example of this is freight that is loaded down one side of a trailer that must be bypassed to reach targeted freight.

What is Designated Piece Loading/Unloading?
Drivers that require the loading crew to bring multiple pieces of the freight to the rear of the trailer to select the next piece, having to remove freight from the trailer then reload to f t or the trailer must be loaded in a sequence to ensure all items f t.

What are Stacked Shipments?
Shipments loaded in such a manner requiring multiple items to be removed to ground level for delivery to booth. Stacked or “cubed out” shipments, loose items placed on top of crates and/or pallets constitute special handling.

What is Shipment Integrity?
Shipment integrity involves shipments on a carrier that are intermingled, or delivered in such a manner that additional labor is needed to sort through and separate the various shipments on a truck for delivery to our customers.

What is Alternate Delivery Location?
Alternative delivery location refers to shipments that are delivered by a carrier that requires us to deliver some shipments to different levels in the same building, or to other buildings in the same facility.

What are Mixed Shipments?
Mixed shipments are def ned as shipments of mixed crated and uncrated goods, where the percentage of uncrated is minimal and does not warrant the full uncrated rate for the shipment, but does require special handling. Freeman def nes special handling for mixed loads as having less than 50% of the volume as uncrated.

What does it mean if I have “No Documentation”?
Shipments arrive from a small package carrier (including, among others, Federal Express, UPS & DHL) without an individual Bill of Lading, requiring additional time, labor and equipment to process.

What is the difference between Crated and Uncrated Shipments?
Crated shipments are those that are packed in any type of shipping container that can be unloaded at the dock with no additional handling required. Such containers include crates, f ber cases, cartons, and properly packed skids. An uncrated shipment is material that is shipped loose or pad-wrapped, and/or unskidded without proper lifting bars and hooks.

What about carpet only shipments?
Shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.

FREEMAN

1601 Boice Pond Rd
Orlando, FL 32837
(407) 816-7900 Fax: (469) 621-5605
FreemanOrlandoES@freeman.com

adha 94TH ANNUAL CONFERENCE
JUNE 14-19, 2017
JACKSONVILLE, FL

OUTBOUND MATERIAL HANDLING AND SHIPPING LABELS

NAME OF SHOW: **ADHA 94TH ANNUAL CONFERENCE / JUNE 16 - 17, 2017**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: _____ X _____

CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____

For Assistance, please call (407) 816-7900 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM.

SHIPPING INFORMATION

SHIP TO: COMPANY NAME: _____

DELIVERY ADDRESS: _____

_____

CITY: _____ STATE/ PROVINCE: _____ ZIP/ POSTAL CODE: _____

PHONE#: _____ ATTN: _____

SPECIAL INSTRUCTIONS: _____

BILL TO: ☐ Same as Ship to:

COMPANY NAME: _____

DELIVERY ADDRESS: _____

_____

CITY: _____ STATE/ PROVINCE: _____ ZIP/ POSTAL CODE: _____

METHOD OF SHIPMENT

Select a Carrier:

☐ **Freeman Exhibit Transportation**

No need to schedule your outbound shipment.
Charges will appear on your Freeman invoice.

☐ **Other Carrier**

Carrier Name: _____
Carrier Phone: _____

Freeman will make arrangements for all Freeman Exhibit Transportation shipments. Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

Select a Level of Service:

☐ 1 Day: Delivery next business day
☐ 2 Day: Delivery by 5:00 P.M. second business day
☐ Deferred: Delivery within 3-5 business days
☐ Standard Ground
☐ Specialized: Pad wrapped, uncrated, or truckload

Select Shipment Options (if applicable)

☐ Have loading dock
☐ Inside delivery
☐ Pad wrap required
☐ Do not stack
☐ Lift gate required
☐ Air ride required
☐ Residential

Select Desired Number of Labels: _____

Once your shipment is packed and ready to be picked up, please return the Material Handling Agreement to the Exhibitor Services Center. Shipments without a Material Handling Agreement turned in will be returned to our warehouse at exhibitor's expense.

01/17 (436125)

FREEMAN outbound shipping

FREEMAN

RUSH

DO NOT DELAY

RECEIVING DATE BEGINS: MAY 15, 2017

DEADLINE DATE IS: JUNE 07, 2017

TO: _____

EXHIBITOR NAME

C/O: FREEMAN

14476 DUVAL PLACE WEST
STE 501
JACKSONVILLE, FL 32218

WAREHOUSE

EVENT: ***ADHA 94TH ANNUAL CONFERENCE***

BOOTH NO: _____ NO. ____ OF ____ PCS

FREEMAN

RUSH

DO NOT DELAY

RECEIVING DATE BEGINS: MAY 15, 2017

DEADLINE DATE IS: JUNE 07, 2017

TO: _____

EXHIBITOR NAME

C/O: FREEMAN

14476 DUVAL PLACE WEST
STE 501
JACKSONVILLE, FL 32218

WAREHOUSE

EVENT: ADHA 94TH ANNUAL CONFERENCE

BOOTH NO: _____ NO. ____ OF ____ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

FREEMAN

RUSH

DO NOT DELAY

CANNOT DELIVER BEFORE JUNE 15, 2017

TO: _____

EXHIBITOR NAME

C/O: **FREEMAN**
PRIME F OSBORN III CONVENTION CENTER
1000 WATER ST
JACKSONVILLE, FL 32204-1546

SHOW SITE

EVENT: ***ADHA 94TH ANNUAL CONFERENCE***

BOOTH NO: _____ NO. ____ OF ____ PCS

FREEMAN

RUSH

DO NOT DELAY

CANNOT DELIVER BEFORE JUNE 15, 2017

TO: _____

EXHIBITOR NAME

C/O: **FREEMAN**
PRIME F OSBORN III CONVENTION CENTER
1000 WATER ST
JACKSONVILLE, FL 32204-1546

SHOW SITE

EVENT: ***ADHA 94TH ANNUAL CONFERENCE***

BOOTH NO: _____ NO. ____ OF ____ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

FREEMAN

RUSH

DO NOT DELAY

TO: _____
(EXHIBITOR NAME)

C/O FREEMAN
14476 DUVAL PLACE WEST STE 501
JACKSONVILLE, FL 32218

HANGING OVERHEAD SIGN
MUST BE DELIVERED BY:
JUNE 08, 2017

Event **ADHA 94TH ANNUAL CONFERENCE**
Booth No. _____ No. _____ of _____ pcs.
Carrier _____

FREEMAN

RUSH

DO NOT DELAY

TO: _____
(EXHIBITOR NAME)

C/O FREEMAN
14476 DUVAL PLACE WEST STE 501
JACKSONVILLE, FL 32218

HANGING OVERHEAD SIGN
MUST BE DELIVERED BY:
JUNE 08, 2017

Event **ADHA 94TH ANNUAL CONFERENCE**
Booth No. _____ No. _____ of _____ pcs.
Carrier _____

FREEMAN

RUSH

DO NOT DELAY

TO: _____
(EXHIBITOR NAME)

C/O FREEMAN
14476 DUVAL PLACE WEST STE 501
JACKSONVILLE, FL 32218

HANGING OVERHEAD SIGN
MUST BE DELIVERED BY:
JUNE 08, 2017

Event **ADHA 94TH ANNUAL CONFERENCE**
Booth No. _____ No. _____ of _____ pcs.
Carrier _____

FREEMAN

RUSH

DO NOT DELAY

TO: _____
(EXHIBITOR NAME)

C/O FREEMAN
14476 DUVAL PLACE WEST STE 501
JACKSONVILLE, FL 32218

HANGING OVERHEAD SIGN
MUST BE DELIVERED BY:
JUNE 08, 2017

Event **ADHA 94TH ANNUAL CONFERENCE**
Booth No. _____ No. _____ of _____ pcs.
Carrier _____

FREEMAN booth packages

FREEMAN
1601 Boice Pond Rd
Orlando, FL 32837
(407) 816-7900 Fax: (469) 621-5605
FreemanOrlandoES@freeman.com

adha 94TH ANNUAL CONFERENCE
JUNE 14-19, 2017
JACKSONVILLE, FL

DISCOUNT PRICE DEADLINE DATE MAY 25, 2017

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **ADHA 94TH ANNUAL CONFERENCE / JUNE 16 - 17, 2017**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please call (407) 816-7900 to speak with one of our experts.

BOOTH PACKAGES

SAVE TIME AND MONEY WITH A SPECIAL FURNISHINGS PACKAGE

BOOTH PACKAGE INFORMATION:

- Items included in package cannot be substituted or traded.
- Rates are based on full packages, whether used completely or in part.
- These packages are only available until the deadline date indicated above.
- Any orders placed after the deadline date or at show site will be charged the Standard Price as listed on the enclosed forms.

BOOTH PACKAGE OPTION 1: $220.00 per package (per 10' x 10' space)

- Two (2) Limerick® Chairs by Herman Miller
- One (1) 6' x 30" Draped Table (select drape color below)
- One (1) Wastebasket

BOOTH PACKAGE OPTION 2: $350.00 per package (per 10' x 10' space)

- One (1) 9' x 10' Carpet (select carpet color below)
- Two (2) Limerick® Chairs by Herman Miller
- One (1) 6' x 30" Draped Table (select drape color below)
- One (1) Wastebasket

SELECT DRAPE COLOR

☐ Black ☐ Blue ☐ Brown ☐ Dark Green ☐ Flax

☐ Gold ☐ Gray ☐ Plum ☐ Red ☐ White

SELECT CARPET COLOR

☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte

☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

Qty	Description	Price	Total
_____	Package 1 (per 10' x 10')	$220.00	$_____
_____	Package 2 (per 10' x 10')	$350.00	$_____

TOTAL COST

*Sub-Total*_____ *+ Tax (7.0%)* _____ *= TOTAL* _____

(436125)

FURNISH FORWARD

Freeman sets the stage for success with temporary furnishings that make lasting impressions. With high-quality furniture in shapes and styles that suit your budget and design needs, Freeman always provides an ideal solution for your exhibit.

- Sleek and professional furniture products transform your exhibit into a destination
- Extensive selection of seating, surfaces, and display fixtures provides a completely custom and comprehensive approach to your brand experience
- No assembly required: Hassle-free shipment, setup, and tear down allow your exhibitors to focus on what matters: new business
- Prices are all-inclusive and cover delivery, installation and material handling with no hidden fees

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to **www.freeman.com**

SUPERIOR SEATING

Sit back and relax – your search for comfortable seating is over. Choose from a sleek selection of sofas, loveseats and chairs that are sure to take your exhibit design to the next level.

ITEMS PICTURED BELOW

Swanson Chair | 810875 | **Page 10**

Silverado Cocktail Table | 82014 | **Page 17**

Powered Locking Pedestal, 42" | 85063 | **Page 23**

SEATING

Naples

CHAIR SELECT
black leather **810119**

36"L | 30"D | 28"H

Powered options available

LOVESEAT SELECT
black leather **830120**

62"L | 30"D | 28"H

Powered options available

SOFA SELECT
black leather **830119**

87"L | 30"D | 28"H

Powered options available

Heathrow

ARMLESS CHAIR SELECT
black leather **810116**

24"L | 24"D | 28"H

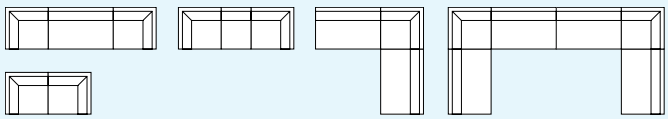
CORNER CHAIR SELECT
black leather **810117**

24"L | 24"D | 28"H

SOFA SELECT
black leather **830116**

48"L | 24"D | 28"H

possible configurations



See pages 22 and 23 for all Powered options.

SEATING

South Beach

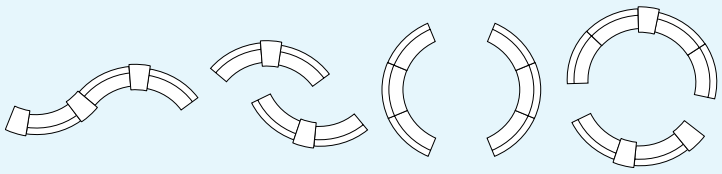
SOFA SELECT
platinum suede **8301**

69"L | 29"D | 33"H

OTTOMAN SELECT
platinum suede **8151**

25"L | 31"D | 18"H

possible configurations



Key Largo

LOVESEAT SELECT
black fabric **830950**

57"L | 35"D | 34"H

SOFA SELECT
black fabric **830951**

79"L | 35"D | 34"H

CHAIR SELECT
black fabric **810950**

35"L | 35"D | 34"H

SEATING

Allegro

CHAIR SELECT
blue fabric **81019**
36"L | 34.5"D | 30"H

SOFA SELECT
blue fabric **83015**
73"L | 34.5"D | 30"H

Fairfax

CHAIR SELECT
white vinyl/brushed metal **810949**
27"L | 26"D | 30"H

SOFA SELECT
white vinyl/brushed metal **830949**
62"L | 26"D | 30"H

Hopi

CHAIR SELECT
gray linen **810140**
21"L | 25"D | 34"H

LOVESEAT SELECT
gray linen **830150**
48"L | 25"D | 34"H

Tangiers

CHAIR SELECT
beige fabric **810118**
34"L | 37"D | 36"H

SOFA SELECT
beige fabric **830118**
78"L | 37"D | 36"H

Roma

CHAIR SELECT
white vinyl **81020**
37"L | 31"D | 33"H
Powered options available

SOFA SELECT
white vinyl **83016**
78"L | 31"D | 33"H
Powered options available

See pages 22 and 23 for all Powered options.

CASUAL SEATING

Look no further for a great variety of **informal, modern seating options**. Here you will find chairs, sofas, stools, ottomans – even sophisticated bar sets – that turn exhibits into destinations.

OTTOMANS

ENDLESS SQUARE SELECT
white leather **815122**
black leather **815123**

34"L | 34"D | 15"H

ENDLESS CURVED OTTOMAN SELECT
white leather **815953**
black leather **815952**

60.5"L | 37.5"D | 15"H

OTTOMAN BENCH SELECT
white leather **815120**
black leather **815121**

60"L | 20"D | 18"H

HALF BENCH OTTOMAN SELECT
white vinyl **815119**

39"L | 22.5"D | 18"H

ITEMS PICTURED BELOW

Roma Sofa Powered | 83017 | **Page 5, 22**
Swanson Chair | 810875 | **Page 10**
Regis End Table | 82075 | **Page 18**
Regis Bench/Table | 82074 | **Page 18**
Work Desk | 820706 | **Page 21**
Ice Side Chair | 810814 | **Page 9**

OTTOMANS

VIBE CUBE SELECT
blue vinyl **81518**
red vinyl **81519**
orange vinyl **81525**
pink vinyl **81520**
yellow vinyl **81517**
black vinyl **81530**
white vinyl **81531**

18"L | 18"D | 18"H

MARCHE SWIVEL OTTOMAN SELECT
gray fabric **815151**
red fabric **815154**
blue fabric **815159**
linen fabric **815152**
meadow green fabric **815157**
pear yellow fabric **815158**
plum fabric **815156**
raspberry fabric **815153**
rose quartz fabric **815155**
white vinyl **815150**

17"Round | 18"H

EDGE LED CUBE OTTOMAN* SELECT
high density plastic **81526**

20"L | 20"D | 20"H

BANQUETTES

CENTER CONE SELECT
8506

38"Round | 51"H

Powered

Banquette Cone has 3 AC and 2 USB plugs built into the center cone.

QUARTER CURVED OTTOMAN SELECT
8507

53"L | 22"D | 18"H

possible configurations

72"Round | 18"H

72"Round | 51"H

See pages 22 and 23 for all Powered options.

**Electrical power must be ordered separately*

OCCASIONAL CHAIRS

BLACK DIAMOND SIDE CHAIR *ESSENTIALS*
71089

21"W | 23"L | 32"H

BLACK DIAMOND ARMCHAIR *ESSENTIALS*
71090

20"W | 21"L | 33"H

DIVA CHAIR *ESSENTIALS*
71091

18"W | 16"L | 31"H

LIMERICK® CHAIR BY HERMAN MILLER *ESSENTIALS*
gray **210108**

18"W | 17.75"L | 33"H

MADRID CHAIR *SELECT*
black leather/chrome **8102**
white leather/chrome **810816**

30"L | 30"D | 31"H

ITEMS PICTURED BELOW

Powered Locking Pedestal, 36" | 85061 | **Page 23**

White Vibe Cube | 81531 | **Page 7**

OCCASIONAL CHAIRS

MEETING CHAIR SELECT
white vinyl **810948**
espresso bonded leather **810835**
taupe microfiber **810836**

25.5"L | 23.5"D | 34"H

TUB CHAIR SELECT
black fabric **8103**

31"L | 31"D | 31"H

MADDEN CHAIR SELECT
light gray vinyl **810843**

27"L | 32"D | 33"H

ICE SIDE CHAIR SELECT
transparent **810814**

17.25"L | 20"D | 32"H

MALBA CHAIR SELECT
gray **810131**
green **810130**

20"L | 20"D | 32"H

OCCASIONAL CHAIRS

CHRISTOPHER CHAIR SELECT
white vinyl/chrome **810846**

17"L | 19"D | 35"H

ZENITH CHAIR SELECT
white/chrome **810851**

18.5"L | 22"D | 32"H

RUSTIQUE CHAIR WITH ARMS SELECT
gunmetal **810841**

20"L | 18"D | 31"H

RAZOR ARMLESS CHAIR SELECT
white high density plastic **810837**

15.38"L | 15.5"D | 30.5"H

SWANSON CHAIR SELECT
white vinyl **810875**

28"L | 25"D | 30"H

BERLIN STACK CHAIR SELECT
white & red plastic/chrome **810811**
white & black plastic/chrome **810810**

18"L | 22"D | 32"H

WENDY CHAIR SELECT
clear acrylic **810847**

15"L | 20"D | 36"H

CONFERENCE CHAIRS

GRAY GASLIFT CHAIR ESSENTIALS
with arms **71046**
without arms **71045**

26"W | 20"L | 38"H | Adjustable

LABREA CHAIR SELECT
charcoal gray fabric **810874**

35"L | 27"D | 40"H

ALTURA CONFERENCE/ GUEST CHAIR SELECT
black fabric/black steel **81063**

25"L | 20"D | 34"H

LUXOR EXECUTIVE CHAIR SELECT
black leather **810807**

27"L | 28"D | 47"H | Adjustable

PRO EXECUTIVE HIGH BACK CHAIR SELECT
white vinyl **810844**
black vinyl **810946**

25"L | 24"D | 48"H | Adjustable

PRO EXECUTIVE MID BACK CHAIR SELECT
white vinyl **810945**
black vinyl **810944**

24"L | 22"D | 40"H | Adjustable

PRO EXECUTIVE GUEST CHAIR SELECT
black vinyl **810947**

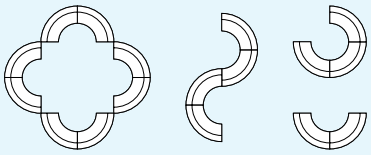
24"L | 22"D | 36"H

BARS & BARSTOOLS

MARTINI BAR SELECT
gray metal rounded bar with frosted glass top and chrome legs **8501**

67"L | 22"D | 45"H

possible configurations



BLACK DIAMOND STOOL ESSENTIALS
71088

22"W | 18"L | 46"H

GRAY GASLIFT STOOL ESSENTIALS
with arms **71048**
without arms **71047**

24"W | 20"L | 46"H | Adjustable

DIVA COUNTER STOOL ESSENTIALS
71092

17"W | 16"L | 36"H

The Intermediate 25" seating height

LIMERICK® STOOL BY HERMAN MILLER ESSENTIALS
gray **210109**

18"W | 17.75"L | 44"H

LIFT HYDRAULIC BARSTOOL SELECT
gray vinyl/chrome **810872**
red vinyl/chrome **810873**
black vinyl/chrome **810871**
white vinyl/chrome **810870**

15" Round | 23-33.5"H | Adjustable

APEX BARSTOOL SELECT
black vinyl **33010**
blue ultra suede **3309**
red vinyl **33042**
white vinyl **33043**

21"L | 21"D | 33"H

BARS & BARSTOOLS

BANANA BARSTOOL SELECT
white vinyl/chrome **810103**
black vinyl/chrome **810104**

21"L | 22"D | 30"H

ZENITH BARSTOOL SELECT
white/chrome **810850**

19"L | 20"D | 44"H

ZOEY BARSTOOL SELECT
white vinyl/chrome **810840**
black vinyl/chrome **810834**

15"L | 16"D | 26-30.5"H

CHRISTOPHER BARSTOOL SELECT
white **810848**

19"L | 15"D | 41"H

ICE BARSTOOL SELECT
transparent/chrome legs **810815**

16"L | 14"D | 33"H

SHARK SWIVEL BARSTOOL SELECT
white plastic/chrome **810202**

22"L | 19"D | 34-44"H | Adjustable

RUSTIQUE BARSTOOL SELECT
gunmetal **810839**

13"L | 13"D | 30"H

GIN BARSTOOL SELECT
maple wood/chrome **810505**

16"L | 16"D | 29"H

OSLO BARSTOOL SELECT
blue plastic/chrome **810200**
white plastic/chrome **810201**

17"L | 20"D | 30"H

TURN THE TABLES IN YOUR FAVOR

Bring professionalism to the table with our sleek variety of surfaces and tabletops. Choose from modern glass tops and more.

ITEMS PICTURED BELOW

Endless Square Ottoman | 815122 | **Page 6**

Geo End Table | 82035 | **Page 17**

30" Round Hydraulic Base Bar Table | 820230 | **Page 16**

Ice Barstool | 810815 | **Page 13**

DRAPED OR UNDRAPED TABLES & COUNTERS

ESSENTIALS

TABLES (30" HEIGHT)	3'	4'	6'	8'
Draped	130330	130430	130630	130830
Draped on Fourth Side			12404630	12404830
Undraped	131330	131430	131630	131830

COUNTERS (42" HEIGHT)	3'	4'	6'	8'
Draped	130342	130442	130642	130842
Draped on Fourth Side			12404642	12404842
Undraped	131342	131442	131642	131842

black *blue* *brown* *green*

flax *gold* *gray* *plum*

red *white*

Table-top risers are also available in a variety of sizes. See order form for details.

PEDESTAL TABLES

Soho Series

BLACK-TOP CAFÉ *ESSENTIALS*
72069
24" Round | 30"H

72067
36" Round | 30"H

BLACK-TOP BISTRO *ESSENTIALS*
72070
24" Round | 42"H

72068
36" Round | 42"H

BLACK-TOP MINI *ESSENTIALS*
72066
18" Round | 18"H

Chelsea Series

BUTCHER BLOCK-TOP CAFÉ *ESSENTIALS*
72063
30" Round | 30"H

72064
36" Round | 30"H

BUTCHER BLOCK-TOP BISTRO *ESSENTIALS*
720163
30" Round | 42"H

720164
36" Round | 42"H

STANDARD BASE CAFÉ TABLE *SELECT*
liquid white **820232**
blue steel **8201203**
30" Round | 29"H

STANDARD BASE BAR TABLE *SELECT*
liquid white **820231**
blue steel **8201204**
30" Round | 42"H

HYDRAULIC BASE CAFÉ TABLE *SELECT*
liquid white **820224**
30" Round | 29"H

HYDRAULIC BASE BAR TABLE *SELECT*
liquid white **820230**
30" Round | 45"H

MADISON HYDRAULIC BASE CAFÉ TABLE *SELECT*
gray acajou **820241**
30" Round | 29"H

MADISON HYDRAULIC BASE BAR TABLE *SELECT*
gray acajou **820240**
30" Round | 45"H

MADISON CAFÉ TABLE *SELECT*
gray acajou **820265**
30" Round | 29"H

MADISON BAR TABLE *SELECT*
gray acajou **820264**
30" Round | 42"H

OCCASIONAL, END & COCKTAIL TABLES

Studio Series

BLACK END TABLE ESSENTIALS
115104

17"W | 17"L | 18"H

BLACK COCKTAIL TABLE ESSENTIALS
115103

36"W | 20"L | 15"H

Silverado

END TABLE SELECT
tempered glass/ painted steel 82015

24" Round | 22"H

TABLE SELECT
tempered glass/ painted steel 82014

36" Round | 17"H

Alondra

END TABLE SELECT
glass/chrome 820252

20"L | 20"D | 20"H

COCKTAIL TABLE SELECT
glass/chrome 820250

47"L | 24"D | 16"H

END TABLE SELECT
wood/chrome 820253

20"L | 20"D | 21"H

COCKTAIL TABLE SELECT
wood/chrome 820251

47"L | 24"D | 17"H

Geo

END TABLE SELECT
wood/black steel 82028

20"L | 20"D | 21"H

COCKTAIL TABLE SELECT
wood/black steel 82027

47"L | 24"D | 17"H

END TABLE SELECT
glass/chrome 82035

26"L | 26"D | 20"H

TABLE SELECT
glass/chrome 82034

50"L | 22"D | 16"H

OCCASIONAL, END & COCKTAIL TABLES

Sydney

END TABLE SELECT
black laminate/brushed steel **82054**
white laminate/brushed steel **82055**

27"L | 23"D | 22"H

TABLE SELECT
black laminate/brushed steel **82052**
white laminate/brushed steel **82053**

48"L | 26"D | 18"H

Powered options available

Oliver

END TABLE SELECT
walnut finish **82088**

22" Round | 22"H

TABLE SELECT
walnut finish **82087**

47"L | 27"D | 19"H

Regis

END TABLE SELECT
brushed metal **82075**

16"L | 15.5"D | 16.5"H

BENCH/TABLE SELECT
brushed metal **82074**

47"L | 15.5"D | 16"H

AURA ROUND TABLE SELECT
white metal **820844**

15"Round | 22"H

EDGE LED CUBE TABLE* SELECT
white plastic/clear acrylic top **82057**

20"L | 20"D | 20"H

See pages 22 and 23 for all Powered options.

****Electrical power must be ordered separately***

OCCASIONAL, END & COCKTAIL TABLES

GEO SQUARE-ROUND TABLE SELECT
glass/black steel **82043**
glass/chrome **82044**

42"L | 42"D | 29"H

CONFERENCE TABLES

GEO CONFERENCE TABLE SELECT
glass/black steel **82041**
glass/chrome **82051**

60"L | 36"D | 29"H

MADISON CONFERENCE TABLE SELECT
gray acajou **820260**

42"Round | 29"H

TABLES

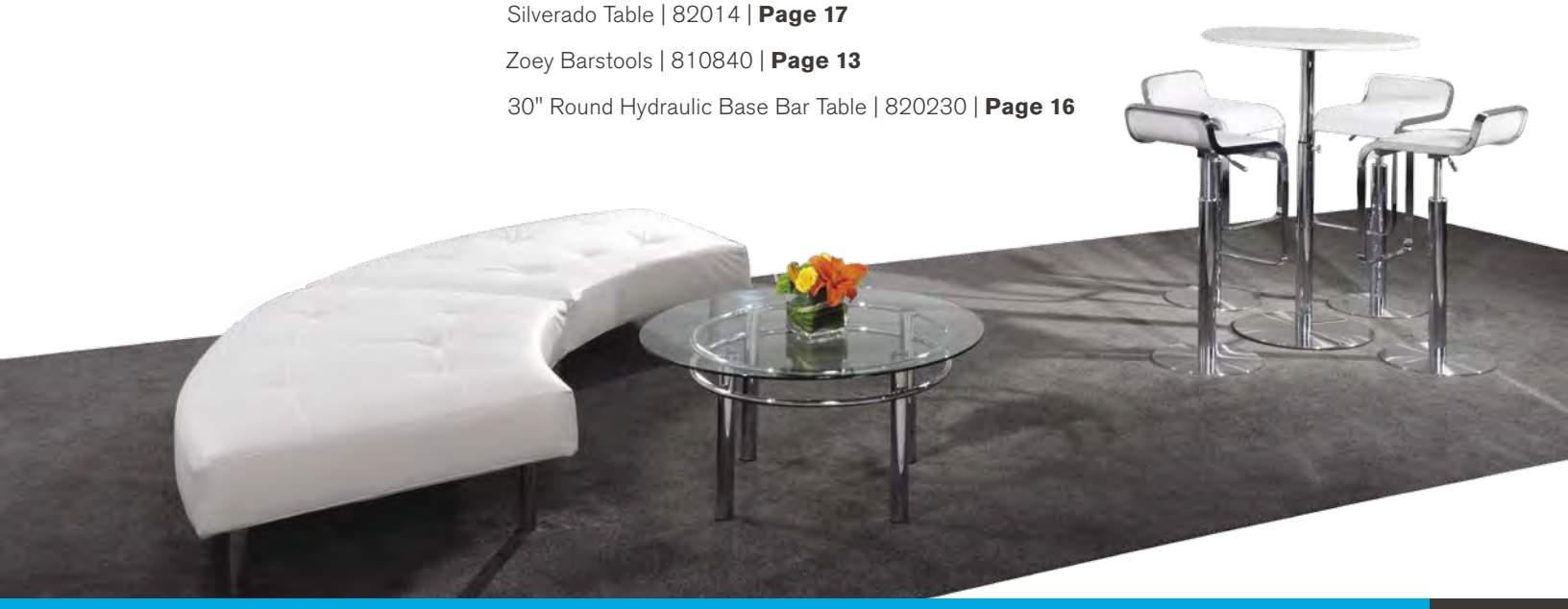
ITEMS PICTURED BELOW

Endless Curved Ottoman | 815953 | **Page 6**

Silverado Table | 82014 | **Page 17**

Zoey Barstools | 810840 | **Page 13**

30" Round Hydraulic Base Bar Table | 820230 | **Page 16**



CONFERENCE TABLES

MADISON 5' TABLE SELECT
gray acajou **820261**
60"L | 48"D | 29"H

MADISON 8' TABLE SELECT
gray acajou **820262**
96"L | 60"D | 29"H

MADISON 10' TABLE SELECT
gray acajou **820263**
120"L | 48"D | 29"H

COMMUNAL TABLE (MAPLE WITH GROMMETS) SELECT
laminate/metal
82058
72"L | 26"D | 30"H

82059
72"L | 26"D | 42"H

COMMUNAL TABLE (MAPLE) SELECT
laminate/metal
82067
72"L | 26"D | 30"H

82068
72"L | 26"D | 42"H

COMMUNAL TABLE (WHITE) SELECT
laminate/metal
82063
72"L | 26"D | 30"H

82066
72"L | 26"D | 42"H

42" ROUND WHITE CONFERENCE TABLE SELECT
white laminate **820708**
42" Round | 29"H

6' OVAL CONFERENCE TABLE SELECT
granite nebula **820203**
72"L | 42"D | 29"H

8' RECTANGULAR CONFERENCE TABLE SELECT
granite **820115**
96"L | 44"D | 29"H

OFFICE

MADISON DESK SELECT
gray acajou **84075**
60"L | 30"D | 29"H

MADISON CREDENZA SELECT
gray acajou **84077**
60"L | 20"D | 29"H

MADISON BOOKCASE SELECT
gray acajou **84078**
36"L | 12"D | 72"H

COMPUTER DESK / TABLE

WORK DESK SELECT
white laminate **820706**
48"L | 24"D | 30"H

MERLIN TABLE SELECT
gray laminate **820707**
46"L | 29"D | 30"H

ITEMS PICTURED BELOW

Key Largo Sofa | 830951 | **Page 4**
Key Largo Chair | 810950 | **Page 4**
Sydney Powered Table | 82052 | **Page 18, 23**
Black Diamond Stool | 71088 | **Page 12**
Soho Black Top Bistro | 36" Round - 72068 | **Page 16**
Aura Round Table | 820844 | **Page 19**

POWERED

All Powered options will have an **adapter included with rental**. Additional adapters can be ordered separately.

POWERED SEATING

NAPLES CHAIR, POWERED* SELECT

black vinyl **810120**

36"L | 30"D | 28"H

Power Panel Detail

NAPLES LOVESEAT, POWERED* SELECT

black vinyl **830122**

62"L | 30"D | 28"H

Power Panel Detail

NAPLES SOFA, POWERED* SELECT

black vinyl **830121**

87"L | 30"D | 28"H

Power Panel Detail

ROMA CHAIR, POWERED* SELECT

white vinyl **81021**

37"L | 31"D | 33"H

Power Panel Detail

ROMA SOFA, POWERED* SELECT

white vinyl **83017**

78"L | 31"D | 33"H

Power Panel Detail

Electrical power must be ordered separately

POWERED TABLES

G30 COCKTAIL TABLE, POWERED* SELECT
white top **82070**

72"L | 26"D | 18"H

G30 CAFÉ TABLE, POWERED* SELECT
white top **82071**

72"L | 26"D | 30"H

G30 BAR TABLE, POWERED* SELECT
white top **82072**

72"L | 26"D | 42"H

TECH DESK WITH 3 DRAWER FILE CABINET, POWERED* SELECT
black metal **84083**
desk only **84084**

60"L | 30"D | 30"H

SYDNEY COCKTAIL TABLE, POWERED* SELECT
black laminate/brushed steel **82076**
white laminate/brushed steel **82073**

48"L | 26"D | 18"H

POWERED PRODUCT PEDESTALS

POWERED* LOCKING PEDESTAL, 36" SELECT
black **85060**
white **85061**

24"L | 24"D | 36"H

POWERED* LOCKING PEDESTAL, 42" SELECT
black **85062**
white **85063**

24"L | 24"D | 42"H

Power Panel Detail

ADAPTERS

4-WAY CHARGING ADAPTER* SELECT
black **850800**
white **850801**

36"L

All Powered options will have one adapter included per power panel. Additional adapters can be ordered with the rental.

BANQUETTE

CENTER CONE SELECT
8506

38"Round | 51"H

Powered

Banquette Cone has 3 AC and 2 USB plugs built into the center cone.

Electrical power must be ordered separately

STORAGE

3 DRAWER FILE CABINET ON CASTORS SELECT
84080

16"L | 20"D | 28"H

FILE CABINET WITH LOCK ESSENTIALS
standard size

TWO-DRAWER
74082

15"W | 29"L | 28"H

FOUR-DRAWER
74081

15"W | 29"L | 50"H

REFRIGERATOR

SMALL REFRIGERATOR* ESSENTIALS
75057

19"W | 19"L | 34"H

REFRIGERATOR* SELECT
white - 14.0 cubic feet 8503001

28"L | 28"D | 64"H

LIGHTING

MASON TABLE LAMP* SELECT
white/brushed silver 850707

16" Round | 26"H

MASON FLOOR LAMP* SELECT
white/brushed silver 850708

18" Round | 55"H

Electrical power must be ordered separately

DISPLAY

Some of the most essential elements of your exhibit are the surfaces on which you display your show materials. That's why we have an appealing variety of displays, from standing cylinders to sleek computer desks to draped tables and counters, to ensure your show space will be both attractive and interactive.

DISPLAY CYLINDERS ESSENTIALS

black

low **75020**

30"W | 15"H

medium **75021**

18"W | 20"H

high **75022**

24"W | 36"H

Available in rectangular sizes.

DISPLAY CUBES ESSENTIALS

black

12" small **75030**

12"W | 12"L | 42"H

18" medium **75031**

18"W | 18"L | 36"H

24" large **75032**

24"W | 24"L | 42"H

ORION COMPUTER KIOSK ESSENTIALS

black **75079**

28"L | 28"D | 40.5"H

(Computer not included.)

DISPLAY COUNTER ESSENTIALS

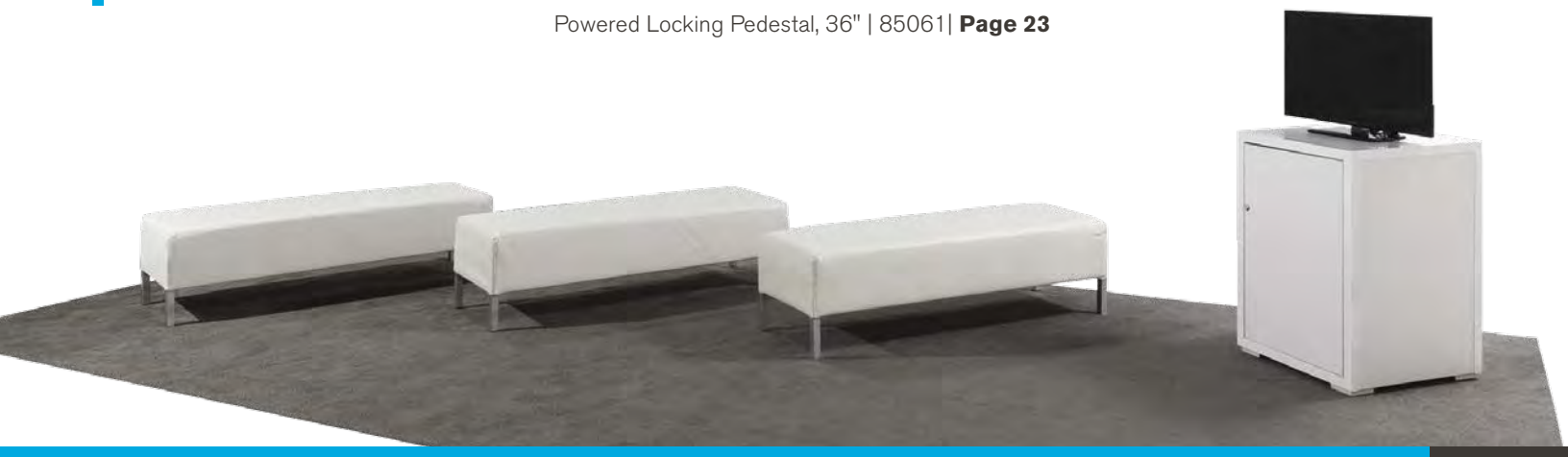
black **72056**

24"W | 49"L | 42"H

ITEMS PICTURED BELOW

Ottoman Bench | 815120 | **Page 6**

Powered Locking Pedestal, 36" | 85061| **Page 23**



ACCESSORIES

We know that every exhibit is different and requires certain pieces that may be hard to find. That's why we offer an assortment of accessories that will meet your needs, from literature racks to bulletin boards to refrigerators and file cabinets. No matter the requirement, your exhibit will always stand out with these striking and functional pieces.

TABLET STAND

MOBILE TABLET STAND SELECT
white **850714**
black **850715**

14"L | 13"D | 44.5"H

The Mobile Tablet Stand will adjust to fit any tablet with dimensions of at least 6.75"x 9.375" but not larger than 8.5"x 2.5", including Apple iPad, Samsung Galaxy Tab and Lenovo IdeaPad.

TABLET STAND ACCESSORIES

BROCHURE HOLDER* SELECT
black **850711**

8.625"L | 1.1"D | 11.325"H

WIRELESS PRINTER HOLDER* SELECT
black **850712**

3.3"L | 1.9"D | 5.28"H

CHARGING SHELF* SELECT
black **850713**

14.85"L | 7.17"D | 1"H

**To be ordered with the tablet stand*

ACCESSORIES

CHROME STANCHION WITH 8' RETRACTABLE BELT *ESSENTIALS*
220121

42"H

CHROME SIGN HOLDER *ESSENTIALS*
220118

Holds 22" x 28" sign

ROUND LITERATURE RACK *ESSENTIALS*
750135

17"W | 17"L | 57"H

Revolving black display holds printed materials for easy access from 20 pockets.

FLAT LITERATURE RACK *ESSENTIALS*
750136

10"W | 55"H

Forward-facing black display presents printed materials in six pockets.

CHROME COAT TREE *ESSENTIALS*
220109

ALUMINIUM EASEL *ESSENTIALS*
220134

CHROME BAG RACK *ESSENTIALS*
220110

SPECIAL DRAPING (not pictured)

Special drape is available in a variety of colors. Refer to the order form for details.

FLOOR-STANDING BULLETIN BOARD *ESSENTIALS*
10201484

48"W | 96"L | 78"H

CORRUGATED WASTEBASKET *ESSENTIALS*
220106

WASTEBASKET *ESSENTIALS*
wastebasket color may vary.
220107

01/17 | 55772

FREEMAN

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JUNE 14-19, 2017
JACKSONVILLE, FL

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COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

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For fast, easy ordering, go to www.freeman.com

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
SEATING						
Naples Group - Black Leather						
	810119*	Chair	453.40	498.75	634.75	
	830120*	Loveseat	608.45	669.30	851.85	
	830119*	Sofa	675.00	742.50	945.00	
Heathrow Group -Black Leather						
	810116*	Armless Chair	343.50	377.85	480.90	
	810117*	Corner Chair	400.40	440.45	560.55	
	830116*	Sofa	581.75	639.95	814.45	
South Beach Group - Platinum Suede						
	8301*	Sofa	581.75	639.95	814.45	
	8151*	Ottoman	255.00	280.50	357.00	
Key Largo Group - Black Fabric						
	830950*	Loveseat	476.30	523.95	666.80	
	830951*	Sofa	529.05	581.95	740.65	
	810950*	Chair	364.10	400.50	509.75	
Allegro Group - Blue Fabric						
	81019*	Chair	459.50	505.45	643.30	
	83015*	Sofa	733.50	806.85	1,026.90	
Fairfax Group - White Vinyl						
	810949*	Chair	306.85	337.55	429.60	
	830949*	Sofa	490.05	539.05	686.05	
Hopi Group - Gray Linen						
	810140*	Chair	203.80	224.20	285.30	
	830150*	Sofa	258.75	284.65	362.25	
Tangiers Group - Beige Fabric						
	810118*	Chair	400.75	440.85	561.05	
	830118*	Sofa	563.30	619.65	788.60	
Roma Group - White Vinyl						
	81020*	Chair	514.30	565.75	720.00	
	83016*	Sofa	788.30	867.15	1,103.60	
CASUAL SEATING						
Ottomans						
	815122*	Endless Square - White Leather	281.65	309.80	394.30	
	815123*	Endless Square - Black Leather	281.65	309.80	394.30	
	815953*	Endless Curved - White Leather	394.10	433.50	551.75	
	815952*	Endless Curved - Black Leather	394.10	433.50	551.75	
	815120*	Bench - White Leather	349.90	384.90	489.85	
	815121*	Bench - Black Leather	349.90	384.90	489.85	
	815119*	Half-Bench - White Vinyl	322.90	355.20	452.05	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
		CASUAL SEATING				
	81518*	Vibe - Blue Vinyl	130.70	143.75	183.00	
	81519*	Vibe - Red Vinyl	130.70	143.75	183.00	
	81525*	Vibe - OrangeVinyl	130.70	143.75	183.00	
	81520*	Vibe - Pink Vinyl	130.70	143.75	183.00	
	81517*	Vibe - Yellow Vinyl	130.70	143.75	183.00	
	81530*	Vibe - Black Vinyl	117.95	129.75	165.15	
	81531*	Vibe - White Vinyl	117.95	129.75	165.15	
	815151*	Marche Swivel Ottoman - Gray Fabric	199.25	219.20	278.95	
	815154*	Marche Swivel Ottoman - Red Fabric	199.25	219.20	278.95	
	815169*	Marche Swivel Ottoman - Blue Fabric	199.25	219.20	278.95	
	815152*	Marche Swivel Ottoman - Linen Fabric	199.25	219.20	278.95	
	815157*	Marche Swivel Ottoman - Meadow Green Fabric	199.25	219.20	278.95	
	815158*	Marche Swivel Ottoman - Pear Yellow Fabric	199.25	219.20	278.95	
	815156*	Marche Swivel Ottoman - Plum Fabric	199.25	219.20	278.95	
	815153*	Marche Swivel Ottoman - Raspberry Fabric	199.25	219.20	278.95	
	815155*	Marche Swivel Ottoman - Rose Quartz Fabric	199.25	219.20	278.95	
	815150*	Marche Swivel Ottoman - White Vinyl	199.25	219.20	278.95	
	81526*	Edge LED Cube - High Density Plastic	185.45	204.00	259.65	
Banquettes						
	8506*	Banquette, Center Cone w/Electrical Charging Outlet	573.50	630.85	802.90	
	8507*	Banquette, Quarter Curve Ottoman	379.10	417.00	530.75	
Occasional Chairs						
	71089	Black Diamond Side Chair	129.70	142.65	181.60	
	71090	Black Diamond Arm Chair	151.60	166.75	212.25	
	71091	Diva Chair	206.05	226.65	288.45	
	210108	Limerick® Chair by Herman Miller	68.85	75.75	96.40	
	8102*	Madrid Chair - Black Leather/Chrome	727.15	799.85	1,018.00	
	810816*	Madrid Chair - White Leather/Chrome	727.15	799.85	1,018.00	
	810948*	Meeting Chair - White Vinyl	261.35	287.50	365.90	
	810835*	Meeting Chair - Espresso Bonded Leather	196.00	215.60	274.40	
	810836*	Meeting Chair - Taupe Microfiber	257.15	282.85	360.00	
	8103*	Tub Chair - Black Fabric	365.05	401.55	511.05	
	810843*	Madden Chair - Light Gray Vinyl	400.75	440.85	561.05	
	810814*	ICE Side Chair - Transparent/Chrome	191.80	211.00	268.50	
	810131*	Malba Chair - Gray Molded Plastic	89.30	98.25	125.00	
	810130*	Malba Chair - Green Molded Plastic	89.30	98.25	125.00	
	810846*	Christopher Chair - White Vinyl/Chrome	112.80	124.10	157.90	
	810851*	Zenith Chair - White/Chrome	139.70	153.65	195.60	
	810841*	Rustique Chair with Arms	112.80	124.10	157.90	
	810837*	Razor Armless Chair - White High Density Plastic	52.65	57.90	73.70	
	810875*	Swanson Chair - White Vinyl	219.80	241.80	307.70	
	810811*	Berlin Stack Chair - White & Red Plastic/Chrome	99.05	108.95	138.65	
	810810*	Berlin Stack Chair - White & Black Plastic/Chrome	99.05	108.95	138.65	
	810847*	Wendy Chair - Clear Acrylic	111.00	122.10	155.40	

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Conference Chairs						
	71046	Gray Gaslift Chair With Arms	229.50	252.45	321.30	
	71045	Gray Gaslift Chair Without Arms	234.70	258.15	328.60	
	810874*	Labrea Chair - Charcoal Gray Fabric	290.30	319.35	406.40	
	81063*	Altura Conference/Guest Chair - Black Fabric/Black Steel	N/A	N/A	N/A	
	810807*	Luxor Executive Chair - Black Leather	385.75	424.35	540.05	
	810844*	Pro Executive High Back Chair - White Vinyl	257.00	282.70	359.80	
	810946*	Pro Executive High Back Chair - Black Vinyl	261.35	287.50	365.90	
	810945*	Pro Executive Mid Back Chair - White Vinyl	313.70	345.05	439.20	
	810944*	Pro Executive Mid Back Chair - Black Vinyl	313.70	345.05	439.20	
	810947*	Pro Executive Guest Chair - Black Vinyl	325.15	357.65	455.20	
Bars & Bar Stools						
	8501*	Martini Bar	1,186.20	1,304.80	1,660.70	
	71088	Black Diamond Stool	181.15	199.25	253.60	
	71048	Gray Gaslift Stool with Arms	299.15	329.05	418.80	
	71047	Gray Gaslift Stool without Arms	265.20	291.70	371.30	
	71092	Diva Counter Stool	235.55	259.10	329.75	
	210109	Limerick® Stool by Herman Miller	120.60	132.65	168.85	
	810872*	Lift Hydraulic Barstool - Gray VinylChrome	149.65	164.60	209.50	
	810873*	Lift Hydraulic Barstool - Red Vinyl/Chrome	149.65	164.60	209.50	
	810871*	Lift Hydraulic Barstool - Black Vinyl/Chrome	149.65	164.60	209.50	
	810870*	Lift Hydraulic Barstool - White Vinyl/Chrome	149.65	164.60	209.50	
	33010*	Apex Barstool - Black Vinyl	206.80	227.50	289.50	
	3309*	Apex Barstool - Blue Ultra Suede	206.80	227.50	289.50	
	33042*	Apex Barstool - Red Vinyl	206.80	227.50	289.50	
	33043*	Apex Barstool - White Vinyl	206.80	227.50	289.50	
	810103*	Banana Barstool - White Vinyl/Chrome	172.85	190.15	242.00	
	810104*	Banana Barstool - Black Vinyl/Chrome	172.85	190.15	242.00	
	810850*	Zenith Barstool - White/Chrome	139.70	153.65	195.60	
	810840*	Zoey Barstool - White Vinyl/Chrome	280.35	308.40	392.50	
	810834*	Zoey Barstool - Black Vinyl/Chrome	280.35	308.40	392.50	
	810848*	Christopher Barstool - White	187.75	206.55	262.85	
	810815*	ICE Barstool - Transparent/Chrome	204.40	224.85	286.15	
	810202*	Shark Swivel Barstool - White Plastic/Chrome	307.70	338.45	430.80	
	810839*	Rustique Barstool - Gunmetal	112.80	124.10	157.90	
	810505*	Gin Barstool - Maple Wood/Chrome	153.85	169.25	215.40	
	810200*	Oslo Barstool - Blue Plastic/Chrome	219.20	241.10	306.90	
	810201*	Oslo Barstool - White Plastic/Chrome	219.20	241.10	306.90	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Draped Tables & Counters						
Draped Tables - Tables are 24" wide ☐ Black ☐ Blue ☐ Brown ☐ Green ☐ Flax ☐ Gold ☐ Gray ☐ Plum ☐ Red ☐ White						
	124330	Draped Table 3'L x 30"H	N/A	N/A	N/A	
	124430	Draped Table 4'L x 30"H	140.80	154.90	197.10	
	124630	Draped Table 6'L x 30"H	176.00	193.60	246.40	
	124830	Draped Table 8'L x 30"H	220.00	242.00	308.00	
	12404630	4th Side Drape 6'L x 30"H	29.50	32.45	41.30	
	12404830	4th Side Drape 8'L x 30"H	29.50	32.45	41.30	
	124342	Draped Counter 3'L x 42"H	N/A	N/A	N/A	
	124442	Draped Counter 4'L x 42"H	179.50	197.45	251.30	
	124642	Draped Counter 6'L x 42"H	224.35	246.80	314.10	
	124842	Draped Counter 8'L x 42"H	280.45	308.50	392.65	
	12404642	4th Side Drape 6'L x 42"H	29.50	32.45	41.30	
	12404842	4th Side Drape 8'L x 42"H	29.50	32.45	41.30	
Undraped Tables & Counters						
Undraped Tables - Tables are 24" wide						
	125330	Undraped Table 3'L x 30"H	N/A	N/A	N/A	
	125430	Undraped Table 4'L x 30"H	53.10	58.40	74.35	
	125630	Undraped Table 6'L x 30"H	66.35	73.00	92.90	
	125830	Undraped Table 8'L x 30"H	82.95	91.25	116.15	
	125342	Undraped Counter 3'L x 42"H	N/A	N/A	N/A	
	125442	Undraped Counter 4'L x 42"H	87.80	96.60	122.90	
	125642	Undraped Counter 6'L x 42"H	109.75	120.75	153.65	
	125842	Undraped Counter 8'L x 42"H	137.20	150.90	192.10	
Table Top Risers - Risers are 8" wide						
	1504100	Black 4'L x 7"H Corrugated Riser	33.25	36.60	46.55	
	1504101	White 4'L x 7"H Corrugated Riser	33.25	36.60	46.55	
	1506100	Black 6'L x 7"H Corrugated Riser	41.55	45.70	58.15	
	1506101	White 6'L x 7"H Corrugated Riser	41.55	45.70	58.15	
	1508100	Black 8'L x 7"H Corrugated Riser	51.95	57.15	72.75	
	1508101	White 8'L x 7"H Corrugated Riser	51.95	57.15	72.75	
	1504200	Black 4'L x 14"H Corrugated Riser	50.95	56.05	71.35	
	1504201	White 4'L x 14"H Corrugated Riser	50.95	56.05	71.35	
	1506200	Black 6'L x 14"H Corrugated Riser	63.70	70.05	89.20	
	1506201	White 6'L x 14"H Corrugated Riser	63.70	70.05	89.20	
	1508200	Black 8'L x 14"H Corrugated Riser	79.60	87.55	111.45	
	1508201	White 8'L x 14"H Corrugated Riser	79.60	87.55	111.45	
Pedestal Tables - SoHo Series						
	72069	Black Top Cafe - 30"H x 24"W	220.75	242.85	309.05	
	72067	Black Top Cafe - 30"H x 36"W	220.75	242.85	309.05	
	72066	Black Top Mini - 18"H x 18"W	173.90	191.30	243.45	
	72070	Black Top Bistro - 42"H x 24"W	279.05	306.95	390.65	
	72068	Black Top Bistro - 42"H x 36"W	290.45	319.50	406.65	

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Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Pedestal Tables - Chelsea Series - Butcher Block Top						
	72063	Butcher Block Top Cafe Table - 30"H x 30"W	201.15	221.25	281.60	
	72064	Butcher Block Top Cafe Table - 30"H x 36"W	201.15	221.25	281.60	
	720163	Butcher Block Top Bistro Table - 42"H x 30"W	256.50	282.15	359.10	
	720164	Butcher Block Top Bistro Table - 42"H x 36"W	256.50	282.15	359.10	
Pedestal Tables						
	820232*	Standard Base Cafe Table - Liquid White	264.40	290.85	370.15	
	8201203*	Standard Base Cafe Table - Blue Steel	216.15	237.75	302.60	
	820231*	Standard Base Bar Table - Liquid White	244.95	269.45	342.95	
	8201204*	Standard Base Bar Table - Blue Steel	274.25	301.70	383.95	
	820224*	Hydraulic Base Cafe Table - Liquid White	367.45	404.20	514.45	
	820230*	Hydraulic Base Bar Table - Liquid White	367.45	404.20	514.45	
	820241*	Madison Hydraulic Base Cafe Table - Gray Acajou	293.10	322.40	410.35	
	820240*	Madison Hydraulic Base Bar Table - Gray Acajou	293.10	322.40	410.35	
	820265*	Madison Cafe Table - Gray Acajou	219.85	241.85	307.80	
	820264*	Madison Bar Table - Gray Acajou	240.45	264.50	336.65	
Occasional End & Cocktail Tables						
	115104	Studio Black End Table	92.60	101.85	129.65	
	115103	Studio Black Cocktail Table	127.45	140.20	178.45	
	82015*	Silverado End Table - Tempered Glass/Painted Steel	234.00	257.40	327.60	
	82014*	Silverado Table - Tempered Glass/Painted Steel	248.70	273.55	348.20	
	820252*	Alondra End Table - Glass/Chrome	203.80	224.20	285.30	
	820250*	Alondra Cocktail Table - Glass/Chrome	281.65	309.80	394.30	
	820253*	Alondra End Table - Wood/Chrome	203.80	224.20	285.30	
	820251*	Alondra Cocktail Table - Wood/Chrome	281.65	309.80	394.30	
	82028*	Geo End Table - Wood/Black Steel	240.45	264.50	336.65	
	82027*	Geo Cocktail Table - Wood/Black Steel	245.05	269.55	343.05	
	82035*	Geo End Table - Glass/Chrome	179.15	197.05	250.80	
	82034*	Geo Cocktail Table - Glass/Chrome	198.10	217.90	277.35	
	82054*	Sydney End Table - Black Laminate/Brushed Steel	217.15	238.85	304.00	
	82055*	Sydney End Table - White Laminate/Brushed Steel	217.15	238.85	304.00	
	82052*	Sydney Table - Black Laminate/Brushed Steel	263.50	289.85	368.90	
	82053*	Sydney Table - White Laminate/Brushed Steel	263.50	289.85	368.90	
	82088*	Oliver End Table - Walnut Finish	222.15	244.35	311.00	
	82087*	Oliver Table - Walnut Finish	251.90	277.10	352.65	
	82075*	Regis End Table - Brushed Metal	212.95	234.25	298.15	
	82074*	Regis Bench Table - Brushed Metal	299.95	329.95	419.95	
	820844*	Aura Round Table - White Metal	120.20	132.20	168.30	
	82057*	Edge LED Lighted Table-White Plastic/Clear Acrylic	185.45	204.00	259.65	
	82043*	Geo Square-Round Table - Glass/Black Steel	297.70	327.45	416.80	
	82044*	Geo Square-Round Table - Glass/Chrome	297.70	327.45	416.80	
Conference Tables						
	82041*	Geo Conference Table - Glass/Black Steel	394.10	433.50	551.75	
	82051*	Geo Conference Table - Glass/Chrome	352.00	387.20	492.80	
	820260*	Madison Conference Table - Gray Acajou	377.55	415.30	528.55	

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	820261*	Madison 5' Conference Table - Gray Acajou	455.70	501.25	638.00	
	820262*	Madison 8' Conference Table - Gray Acajou	909.15	1,000.05	1,272.80	
	820263*	Madison 10' Conference Table - Gray Acajou	909.15	1,000.05	1,272.80	
	82058*	Communal Table 30"H (Maple with Grommets)	461.55	507.70	646.15	
	82059*	Communal Table 42"H (Maple with Grommets)	647.05	711.75	905.85	
	82067*	Communal Table 30"H Maple	461.55	507.70	646.15	
	82068*	Communal Table 42"H Maple	647.05	711.75	905.85	
	82063*	Communal Table 30"H White	461.55	507.70	646.15	
	82066*	Communal Table 42"H White	647.05	711.75	905.85	
	820708*	42" Round Conference Table - White Laminate	364.10	400.50	509.75	
	820203*	6' Oval Conference Table - Graphite Nebula	531.30	584.45	743.80	
	820115*	8' Rectangular Conference Table - Granite	632.05	695.25	884.85	
Computer Desk/Tables						
	84075*	Madison Desk - Gray Acajou	572.50	629.75	801.50	
	84077*	Madison Credenza - Gray Acajou	476.30	523.95	666.80	
	84078*	Madison Bookcase - Gray Acajou	407.60	448.35	570.65	
	820706*	Work Desk - White Laminate	313.70	345.05	439.20	
	820707*	Merlin Table - Gray Laminate	325.15	357.65	455.20	
POWERED						
Powered Seating						
	810120*	Naples Chair, Powered - Black Vinyl	620.60	682.65	868.85	
	830122*	Naples Loveseat, Powered - Black Vinyl	833.55	916.90	1,166.95	
	830121*	Naples Sofa, Powered - Black Vinyl	959.50	1,055.45	1,343.30	
	81021*	Roma Chair, Powered - White Vinyl	620.60	682.65	868.85	
	83017*	Roma Sofa, Powered - White Vinyl	959.50	1,055.45	1,343.30	
Powered Tables						
	82070*	G30 Cocktail Table 18" H, Powered - White Top	423.65	466.00	593.10	
	82071*	G30 Cafe Table 30" H, Powered - White Top	565.60	622.15	791.85	
	82072*	G30 Bar Table 42" H, Powered - White Top	737.35	811.10	1,032.30	
	84083*	Tech Desk w/3 Drawer File Cabinet, Powered - Black Metal	551.85	607.05	772.60	
	84084*	Tech Desk, Powered - Black Metal	485.45	534.00	679.65	
	82076*	Sydney Cocktail Table, Powered Black	375.55	413.10	525.75	
	82073*	Sydney Cocktail Table, Powered White	375.55	413.10	525.75	
Powered ProductsPedestals						
	85060*	Powered Locking Pedestal 36" H, Black	451.10	496.20	631.55	
	85061*	Powered Locking Pedestal 36" H, White	451.10	496.20	631.55	
	85062*	Powered Locking Pedestal 42" H, Black	540.40	594.45	756.55	
	85063*	Powered Locking Pedestal 42" H, White	540.40	594.45	756.55	
Adapters						
	850800*	4-Way Charging Adapter - Black	25.15	27.65	35.20	
	850801*	4-Way Charging Adapter - White	25.15	27.65	35.20	
DISPLAY & ACCESSORIES						
Product Storage						
	84080*	3 Door File Cabinet on Castors - Black	174.90	192.40	244.85	
	74082	File Cabinet w/Lock - Two Drawer - Standard Size	129.15	142.05	180.80	
	74081	File Cabinet w/Lock - Four Drawer - Standard Size	166.80	183.50	233.50	

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Refrigerator						
	75057	Small Refrigerator	434.55	478.00	608.35	
	8503001*	Refrigerator - White	720.85	792.95	1,009.20	
Lighting						
	850707*	Mason Table Lamp - White/Brushed Silver	151.15	166.25	211.60	
	850708*	Mason Floor Lamp - White/Brushed Silver	212.90	234.20	298.05	
Display						
	75020	Display Cylinder - Black - Low	196.90	216.60	275.65	
	75021	Display Cylinder - Black - Medium	231.20	254.30	323.70	
	75022	Display Cylinder - Black - High	266.10	292.70	372.55	
	75030	Display Cube - Black - 12" Small	225.10	247.60	315.15	
	75031	Display Cube - Black - 18" Medium	244.70	269.15	342.60	
	75032	Display Cube - Black - 24" Large	290.80	319.90	407.10	
	75079	Orion Computer Kiosk	428.25	471.10	599.55	
	72056	Display Counter - Black	474.20	521.60	663.90	
Tablet Stand						
	850714*	Mobile Tablet Stand - White	263.35	289.70	368.70	
	850715*	Mobile Tablet Stand - Black	263.35	289.70	368.70	
Tablet Stand Accessories						
	850711*	Brochure Holder - Black	27.40	30.15	38.35	
	850712*	Wireless Printer Holder - Black	27.40	30.15	38.35	
	850713*	Charging Shelf - Black	27.40	30.15	38.35	
Accessories						
	220121	Chrome Stanchion w/8' Retractable Belt	99.40	109.35	139.15	
	220118	Chrome Sign Holder	99.40	109.35	139.15	
	750135	Round Literature Rack	206.15	226.75	288.60	
	750136	Flat Literature Rack	176.05	193.65	246.45	
	220109	Chrome Coat Tree	66.15	72.75	92.60	
	220134	Aluminum Easel	42.30	46.55	59.20	
	220110	Chrome Bag Rack	101.25	111.40	141.75	
	10201484	Floor Standing Bulletin Board	242.20	266.40	339.10	
	220106	Corrugated Wastebasket	18.10	19.90	25.35	
	220107	Wastebasket	24.25	26.70	33.95	
Special Drape						
	12103	Special Drape 3'H (per ft.)	21.35	23.50	29.90	
	12108	Special Drape 8'H (per ft.)	26.50	29.15	37.10	

Special Drape
☐ Black ☐ Blue ☐ Brown ☐ Green ☐ Flax
☐ Gold ☐ Gray ☐ Plum ☐ Red ☐ White

TOTAL COST

_____ + _____ = _____

Sub-Total 7% Tax Total Cost

Taxes: Due to varying taxes across counties and cities for various categories, applicable taxes will be applied to your order accordingly based on the jurisdictions of the show city.

***Asterisk indicates item is a Freeman Select furnishing**

FREEMAN furnishings

Take advantage of the Online price by ordering at www.freeman.com before MAY 25, 2017

FREEMAN
1601 Boice Pond Rd
Orlando, FL 32837
(407) 816-7900 • Fax: (469) 621-5605
FreemanOrlandoES@freeman.com

adha 94TH ANNUAL CONFERENCE
JUNE 14-19, 2017
JACKSONVILLE, FL

ONLINE PRICE
DISCOUNT PRICE
DEADLINE DATE
MAY 25, 2017

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **ADHA 94TH ANNUAL CONFERENCE / JUNE 16 - 17, 2017**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 407-816-7900 to speak with one of our experts.

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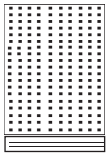
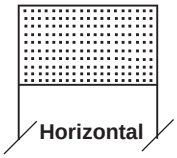
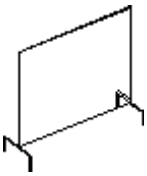
ACCESSORIES



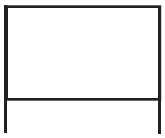
PERFBOARD - SINGLE SIDED



PERFBOARD - SINGLE SIDED



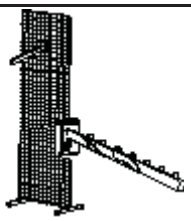
CHROME GARMENT RACK



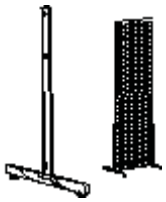
BULLETIN BOARD

2 WAY STRAIGHT ARM

4 WAY SLANT ARM

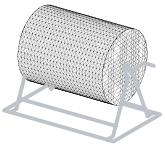


GRID ACCESSORIES

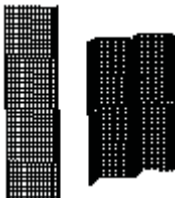


GRID LEGS

PERFBOARD HOOKS AND ACCESSORIES



TICKET TUMBLER



2' x 8' GRID PANELS

4 WAY CONNECTORS

PERFBOARD / BULLETIN BOARDS

Qty	Part #	Description	Online Special	Discount Price	Standard Price	Total
_____	10201180	1M x 8'H Single Side-Vert	$242.20	266.40	339.10	_____
_____	10201182	½M x 8'H Single Side-Vert	$143.20	157.50	200.50	_____
_____	10201482	4' x 8' Double Sided-Horz	$242.20	266.40	339.10	_____
_____	10201484	Bulletin Board	$242.20	266.40	339.10	_____
_____	10202	Loop Hook per dozen	$9.85	10.85	13.80	_____
_____	10203	Single Hook per dozen	$21.30	23.45	29.80	_____
_____	10204	Double Hook per dozen	$9.85	10.85	13.80	_____

GRIDS

Qty	Part #	Description	Online Special	Discount Price	Standard Price	Total
_____	103028	Chrome Grid	$112.90	124.20	158.05	_____
_____	103010	Black Grid	$112.90	124.20	158.05	_____
_____	103029	Grid Legs - Chrome	$43.50	47.85	60.90	_____
_____	103029	Grid Legs - Black	$43.50	47.85	60.90	_____
_____	103030	Grid Connectors	$14.20	15.60	19.90	_____

GRIDS (continued)

Qty	Part #	Description	Online Special	Discount Price	Standard Price	Total
_____	10307	7-Ball Waterfall	$20.40	22.45	28.55	_____
_____	10403	2-way Straight Arm	$144.00	158.40	201.60	_____
_____	10402	2-way Slant Arm	$144.00	158.40	201.60	_____
_____	10404	4-way Slant Arm	$185.55	204.10	259.75	_____

ACCESSORIES

Qty	Part #	Description	Online Special	Discount Price	Standard Price	Total
_____	10405	Garment Rack	$74.25	81.70	103.95	_____
_____	15905	Fish Bowl	$41.35	45.50	57.90	_____
_____	6605	40 Gallon Trash Receptacle	$162.05	178.25	226.85	_____
_____	159011	Ticket Tumbler - Small	$93.70	103.05	131.20	_____
_____	159020	Ballot Box 12"x12" square	$72.70	79.95	101.80	_____
_____	159021	Ballot Box 18"x18" square	$92.15	101.35	129.00	_____
_____	15104	Pad Lock	$59.95	65.95	83.95	_____

TOTAL COST

Sub-Total _____ *+ Tax (7.0%)* _____ *= TOTAL* _____

Don't see what you need?
Please call an Exhibitor Services Representative @ 407-816-7900.

M07/16 (436125)

FREEMAN accessories

Take advantage of the Online price by ordering at www.freeman.com by MAY 25, 2017.

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CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

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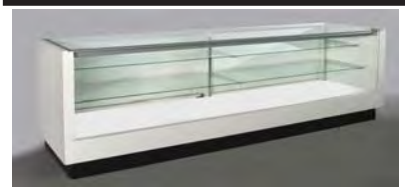
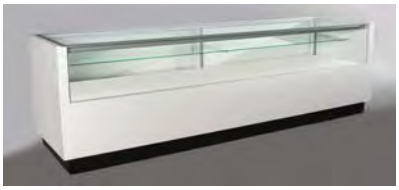
SHOWCASES



FULL VISION CASE



HALF VISION CASE

TOWER CASE

QUARTER VISION CASE

CORNER VISION CASE

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total

FULL VISION CASE

1-8” & 1-10” Glass Shelves with Adjustable Brackets
26” High Front Glass Display Section
Case is 20” Deep
Available in 4’, 5’ and 6’ lengths

_____	101043	4’	$526.10	$578.70	$736.55	$ _____
_____	101051	5’	$526.10	$578.70	$736.55	$ _____
_____	101061	6’	$526.10	$578.70	$736.55	$ _____

HALF VISION CASE

1-10” Glass Shelf with Adjustable Brackets
17” High Front Glass Display Section
Case is 20” Deep
Available in 4’, 5’ and 6’ lengths

_____	101042	4’	$526.10	$578.70	$736.55	$ _____
_____	101050	5’	$526.10	$578.70	$736.55	$ _____
_____	101060	6’	$526.10	$578.70	$736.55	$ _____

TOWER CASE

Dimensions are 20”L x 20”D x 80”H
3 Glass Shelves
Lights
Locks
Available in 20 x 20 Square Only

_____	1010200	20 x 20	$556.70	$612.35	$779.40	$ _____

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total

QUARTER VISION CASE

9 5/16” High Front Glass Display Section
Case is 20” Deep
Available in 4’, 5’ and 6’ lengths

_____	101044	4’	$526.10	$578.70	$736.55	$ _____
_____	101052	5’	$526.10	$578.70	$736.55	$ _____
_____	101062	6’	$526.10	$578.70	$736.55	$ _____

CORNER VISION CASE

Includes Rear Access and Glass Shelf with Adjustable Brackets
Case is 10” Deep x 33” at the longest point
Available in HALF Size

____	101090	Half	$526.10	$578.70	$736.55	$ _____

PLEASE NOTE:

- Include the Freeman Method of Payment form with your order
- All Showcases are 20”D x 38”H, have lights, locks, sliding doors, white exterior, and white interior frames.
- All keys must be left with the showcase or a charge of $10.00 will be assessed.
- Electrical hook-up service is NOT included. Please order this from the electrical contractor.
- Remember to order in advance to save time, money and ensure availability. Rental prices are for the duration of the show and include delivery to and removal from your booth space.

TOTAL COST

*Sub-Total*_____ *+ Tax (7.0%)* _____ *= TOTAL* _____

FREEMAN showcases

Take advantage of the Online Special price by ordering online at www.freemanco.com/store by MAY 25, 2017.

FROM THE GROUND UP

Engage your audience from the moment they set foot in your exhibit with Freeman's custom carpets. Our colorfast carpeting boasts a consistent shade every time and the padding exceeds industry standards, ensuring that you'll be floored by the quality. Freeman's custom options include borders, patterns and logo applications in both our classic and prestige carpeting lines.

- Colorfast carpet technology guarantees a uniform and professional look throughout the life of your exhibit
- Diverse customization options guarantee the fulfillment of your brand standards
- All carpet and padding is manufactured with recycled material
- Rental prices are all-inclusive so there are never hidden charges for material handling or pickup

PRESTIGE CARPET

Freeman's prestige carpet combines plush comfort with durable soil and stain resistance, perfect for high-traffic areas. Five popular colors are available in a luxurious 40-ounce weight and all nine designer colors are available in a 28-ounce weight.

Freeman's prestige carpet packages include new 10-foot-wide carpet, delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Price includes environmentally friendly disposal of carpet after usage. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

Custom Options

Prestige carpets can also be customized to fit your exhibit needs with unique logos, patterns and borders. Call the phone number on the Quick Facts for assistance.

*black**

cardinal

*charcoal**

cream

*gray pearl**

*navy**

toast

wedgewood

*white**

***Colors available in both 28 oz. and 40 oz.**

CLASSIC CARPET

Custom Cut

Freeman classic carpet is available in a range of colors and includes delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

Standard Cut

Our classic carpet comes in a variety of sizes. Prices include delivery, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding and Visqueen covering are available for a minimal fee.

black

blue

gray

green

latte

midnight blue

plum

red

red pepper

tuxedo

Actual colors may vary slightly

FREEMAN

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Orlando, FL 32837
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FreemanOrlandoES@freeman.com

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NAME OF SHOW: **ADHA 94TH ANNUAL CONFERENCE / JUNE 16 - 17, 2017**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: _____ X _____

CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____

For Assistance, please call **(407) 816-7900** to speak with one of our experts.

- **Orders received after the deadline or without payment will be charged the Standard price.**
- **All utility lines must be installed before carpet installation. Utilities should be ordered in advance.**
- **Pricing includes delivery, material handling, installation and removal.**
- **All carpets, padding and plastic covering contain recycled content and are recyclable.**

For fast, easy ordering, go to www.freeman.com

10' CLASSIC CARPET , PADDING & PLASTIC COVERING

CHOOSE YOUR CARPET COLOR:

☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte ☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

Qty	Description	Online Price	Discount Price	Standard Price	Total
	10' x 10' Classic Carpet	$ 330.00	$ 363.00	$ 462.00	
	10' x 20' Classic Carpet	$ 660.00	$ 726.00	$ 924.00	
	10' x 30' Classic Carpet	$ 990.00	$ 1,089.00	$ 1,386.00	
	10' x 40' Classic Carpet	$ 1,320.00	$ 1,452.00	$ 1,848.00	
	10' x 10' Carpet Padding - Single Layer	$ 121.00	$ 133.10	$ 169.40	
	10' x 20' Carpet Padding - Single Layer	$ 242.00	$ 266.20	$ 338.80	
	10' x 30' Carpet Padding - Single Layer	$ 360.00	$ 396.00	$ 504.00	
	10' x 40' Carpet Padding - Single Layer	$ 480.00	$ 528.00	$ 672.00	
	10' x 10' Carpet Padding - Double Layer	$ 240.00	$ 264.00	$ 336.00	
	10' x 20' Carpet Padding - Double Layer	$ 480.00	$ 528.00	$ 672.00	
	10' x 30' Carpet Padding - Double Layer	$ 720.00	$ 792.00	$ 1,008.00	
	10' x 40' Carpet Padding - Double Layer	$ 960.00	$ 1,056.00	$ 1,344.00	
	Plastic Covering (price per sq. ft.)	$ .65	$ .70	$ .90	

9' CLASSIC CARPET , PADDING & PLASTIC COVERING

CHOOSE YOUR CARPET COLOR:

☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte ☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

Qty	Description	Online Price	Discount Price	Standard Price	Total
	9' x 10' Classic Carpet	$ 202.70	$ 222.95	$ 283.80	
	9' x 20' Classic Carpet	$ 405.40	$ 445.95	$ 567.55	
	9' x 30' Classic Carpet	$ 608.10	$ 668.90	$ 851.35	
	9' x 40' Classic Carpet	$ 810.80	$ 891.90	$ 1,135.10	
	9' x 10' Carpet Padding - Single Layer	$ 108.00	$ 118.80	$ 151.20	
	9' x 20' Carpet Padding - Single Layer	$ 216.00	$ 237.60	$ 302.40	
	9' x 30' Carpet Padding - Single Layer	$ 324.00	$ 356.40	$ 453.60	
	9' x 40' Carpet Padding - Single Layer	$ 432.00	$ 475.20	$ 604.80	
	9' x 10' Carpet Padding - Double Layer	$ 216.00	$ 237.60	$ 302.40	
	9' x 20' Carpet Padding - Double Layer	$ 432.00	$ 475.20	$ 604.80	
	9' x 30' Carpet Padding - Double Layer	$ 648.00	$ 712.80	$ 907.20	
	9' x 40' Carpet Padding - Double Layer	$ 864.00	$ 950.40	$ 1,209.60	
	Plastic Covering (price per sq. ft.)	$ .65	$ .70	$ .90	

9' carpet is laid toward the front edge, leaving 1' at the back of the booth for access to utility ports.

TOTAL COST

Sub- Total	+	**7% Tax**	=	Total Cost

FREEMAN standard size carpet

Take advantage of the Online price by ordering at www.freeman.com before MAY 25, 2017

FREEMAN

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FreemanOrlandoES@freeman.com

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COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For Assistance, please call **(407) 816-7900** to speak with one of our experts.

- **Guaranteed new, high-quality carpet.**
- **Orders received after the deadline or without payment will be charged the Standard price and are subject to availability.**
- **Prestige and Custom Cut Classic Carpet are subject to a 100% cancellation charge.**
- **All utility lines must be installed before carpet installation. Utilities should be ordered in advance.**
- **All carpets, padding and plastic covering contain recycled content and are recyclable.**

For fast, easy ordering, go to www.freeman.com

CUSTOM CUT CLASSIC CARPET - includes plastic covering, delivery, material handling, installation and removal

- **Order Custom Cut Classic Carpeting by the sq. ft. if your size is not listed on the standard size order form.**

Sample: Booth Size: 10 x 25 = 250 sq. ft. @ $ 3.45

CHOOSE YOUR CARPET COLOR - 16 oz. Carpet:

☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte ☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

16 oz. Carpet Rental - Price per sq. ft (100 sq. ft. minimum)		Online Price	Discount Price	Standard Price	Total
Per sq. ft.	Booth Size: ____ x ____ = ____ sq. ft. @	$ 3.45	$ 3.80	$ 4.85	

PRESTIGE CARPET - includes plastic covering, delivery, material handling, installation and removal

CHOOSE YOUR CARPET COLOR - 28 oz. Carpet:

☐ Black ☐ Cardinal ☐ Charcoal ☐ Cream ☐ Gray Pearl ☐ Navy ☐ Toast ☐ Wedgewood ☐ White

28 oz. Carpet Rental - Price per sq. ft. (100 sq. ft. minimum)		Online Price	Discount Price	Standard Price	Total
1 - 700 sq. ft.	Booth Size: ____ x ____ = ____ sq. ft. @	$ 3.90	$ 4.30	$ 5.45	
Over 700 sq. ft.	Booth Size: ____ x ____ = ____ sq. ft. @	$ 3.50	$ 3.85	$ 4.90	

CHOOSE YOUR CARPET COLOR - *40 oz. Carpet:*

☐ Black ☐ Charcoal ☐ Gray Pearl ☐ Navy ☐ White

40 oz. Carpet Rental - Price per sq. ft. (100 sq. ft. minimum)		Online Price	Discount Price	Standard Price	Total
1 - 700 sq. ft.	Booth Size: ____ x ____ = ____ sq. ft. @	$ 4.45	$ 4.90	$ 6.25	
Over 700 sq. ft.	Booth Size: ____ x ____ = ____ sq. ft. @	$ 4.00	$ 4.40	$ 5.60	

CARPET PADDING - includes delivery, material handling, installation and removal

- **Order Carpet Padding by the sq. ft. if your size is not listed on the standard size order form.**

Sample: Booth Size: 10 x 25 = 250 sq. ft. @ $ 1.25

Qty	Description Price per sq. ft. (90 sq. ft. minimum)	Online Price	Discount Price	Standard Price	Total
	Carpet Padding -1/2" (90 - 700 sq. ft.)	$ 1.25	$ 1.40	$ 1.75	
	Carpet Padding-1/2" (Over 700 sq. ft.)	$ 1.15	$ 1.25	$ 1.60	
	Double Carpet Padding - 1/2" (90 - 700 sq. ft.)	$ 2.50	$ 2.75	$ 3.50	
	Double Carpet Padding -1/2" (Over 700 sq. ft.)	$ 2.30	$ 2.55	$ 3.20	

TOTAL COST		
Sub- Total	+ 7% Tax	= Total Cost

FREEMAN cut to size carpet

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CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

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CLEANING SERVICES

- Prices are based on total square footage of booth regardless of area to be cleaned.
- 100 sq. ft. minimum.
- Our exclusive cleaning contract for this show will not permit other service contractors, including exhibitor appointed contractors to provide this service.
- **Show Site Prices will apply to all cleaning orders placed at show site.**

VACUUMING *(per sq. ft. - 100 sq. ft. minimum)*

Qty (sq. ft.)	Part #	Description	Advance Price	Show Site Price	Total
		•Includes emptying of your booth's wastebasket(s) at the time of vacuuming.			
_____	610100	Booth Vacuuming - One Time	.57	.80	_____
_____	610200	Booth Vacuuming - 2 Days	.92	1.30	_____
_____	610300	Booth Vacuuming - 3 Days	N/A	N/A	_____
_____	610400	Booth Vacuuming - 4 Days	N/A	N/A	_____

SHAMPOOING *(per sq ft - 100 sq ft minimum)*

Qty (sq. ft.)	Part #	Description	Advance Price	Show Site Price	Total
_____	630100	Shampoo Carpet - One Time	1.10	1.55	_____
_____	630200	Shampoo Carpet - 2 Days	N/A	N/A	_____
_____	630300	Shampoo Carpet - 3 Days	N/A	N/A	_____

PORTER SERVICE *(per day)*

Qty (# days)	Part #	Description	Advance Price	Show Site Price	Total
		• Includes emptying of your booth's wastebasket(s) and policing of your exhibit area at two-hour intervals during show hours.			
_____	620500	Exhibit Area / Under 500 sq.ft.	140.05	196.05	_____
_____	6201500	Exhibit Area / 501 - 1,500 sq. ft.	152.55	213.55	_____
_____	6202500	Exhibit Area / 1,501 - 2,500 sq. ft.	200.75	281.05	_____
_____	6203500	Exhibit Area / Over 2,500 sq.ft.....			Call for Quote

TOTAL COST

_____ Sub-Total + _____ 7 %Tax = _____ Total Cost

FREEMAN cleaning

FIT TO PRINT

SmartFabric™ is a triple layered fabric made of 100% polyester that's ideal for printed graphics. It's an extremely versatile all-in-one fabric and has been treated to meet NFPA 701 small-scale flammability standards.

SMARTFABRIC™ RENTAL EXHIBITS

10 x 10 ft. unit

FRAME

117"W 93.5"H

10 x 20 ft. unit

FRAME

234"W 93.5"H

CLEAR ACRYLIC SHELF

36"W 12"H .25"D

(up to 15lbs each)

RENTAL EXHIBITS INCLUDE:

- Custom Fabric Graphic (item purchased to keep)
- Zippered Carrying Case for Fabric Graphic (item purchased to keep)
- Rental Frame
- 9'x10' or 9'x20' Classic Carpet (color selctions on page 3)
- Exhibit Installation & Dismantle
- Exhibit Material Handling
- Nightly Vacuuming
- 2 Arm Lights per 10' Booth
- 4 Arm Lights per 20' Booth
- 2 Clear Acrylic Shelves per 10' Booth (36"x12", up to 15 lbs.)
- 4 Clear Acrylic Shelves per 20' Booth(36"x12", up to 15 lbs.)
- Power (500 watts) for LIGHTS only (and Labor to hang lights)

FRAME ONLY UNIT

This option is available for customers who have previously rented the SmartFabric™ Rental Exhibit and are reusing their backwall graphic. Fabric from other sources will not be installed on this Freeman frame rental. If you need Freeman to create a new graphic, please select the SmartFabric™ Rental Exhibit. No fabric graphics will be provided separately from the rental unit.

10 x 10 ft. frame

10 x 20 ft. frame

RENTAL EXHIBITS INCLUDE:

- Rental Frame
- 9'x10' or 9'x20' Classic Carpet (color selctions on page 3)
- Exhibit Installation & Dismantle
- Exhibit Material Handling
- Nightly Vacuuming
- 2 Arm Lights per 10' Booth
- 4 Arm Lights per 20' Booth
- 2 Clear Acrylic Shelves per 10' Booth (36"x12", up to 15 lbs.)
- 4 Clear Acrylic Shelves per 20' Booth (36"x12", up to 15 lbs.)
- Power (500 watts) for LIGHTS only (and Labor to hang lights)

Questions? To speak with an Exhibitor Sales Specialist, call the number listed on the Quick Facts Page in the Exhibitor Manual.

CLASSIC CARPET

9'x10' or 9'x20' (16 oz.) – Color Options Included with Rental Package Options Above

black

blue

gray

green

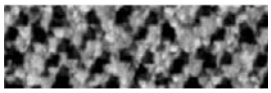
latte

midnight blue

plum

red

red pepper


tuxedo

9' carpet is laid toward the front edge, leaving 1' at the back of the booth for utility port access. Actual colors may vary slightly.

PRESTIGE CARPET

(28 oz.) – Available Upgrade Color Options

*black**

cardinal

*charcoal**

cream

*gray pearl**

*navy**

toast

wedgewood

*white**

Colors available in both 28 oz. and 40 oz. Actual colors may vary slightly.

ACCESSORIES

SmartFabric Rental packages include these accessories. Refer to the "Rental Exhibits Include" sections of each package. These items are available to order as additional accessories if needed.

SMARTFABRIC ZIPPERED CARRYING CASE

20"W | 8"H | 16"D

CLEAR ACRYLIC SHELF

36"W | 12"H | .25"D

(up to 15lbs each)

CUSTOM GRAPHICS

A Freeman Exhibitor Sales Specialist will contact you to review the process for providing graphic files and to review helpful tips that will ensure a successful graphic print. Freeman can custom design a graphic file for you using our graphic design services that guarantees a high resolution backwall graphic. Ask your Exhibitor Sales Specialist for more information.

"CLEAN FOOTPRINT" BOOTH PACKAGE

When you select the "Clean Footprint" package your booth will use only materials that can be reused or recycled. All flooring, lighting, furniture and booth structure will go back into inventory to be reused again. Your personalized graphic panels used in the booth will be on a reusable and recyclable substrate.

FREEMAN

1601 Boice Pond Rd
Orlando, FL 32837
(407) 816-7900 Fax: (469) 621-5605
FreemanOrlandoES@freeman.com

adha 94TH ANNUAL CONFERENCE
JUNE 14-19, 2017
JACKSONVILLE, FL

DISCOUNT PRICE DEADLINE DATE
MAY 25, 2017

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **ADHA 94TH ANNUAL CONFERENCE / JUNE 16 - 17, 2017**

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For Assistance, please call (407) 816-7900 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

SMARTFABRIC EXHIBIT

SmartFabric Exhibits provide a custom printed fabric graphic to keep and re-use on future events.

SmartFabric Rental Exhibit Includes:
- 116.5" X 92.5" Custom Fabric Graphic (Purchased item to keep)
- Carrying Case for Graphic (To carry the purchased fabric graphic)
- Classic Carpet 9' X 10' or 9' X 20' (Select color below)
- Installation & Dismantle of Exhibit
- Material Handling of Exhibit
- Nightly Vacuuming
- 2-Arm Lights (per 10 ft.)
- 2 Shelves (36" x 12", supports up to 15 lbs.)
- Power (500 watts) for LIGHTS only (and Labor to hang lights)

Classic Carpet: ☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte ☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

Qty	Description	Discount	Standard	Total
_____	10' x 10' SmartFabric Exhibit.....	$ 1,895.00	$ 2,653.00	_____
_____	10' x 20' SmartFabric Exhibit.....	$ 3,695.00	$ 5,173.00	_____

CUSTOM GRAPHICS

A Freeman Exhibitor Sales Specialist will be contacting you to review the process for providing graphic files and helpful tips that will ensure a successful graphic print.

FRAME ONLY UNIT

The SmartFabric frame only unit is for exhibitors who have previously rented the SmartFabric exhibit (above) and have the fabric graphic ready for re-use. If you need a new graphic made, please select the SmartFabric Rental Exhibit (above). No fabric graphics will be printed without the rental unit.

Frame Only Unit Includes:
- Classic Carpet 9' X 10' or 9' X 20' (Select color below)
- Installation & Dismantle of Exhibit
- Material Handling of Exhibit
- Nightly Vacuuming
- 2-Arm Lights (per 10 ft.)
- 2 Shelves (36" x 12", supports up to 15 lbs.)
- Power (500 watts) for LIGHTS only (and Labor to hang lights)

Classic Carpet: ☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte ☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

Qty	Description	Discount	Standard	Total
_____	10' x 10' Frame Only Unit.....	$ 1,195.00	$ 1,673.00	_____
_____	10' x 20' Frame Only Unit.....	$ 1,995.00	$ 2,793.00	_____

ACCESSORIES

Qty	Description	Discount	Standard	Total
_____	SmartFabric Arm Light	$ 65.00	$ N/A	_____
_____	SmartFabric Acrylic Shelf (supports up to 15 lbs).....	$ 150.00	$ 210.00	_____
_____	SmartFabric Carrying Case (purchase).....	$ 20.00	$ 28.00	_____

QUICK TIPS

• Orders received after the deadline or without payment will be charged the Standard price and are subject to availability. All graphics are subject to a 100% cancellation charge once production begins.

The product offered has recyclable content or has eco-friendly attributes and is 100% recyclable according to manufacturer's specifications.

9' carpet is laid toward the front edge, leaving 1' at the back of the booth for access to utility ports.

TOTAL COST		
_____ +	_____ =	_____
Sub-Total	7 % Tax	Total Cost

01/17 (436125) 7222

FREEMAN smartfabric

RENTAL EXHIBITS THAT IMPRESS

When it comes to designing your exhibit, effective solutions don't require expensive investments. Take the stress out of your upcoming show with a rental booth exhibit from Freeman. With quality rental options that meet your budget requirements, we'll have you exhibit ready at a moment's notice, without the hassle of ownership.

PACKAGE 1

10 X 20

10 X 10

PACKAGE 1 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 2

10 X 20

10 X 10

PACKAGE 3

10 X 20

10 X 10

PACKAGE 4

10 X 20

10 X 10

PACKAGE 2 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 3 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 4 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 5

10 X 20

10 X 10

PACKAGE 6

10 X 20

10 X 10

PACKAGE 5 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 6 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

FREEMAN

Other upgrade options available that allow you to change the panels to slatwall, add shelves, change the metal color and add cabinets as a storage option with the dual purpose of a reception counter.

10 X 10

SLATWALL

10 X 10

COLORED PANELS

10 X 10

SHELVES

10 X 10

BLACK METAL

CABINETS

Booth Panel Options – Color Options Included with Rental Package

black fabric | *blue fabric* | *gray fabric* | *white* | *white perfboard*

Classic Carpet (16 oz.) – Color Options Included with Rental Package Options Above

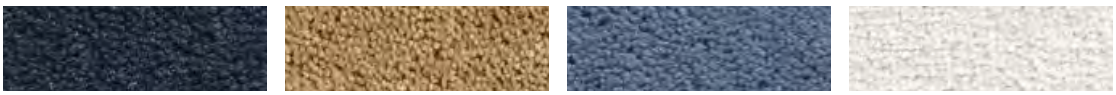
black | *blue* | *gray* | *green* | *latte*

midnight blue | *plum* | *red* | *red pepper* | *tuxedo*

9' carpet is laid toward the front edge, leaving 1' at the back of the booth for utility port access. Actual colors may vary slightly.

Prestige Carpet (28 oz.) – Available Upgrade Color Options

*black** | *cardinal* | *charcoal** | *cream* | *gray pearl**



*navy** | *toast* | *wedgewood* | *white**

Colors available in both 28 oz. and 40 oz. Actual colors may vary slightly.

Rental Exhibits Include:

- 9x10 or 9x20 Classic Carpet
- Exhibit Installation & Dismantle
- Exhibit Material Handling
- Nightly Vacuuming
- 2-arm lights per 10' Booth
- Power (500 watts) for LIGHTS only (and Labor to hang lights)

questions?

All packages can be customized or modified to fit your specific needs. To speak with an Exhibitor Sales Specialist, call the number listed on the Quick Facts.

"CLEAN FOOTPRINT" BOOTH PACKAGE

When you select the "Clean Footprint" package your booth will use only materials that can be reused or recycled. All flooring, lighting, furniture and booth structure will go back into inventory to be reused again. Your personalized graphic panels used in the booth will be on a reusable and recyclable substrate.

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FreemanOrlandoES@freeman.com

94TH ANNUAL CONFERENCE
adha
JUNE 14-19, 2017
JACKSONVILLE, FL

DISCOUNT PRICE DEADLINE DATE
MAY 25, 2017

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

FREEMAN rental exhibits

NAME OF SHOW: **ADHA 94TH ANNUAL CONFERENCE / JUNE 16 - 17, 2017**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For assistance, please call 407-816-7900 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

All exhibits include: installation & dismantle of exhibit, material handling of exhibit, classic carpet with nightly vacuuming, 2 arm lights (per 10" unit), power (500 watts) for lights ONLY and labor to hang arm lights.

To place your order, please check the appropriate box and complete the remaining selections at the bottom of the form.

RENTAL EXHIBITS

		Discount Price	Standard Price		Discount Price	Standard Price	Total
Package 1	☐ 10' x 10'	4,106.25	5,748.75	☐ 10' x 20'	7,998.25	11,197.55	_____
Package 2	☐ 10' x 10'	2,923.75	4,093.25	☐ 10' x 20'	5,633.20	7,886.50	_____
Package 3	☐ 10' x 10'	4,136.50	5,791.10	☐ 10' x 20'	8,058.80	11,282.30	_____
Package 4	☐ 10' x 10'	5,223.90	7,313.45	☐ 10' x 20'	10,233.60	14,327.05	_____
Package 5	☐ 10' x 10'	3,152.75	4,413.85	☐ 10' x 20'	6,103.15	8,544.40	_____
Package 6	☐ 10' x 10'	3,287.65	4,602.70	☐ 10' x 20'	6,422.35	8,991.30	_____

- Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.
- Orders cancelled after production begins are subject to a 100% Cancellation Charge.

CHOOSE YOUR PANEL

☐ Blue Fabric ☐ Gray Fabric ☐ Black Fabric ☐ White Hardwall ☐ White Perfboard

CARPET

Our Classic Carpet and nightly vacuuming are included in the price of your Rental Exhibits. The following colors are available:

Check color choice

☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte
☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

You may want to add padding or upgrade your carpet to one of our designer colors in our PRESTIGE carpet line, now available in 28 oz. and 40 oz. weight. Refer to our enclosed Carpet order form for color selections and pricing.

LIGHTING

Each Rental Exhibit includes 2 Arm Lights (per 10' unit).

Note: Power and labor to hang the lights are included in our standard rental exhibit package price. Power consumption not to exceed 500 watts.

*Additional power must be ordered separately.

HEADER IDENTIFICATION SIGN

Indicate which color lettering you would like. We have a wide variety of standard colors available:

☐ Black ☐ Blue ☐ Brown ☐ Burgundy ☐ PMS Color_____
☐ Red ☐ Teal ☐ White ☐ Dark Green ☐ Font Type _____

*Unless font type is indicated, Helvetica will be used.

Indicate exactly how you want your company name to appear:

ENHANCE YOUR EXHIBIT

Enhance your exhibit and have an Exhibitor Sales Specialist contact you for pricing by checking any of the following boxes:

☐ Slatwall & Shelves ☐ Cabinets & Counters ☐ Specialty Colored Metal ☐ Recyclable Graphics
☐ Colored Panels ☐ Creating a Custom Exhibit ☐ Graphics & Custom Logo ☐ White Eco-Board

TOTAL COST

*Sub-Total*_____ *+ Tax (7.0%)* _____ *= TOTAL* _____

MV07/16 (436125)

Custom Exhibit Services

Make a lasting impression with turnkey solutions that provide convenience and affordability.

- Cost-effective, innovative, turnkey exhibit solutions
- Rental or purchase
- Award winning exhibit design
- Complete installation and dismantle services included
- Single point of contact from beginning to end

The right exhibit design can invite interaction & engagement.

For further information, please contact:

Freeman Exhibitor Services at 407-816-7900 or email FreemanOrlandoES@Freeman.com

FREEMAN

INNOVATION DEDICATED TO YOUR BRAND

FREEMAN

1601 Boice Pond Rd
Orlando, FL 32837
(407) 816-7900 Fax: (469) 621-5605
FreemanOrlandoES@freeman.com

adha 94TH ANNUAL CONFERENCE
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DISCOUNT PRICE
DEADLINE DATE
MAY 25, 2017

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **ADHA 94TH ANNUAL CONFERENCE / JUNE 16 - 17, 2017**

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

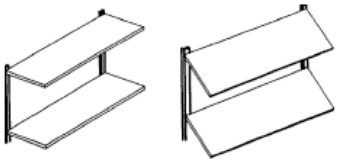
For Assistance, please call (407) 816-7900 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

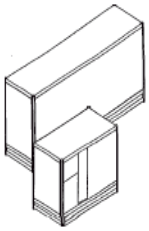
ACCESSORIES FOR RENTAL UNITS

LIGHTS (use only on rentals)

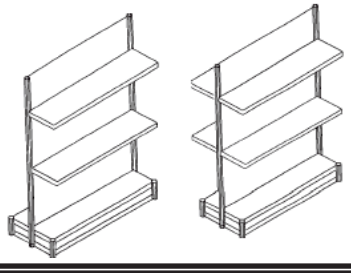
SHELVES (use only on rentals)



CABINETS

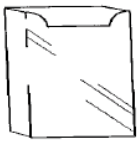


GONDOLAS



RADIUS CABINET (does not have doors)

LITERATURE POCKETS



LIGHT FIXTURES
(electrical service & labor to install lights not included)

Qty	Part #	Description	Discount Price	Standard Price	Total
___	172512	Arm Light	120.60	168.85	
___	172514	4' Tracklight (3 lights)	388.75	544.25	
___	17252	Halogen Light	130.35	182.50	

CABINETS & LOCKS

Cabinets
☐ Black Fabric ☐ Blue Fabric ☐ Gray Fabric ☐ White PVC

Qty	Part #	Description	Discount Price	Standard Price	Total
___	17305	1M x ½M x 36" High.....	477.25	668.15	
___	17306	1M x ½M x 42" High.....	477.25	668.15	
___	17308	2M x ½M x 36" High.....	514.50	720.30	
___	17309	2M x ½M x 42" High.....	724.70	1,014.60	
___	173010	1M Radius x ½M x 36" High.	N/A	N/A	
___	173011	1M Radius x ½M x 42" High..	N/A	N/A	
		(Radius Cabinets do not have doors)			
___	17301	Cabinet Lock	19.40	27.15	
		Inside Shelves Available ..... Quoted on Request			

GONDOLAS

Gondolas
☐ Blue Fabric ☐ Gray Fabric ☐ Perfboard ☐ White PVC

Qty	Part #	Description	Discount Price	Standard Price	Total
___	174541	Single Sided 1M x 4' High...	409.15	572.80	
___	174542	Double Sided 1M x 4' High..	543.85	761.40	
___	174581	Single Sided 1M x 8' High...	639.60	895.45	
___	174582	Double Sided 1M x 8' High..	850.05	1,190.05	

SHELVES

Qty	Part #	Description	Discount Price	Standard Price	Total
___	17201	1M Straight (37" x12")	107.35	150.30	
___	17206	1M Angled (37" x 12")	121.50	170.10	

LITERATURE POCKETS

Qty	Part #	Description	Discount Price	Standard Price	Total
___	174015	For 8½ x 11 Literature	38.35	53.70	

TOTAL COST

_____ Sub-Total + _____ 7% Tax = _____ Total Cost

Don't see what you need?
Please call Exhibitor Sales at (407) 816-7900.

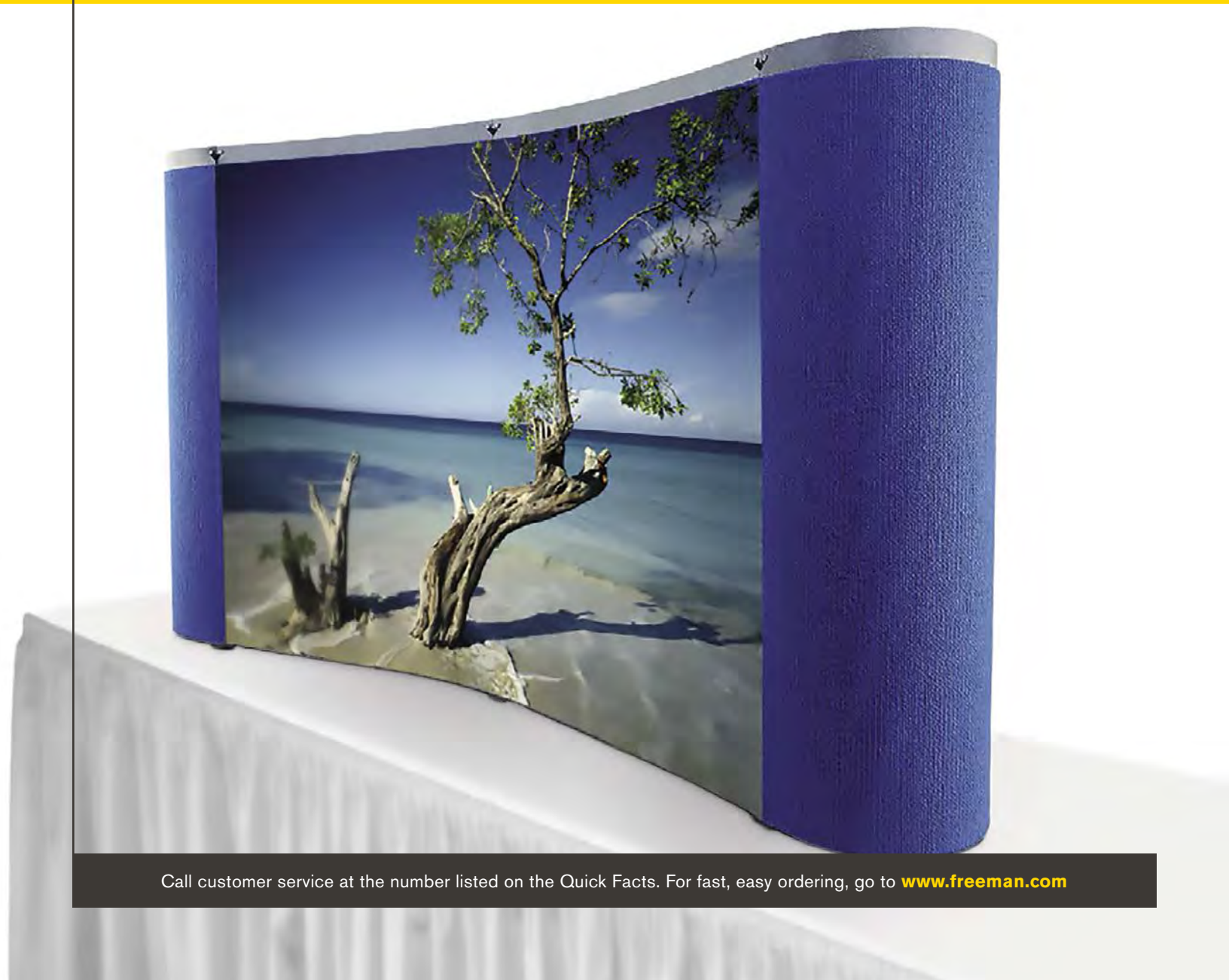
01/17 (436125)

Remember to make a selection for items with checkboxes. Otherwise, a selection will be made for you.

exhibit accessories FREEMAN

FLEXING TO FIT YOUR NEEDS

TotalFlex® provides the ability to configure exhibits to fit your space, budget and vision from show to show. Available for rent or for purchase, this pop-up display is versatile, lightweight and durable, and setup can be completed without tools in only a few minutes.



The TotalFlex® solution is the most versatile exhibit option available:

- Floor unit cases easily convert into a podium.
- Velcro-compatible fabric panels available in a wide selection of colors.
- Compatible with shelves, lights and other innovative trade show accessories.
- Available in a variety of sizes for rent or purchase, including a tabletop version (shown on front).
- Freeman offers full graphic and logo design solutions.*
- All TotalFlex® rental units include installation & dismantling of display system, material handling, 9'x10' or 9'x20' Classic Carpet with nightly vacuuming, 200-watt halogen lights (1 light for the table-top unit, 2 lights per 8x10 unit) as well as power and labor to hang them.

Graphic design elements are priced separately and not included with TotalFlex® order.

FLOOR UNITS

- 10'w x 8'h Floor Standing Unit
- 20'w x 8'h Floor Standing Unit

TABLE TOP UNITS

- 6'w x 40"h Table Top Unit
- 8'w x 40"h Table Top Unit

FREEMAN
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FreemanOrlandoES@freeman.com

adha 94TH ANNUAL CONFERENCE
JUNE 14-19, 2017
JACKSONVILLE, FL

DISCOUNT PRICE DEADLINE DATE
MAY 09, 2017

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **ADHA 94TH ANNUAL CONFERENCE / JUNE 16 - 17, 2017**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 407-816-7900 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

TABLE TOP UNIT

RENTAL

Size	Discount Price	Standard Price	QTY.	TOTAL
40" H x 6' W	$1,254.00	$1,755.60	_____	_____
40" H x 8' W	$1,436.00	$2,010.40	_____	_____

PURCHASE*

Size	Discount Price	Standard Price		
40" H x 6' W	$1,526.75	$2,137.45	_____	_____
40" H x 8' W	$1,708.85	$2,392.40	_____	_____

*Shipping Not Included

Rental Units Include:
Draped Table (Select color below)
Classic Carpet 9' X 10' (Select color below)
Installation & Dismantle of Exhibit
Material Handling of Exhibit
Nightly Vacuuming
1-200 Watt Halogen Light (Power (500 watts) for LIGHTS only and Labor to hang lights)

Purchase Units Include:
1-Case
One Time Installation & Dismantle

Header Identif cation Sign - (white with black text) Indicate copy below:

Fabric Panel Colors for All Units: ☐ Black ☐ Gray

Additional Fabric Panel Colors for Purchase Units Only:
☐ Blaze Red ☐ Blueberry ☐ Emerald ☐ Silver
Other Colors Also Available for Purchase Units

9'x10' Classic Carpet: ☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte ☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

Table Drape:
☐ Black ☐ Blue ☐ Brown ☐ Dark Green ☐ Flax ☐ Gold ☐ Gray ☐ Plum ☐ Red ☐ White

FLOOR UNIT

RENTAL

Size	Discount Price	Standard Price	QTY.	TOTAL
8' H x 8' W	$1,732.55	$2,425.55	_____	_____
8' H x 10' W	$2,338.15	$3,273.40	_____	_____

PURCHASE*

Size	Discount Price	Standard Price		
8' H x 8' W	$1,981.65	$2,774.30	_____	_____
8' H x 10' W	$3,792.95	$5,310.15	_____	_____

*Shipping Not Included

Rental Units Include:
Classic Carpet 9' X 10' (Select color below)
Installation & Dismantle of Exhibit
Material Handling of Exhibit
Nightly Vacuuming
1-Podium (8'H x 10'W unit only)
2-200 Watt Halogen Lights (Power (500 watts) for LIGHTS only and Labor to hang lights)

Purchase Units Include:
2-Case
1-Podium (8'H x 10'W unit only)
One Time Installation & Dismantle

Header Identif cation Sign - (white with black text) Indicate copy below:

Fabric Panel Colors for All Units: ☐ Black ☐ Gray

Additional Fabric Panel Colors for Purchase Units Only:
☐ Blaze Red ☐ Blueberry ☐ Emerald ☐ Silver
Other Colors Also Available for Purchase Units

9'x10' Classic Carpet: ☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte ☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

All Classic carpets contain recycled content and are recyclable.

CUSTOM GRAPHIC / PHOTO PANELS

☐ **Our custom graphic panels can dramatically enhance your exhibit's appearance.**
Please check the box to have an Exhibitor Sales Specialist contact you to assist in creating a unique exhibit.

OPTIONAL ACCESSORIES

Part #	Description	RENTAL Qty.	RENTAL Discount Price	RENTAL Standard Price	RENTAL Total	PURCHASE Qty.	PURCHASE Discount Price	PURCHASE Standard Price	PURCHASE Total
1715800	2-200 Watt Halogen Light Kit	____	$227.60	$318.65	_____	____	$324.05	$453.65	_____
1715801	1-200 Watt Halogen Light Kit	____	$118.25	$165.55	_____	____	$236.70	$331.40	_____
1715802	Straight Shelf	____	$90.85	$127.20	_____	____	$163.90	$229.45	_____
1715803	Angled Shelf	____	$90.85	$127.20	_____	____	$163.90	$229.45	_____

QUICK TIPS

- If shipping literature or products, material handling rates will apply.
- Order in advance to save time, money and ensure availability. **Orders received after the deadline date or without payment will be charged the Standard Price.**

PURCHASE UNITS TOTAL COST

*Sub-Total*_____ *+ 7.0%= TOTAL* _____

RENTAL UNITS TOTAL COST

*Sub-Total*_____ *+ 7.0%= TOTAL* _____

FREEMAN totalflex

MATERIAL MATTERS

The materials you use for your exhibit speak volumes about your brand. Freeman digitally prints high-resolution, photo-quality images on an impressive variety of fabrics. From custom carpeting to hanging banners, no matter the size, shape or color, Freeman can print it beyond your expectations.

- Freeman's exhibit specialists deliver one-stop solutions for design, fabrication and custom graphics that meet both long and short-term usage goals
- Stretch fabrics can be used to customize almost any three-dimensional object
- Further customize exhibits with aluminum framing to transform digital graphics into back walls and other free-standing structures
- Integrated lighting is available for enhanced effects

COMPREHENSIVE CAPABILITIES

Freeman can digitally print high-resolution, photo-quality images on nylon, stretch fabrics, carpeting and a variety of other materials. No matter what size, shape, or color, Freeman can print it. We can further customize exhibits with:

- Aluminum framing to transform large digital graphics into backwalls and other free-standing structures
- Integrated lighting for enhanced effects
- A wide variety of opaque and translucent materials

ONE-STOP SOLUTIONS

Freeman's exhibit specialists can deliver a range of services to fit any budget and work with both long and short-term usage goals.

- Design
- Fabrication
- Custom Graphics
- Lighting Effects
- Installation and Dismantling
- Shipping and Storage

GEOMETRIC STRUCTURES

For detailed specifications on structures such as these, or for more information on our wide range of versatile fabric solutions, please contact our representatives at the number listed in your exhibitor information.

FREEMAN
1601 Boice Pond Road
Orlando, FL 32837
(407) 816-7900 • Fax: (469) 621-5605
FreemanOrlandoES@freeman.com

adha 94TH ANNUAL CONFERENCE
JUNE 14-19, 2017
JACKSONVILLE, FL

DISCOUNT PRICE DEADLINE DATE
MAY 09, 2017

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **ADHA 94TH ANNUAL CONFERENCE / JUNE 16 - 17, 2017**

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 407-816-7900 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

STANDARD PURCHASE -- Standard Framing, Sizes, and Fabric

- Single-sided graphics, frame hardware and harness included.
- Complete the "Hanging Sign" order form. (Labor and hardware to hang sign are NOT included.)
- Orders received after the deadline date are subject to availability and will be charged standard prices.

An Exhibitor Sales Specialist will contact you for details.

☐ Square Signs

Quantity	Length	Height	All Sides (Linear Ft.)	Discount Price	Standard Price	Total
_____	10' x 10'	3'	40'	$6,589.05	$9,883.60	_____
_____	10' x 10'	4'	40'	$7,822.95	$11,734.45	_____
_____	15' x 15'	3'	60'	$9,314.05	$13,971.10	_____
_____	15' x 15'	4'	60'	$11,001.45	$16,502.20	_____

▭ Rectangle Signs

Quantity	Length	Height	All Sides (Linear Ft.)	Discount Price	Standard Price	Total
_____	10' x 15'	3'	50'	$8,300.05	$12,450.10	_____
_____	10' x 15'	4'	50'	$9,637.00	$14,455.50	_____

○ Circle Signs

Quantity	Diameter	Height	Circumference (Linear Ft.)	Discount Price	Standard Price	Total
_____	10'	3'	31.42'	$5,818.10	$8,727.15	_____
_____	10'	4'	31.42'	$6,725.35	$10,088.05	_____
_____	15'	3'	47.12'	$8,200.10	$12,300.15	_____
_____	15'	4'	47.12'	$9,494.40	$14,241.60	_____

△ Triangle Signs

Quantity	Length	Height	All Sides (Linear Ft.)	Discount Price	Standard Price	Total
_____	10' x 10' x 10'	3'	30'	$5,071.65	$7,607.50	_____
_____	10' x 10' x 10'	4'	30'	$5,910.25	$8,865.40	_____
_____	15' x 15' x 15'	3'	45'	$7,831.05	$11,746.60	_____
_____	15' x 15' x 15'	4'	45'	$11,170.70	$16,756.05	_____

∿ Serpentine Signs

Quantity	Length	Height	Double Sided (Linear Ft.)	Discount Price	Standard Price	Total
_____	15'	3'	30'	$4,263.25	$6,394.90	_____
_____	15'	4'	30'	$5,344.35	$8,016.55	_____
_____	20'	3'	40'	$6,410.65	$9,616.00	_____
_____	20'	4'	40'	$7,547.05	$11,320.60	_____
_____	30'	3'	60'	$8,400.05	$12,600.10	_____
_____	30'	4'	60'	$10,165.00	$15,247.50	_____

Total: _____ **x Tax(7.0%)** _____ **=** _____

CUSTOM PURCHASE -- Custom Framing, Various Custom Sizes, and Fabrics

☐ Please check the box to have an Exhibitor Sales Specialist contact you regarding FREE Samples of materials and/or quotes.

FREEMAN fabric solutions

SEEING IS BELIEVING

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, Freeman brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine "high definition," which means your brand has never been seen like this before.

- Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh materials
- Grand Format printers provide high-resolution digital printing of single and double-sided banners in virtually any size
- Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis
- Freeman's extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located

CREATING VISUAL EXCITEMENT

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

STATE-OF-THE-ART CAPABILITIES

Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, along with two additional graphic locations for additional support and for special requirements.

SUPERIOR QUALITY CONTROL

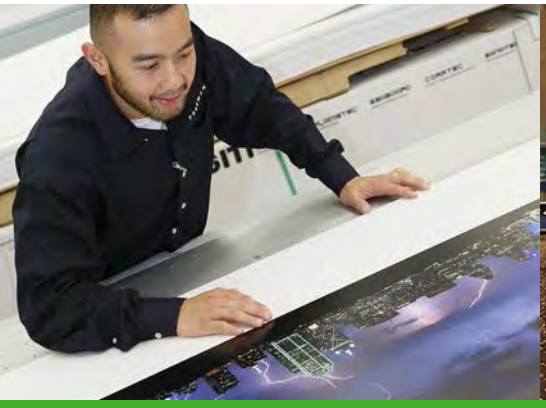
Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

DEPTH OF RESOURCES

- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 10' wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10' fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

REPRODUCTION AND INSTALLATION

- Suspended banners
- Logo reproduction
- Accent graphic photo panels
- Backlit displays and murals
- Large format signage and banners
- Four-color carpet image printing



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adha 94TH ANNUAL CONFERENCE
JUNE 14-19, 2017
JACKSONVILLE, FL

DISCOUNT PRICE DEADLINE DATE
MAY 25, 2017

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **ADHA 94TH ANNUAL CONFERENCE / JUNE 16 - 17, 2017**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: _____ X _____

CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____

For Assistance, please call (407) 816-7900 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

GRAPHICS

To order your graphics, complete this order form and attach your sign copy or electronic file.
Please see artwork guidelines for electronic files on page 2 of this form.
Note: All graphics are subject to a 100% Cancellation Charge.

DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing virtually any size for banners, signage, exhibit graphics and more.

_____ **L X** _____ **W =** _____ **sq.ft.**

sq. ft. _____ **x** **$ 23.05** **per sq. ft. discount price** **or** **$ 34.60** **per sq. ft. standard price** **= $** _____

- **Minimum order per graphic 9 sq. ft. (1296 sq. in.)**
- **Double sq. ft. for double-sided graphics**
- **Round sq. ft. to next whole increment**
- **File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)**

LARGE DIGITAL GRAPHICS

Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sq. ft.

File Information:

Electronic File Name _____

Application _____

PMS Colors _____

Backing Material:

- ☐ Freeman Foam (Foamcore)
- ☐ Freeman PVC (PVC)
- ☐ Freeman HD Foam (Gatorfoam)
- ☐ Freeman Polyfoam (Ultra Board)
- ☐ Masonite
- ☐ Plexi
- ☐ Freeman Honeycomb (Eco-Board)
- ☐ Other

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

Vertical	Horizontal	Use Your Judgment For Sign Layout
☐	☐	☐

Special Instructions _____

STANDARD SIZES

CHOOSE YOUR SIZE:

	QTY.		Discount Price	Standard Price		TOTAL
7" x 11"	_____	@	66.15	99.25	=	_____
7" x 22"	_____	@	67.80	101.70	=	_____
7" x 44"	_____	@	73.05	109.60	=	_____
9" x 44"	_____	@	81.40	122.10	=	_____
11" x 14"	_____	@	86.50	129.75	=	_____
14" x 22"	_____	@	95.05	142.60	=	_____
14" x 44"	_____	@	123.65	185.50	=	_____
22" x 28"	_____	@	134.80	202.20	=	_____
28" x 44"	_____	@	190.95	286.45	=	_____
20" x 60" (white only)	_____	@	273.35	410.05	=	_____

Note: File conversion, retouching, cloning or color may incur additional labor charges. (See reverse side for graphic guidelines.)

INDICATE YOUR SIGN COPY HERE:

* Please feel free to attach additional sign copy on separate page.

Vertical	Horizontal	Use Your Judgment For Sign Layout
☐	☐	☐

Background Color: _____

Lettering Color: _____

TOTAL COST

_____ Sub-Total + _____ 7 % Tax = _____ Total Cost

FREEMAN graphics

CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Two overall considerations for submitting acceptable artwork involves proper resolution or size of the file to avoid poor quality images, and proper color matching information and proofs to ensure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

RASTER ART (photos, logos containing any continuous tone images):

- Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
- Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
- Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

VECTOR ART:

- Logos should be vector and have outlined fonts(if provided as bitmap, please use high-res images)

FONTS and LINKS

- Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
- Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

COLOR

- If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
- CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.
- Convert RGB art to CMYK if possible.
- If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

ARTWORK IN THE STRUCTURE

- Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop

Always provide the following:

- Native files with fonts and links (zipped)
- High-res PDF-X/4 exports of the files

ACCEPTABLE FILE TYPES and SUPPORT FILES

NATIVE FILES:

- AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
- AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
- EPS file with embedded links and outlined fonts
- INDD file with Packaged supporting links and fonts

PRINT FILES:

- High-res PDF-X/4 (preferred)
- AI with PDF content (choose this option when saving file)
- EPS files with embedded links and outlined fonts

RASTER OR BITMAP ART:

- Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)
- PSD (make sure font layers are rasterized)
- TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

WAYS TO SEND ARTWORK

•Files below 10 MB can be delivered via email. Larger files may be posted to Freeman's FTP site. You may get the password and other needed information from your Freeman service representative in order to post files. However, a hard copy proof and backup of the files on CD-Rom/DVD may be required to be sent via overnight delivery in addition to posting the electronic files. Please call (407) 816-7900 for assistance.

LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it's shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.

Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

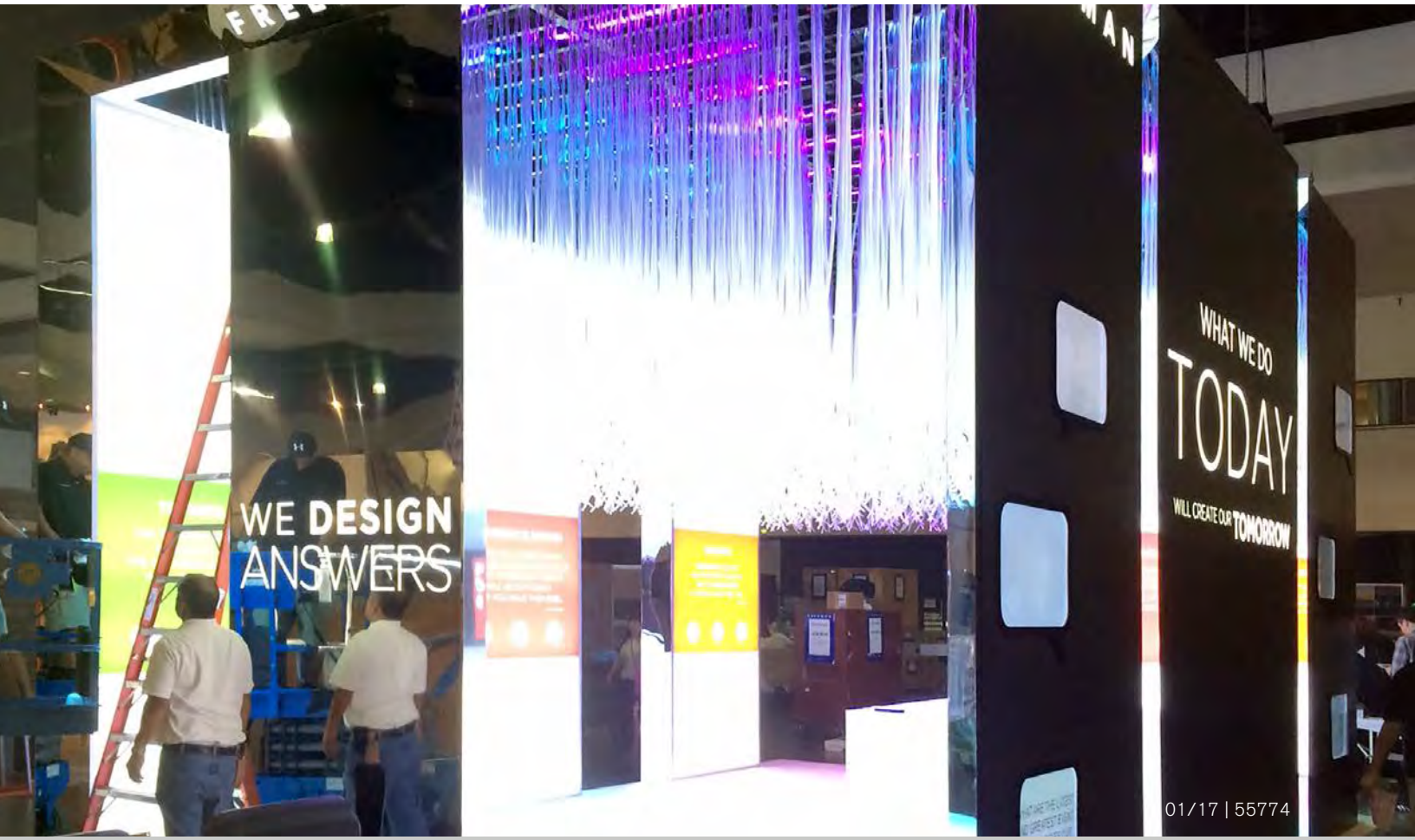
- Pre-planning and budget consultation
- Skilled labor coupled with support services coordination - electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- Post-show evaluations that help identify small changes that make big impacts

ON-SITE SUPERVISION

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

If You Use Freeman Staff

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.



Union Jurisdictions for Orlando, Florida

To assist you in planning for your participation in this upcoming exposition, we are certain you will appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the jurisdiction the various unions have, we ask that you read the following:

EXHIBIT INSTALLATION AND DISMANTLING

Currently we have an agreement with the Local IATSE Union to provide labor for display erection and dismantling. Full time employees of the exhibiting companies, however, may set their own exhibits without assistance from this local. Any labor services that may be required beyond what your regular full time employees can provide, may be rendered by the Union. Labor can be ordered in advance by returning the Display Labor form, or at showsite, at the service desk.

MATERIAL HANDLING

Exhibitors may hand-carry their own materials into the exhibit facility. The use or rental of dollies, flat trucks and other mechanical equipment, however, is not permitted. FREEMAN will control access to the loading docks in order to provide for a safe and orderly move-in/out. Only full time employees of the exhibiting company will be allowed to hand-carry items. Unloading or reloading at the dock of any and all contracted carriers will be handled by FREEMAN.

TIPPING

FREEMAN requests that exhibitors do not tip our employees. They are paid at an excellent wage scale denoting a professional status, and we feel that tipping is not necessary. This applies to all employees. Any request for such should be brought to the attention of a Freeman representative at the service desk or correspondence may be directed to the attention of the General Manager at the local office address.

SAFETY

Standing on chairs, tables, or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. FREEMAN cannot be responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in assembling your booth, please order labor on the Display Labor order form and the necessary ladders and tools will be provided.

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adha 94TH ANNUAL CONFERENCE
JUNE 14-19, 2017
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DISCOUNT PRICE DEADLINE DATE
MAY 25, 2017

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **ADHA 94TH ANNUAL CONFERENCE / JUNE 16 - 17, 2017**

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 407-816-7900 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

DISPLAY LABOR (One Hour Minimum per Worker)

Description		Advance Price	Show Site Price
Straight Time-	8:00 A.M. to 4:30 P.M. Monday through Friday	$ 103.25	$144.75
Overtime-	6:00 A.M. to 8:00 A.M. and 4:30 P.M. to 12:00 Midnight Monday through Friday 6:00 A.M. to 12:00 Midnight Saturday and Sunday	$ 155.00	$217.00
Double Time-	12:00 Midnight to 6:00 A.M. and recognized holidays	$ 206.50	$289.25

- Show Site prices will apply to all labor orders placed at show site.
- Price is per person/per hour.
- Start time guaranteed only at start of working day.
- One hour minimum per person - labor thereafter is charged in half (1/2) hour increments.
- Supervisor must check in at Service Desk to pickup labor
- Labor must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker.
- When scheduling dismantle labor, be sure to allow suff cient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

INSTALLATION LABOR

☐ **Freeman Supervised Labor - Please complete the reverse side of this form.**
- Installation of your exhibit will be completed at our discretion prior to show opening.
- The charge for this service is 30% of the total installation labor bill, with a minimum of $45.00.

Emergency contact: _____ Phone Number: _____

☐ **Exhibitor Supervised Labor (**Supervisor must check in at Service Desk to pick up labor)

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People		Approx. Hrs. per Person		Total Hrs.		Hourly Rate		Estimated Total Cost
_____	_____	_____	x	_____	=	_____	@ $	_____	= $	_____
_____	_____	_____	x	_____	=	_____	@ $	_____	= $	_____
_____	_____	_____	x	_____	=	_____	@ $	_____	= $	_____

Freeman Supervision (30%/$45.00) = $ _____

Tax (7.0%) = $ _____

Total Installation = $ _____

DISMANTLE LABOR

☐ **Freeman Supervised Labor - Please complete the reverse side of this form.**
- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
- The charge for this service is 30% of the total dismantle labor bill, with a minimum of $45.00.

Emergency contact: _____ Phone Number: _____

☐ **Exhibitor Supervised Labor** (Supervisor must check in at Service Desk to pick up labor)

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People		Approx. Hrs. per Person		Total Hrs.		Hourly Rate		Estimated Total Cost
_____	_____	_____	x	_____	=	_____	@ $	_____	= $	_____
_____	_____	_____	x	_____	=	_____	@ $	_____	= $	_____
_____	_____	_____	x	_____	=	_____	@ $	_____	= $	_____

Freeman Supervision (30%/$45.00) = $ _____

Tax (7.0%) = $ _____

Total Dismantle = $ _____

FREEMAN installation & dismantle

NAME OF SHOW: **ADHA 94TH ANNUAL CONFERENCE / JUNE 16 - 17, 2017**

COMPANY NAME: BOOTH#:

CONTACT NAME: PHONE#:

FREEMAN SUPERVISED LABOR

IN ORDER TO BETTER SERVE YOU - PLEASE COMPLETE THE FOLLOWING INFORMATION IF YOUR DISPLAY IS TO BE SET-UP AND/OR DISMANTLED BY FREEMAN I&D AND YOU WILL NOT BE PRESENT TO SUPERVISE THE INSTALLATION AND/OR DISMANTLE.

INBOUND SHIPPING & SET UP INFORMATION

Freight will be shipped to Warehouse _____ Show Site _____ Date Shipped _____

Total No. of: _____Crates _____Cartons _____Fiber Cases

Setup Plan/Photo: Attached _____ To Be Sent With Exhibit _____In Crate No._____

Carpet: With Exhibit _____ Rented From Freeman _____ Color_____ Size_____

Electrical Placement:_____ Drawing AttachedDrawing With ExhibitElectrical Under Carpet _____

Comments:_____

_____

Graphics: With Exhibit _____ Shipped Separately _____

Comments: _____

_____

Special Tools/Hardware Required: _____

_____

OUTBOUND SHIPPING INFORMATION

SHIP TO: _____

_____

_____

_____

METHOD OF SHIPMENT

☐ **Freeman Exhibit Transportation:**

- ☐ Common Carrier
- ☐ Air Freight ☐ Next Day ☐ 2nd Day ☐ Deferred ☐ Expedited

☐ **Other (list carrier name & phone number):**

- ☐ Other Common Carrier:_____
- ☐ Other Air Freight:_____
- ☐ Van Line: _____

FREIGHT CHARGES

- ☐ Prepaid ☐ Collect

Bill To: _____

_____

_____

In the event your selected carrier fails to show on final move-out day, please select one of the following options:

☐ **Reroute via Freeman's choice**

☐ **Deliver back to Freeman warehouse at Exhibitor's expense.**

PLEASE NOTE: Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.

FREEMAN installation & dismantle

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E-MAIL ADDRESS _____

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FORKLIFT RIGGING EQUIPMENT AND LABOR

Straight Time - 8:00 A.M. to 4:30 P.M. Monday through Friday
Overtime - 6:00 A.M. to 8:00 A.M. and 4:30 P.M. to 12:00 Midnight Monday through Friday
6:00 A.M. to 12:00 Midnight Saturday and Sunday

- Show site prices will apply to all labor orders placed at show site
- Start time guaranteed only at start of working day
- One hour minimum - labor thereafter is charged in half (1/2) hour increments
- Supervisor must check in at Service Desk to pick up labor
- When scheduling dismantle labor, be sure to allow suff cient time for empty containers to be returned to your booth

Part#	Description	Advance Price	Show Site Price
FORKLIFT LABOR			
304050	Forklift w/operator - up to 5,000 lbs - ST	$225.00	$315.00
304051	Forklift w/operator - up to 5,000 lbs - OT	$336.50	$471.25
3040100	Forklift w/operator - up to 10,000 lbs - ST	$298.50	$418.00
3040101	Forklift w/operator - up to 10,000 lbs - OT	$410.00	$574.00
3040150	Forklift w/operator - up to 15,000 lbs - ST	$328.00	$459.25
3040151	Forklift w/operator - up to 15,000 lbs - OT	$439.50	$615.50
304040	Forklift w/operator - 4-Stage - ST	$238.75	$334.25
304041	Forklift w/operator - 4-Stage - OT	$350.25	$490.50
RIGGING LABOR			
5020200	Rigger - ST	$111.50	$156.25
5020201	Rigger - OT	$223.00	$312.25
3020100	Rigger Foreman - ST	$155.00	$217.00
3020101	Rigger Foreman - OT	$310.00	$434.00
RIGGING MATERIALS			
3090600	Forklift Cage	$50.25	$70.50
3090700	Forklift Boom	$50.25	$70.50
3090800	Pallet Jack	$52.00	$73.00

INSTALLATION

Part #	Description	Date	Start Time	# of Equip/ Person	Approx Hrs per Person	Total Hours	Hourly Rate	Estimated Total Cost
							Tax(7.0%)	
Describe work to be done: _____							**Total**	

DISMANTLE

Part #	Description	Date	Start Time	# of Equip/ Person	Approx Hrs per Person	Total Hours	Hourly Rate	Estimated Total Cost
							Tax(7.0%)	
Describe work to be done: _____							**Total**	

FREEMAN forklift / rigging labor

Utility Service Order Terms & Conditions

1) PREPAID ORDERS: To receive prepaid rate, orders must be received a minimum of 5 business days prior to first scheduled Move-In day.
2) CONDITIONS FOR PROCESSING SERVICE ORDER FORMS:
   a) Payment, in full, in U.S. funds must accompany service order form.
   b) Payment may be made by credit card or check in advance.
   c) Date payment is received by Prime Osborn Convention Center will determine applicable rate.
   d) All order form information must be completed in full in order to be processed. Incomplete order forms could results processing delay resulting in slow service installation.
   e) No service will be installed until full payment is received. Receipts are available for pre-ordered connections at the Service Desk during Move-In.
   f) Cancellations:
      Refunds will be computed as follows:
      (1) After installation – NO REFUND.
      (2) Before installation, but 6 business days or less prior to first scheduled Move-In day – 85% REFUND.
      (3) Before installation and more than 6 business days prior to first scheduled Move-In day – FULL REFUND.
3) Prices are based upon current rates and subject to change without notice.
4) All orders placed or paid for at Move-In will be charged at Floor Order Rates. NO EXCEPTIONS.
5) Applicable refunds will be processed approximately two weeks after show close.
6) All connections provided are subject to verification by Prime Osborn Convention Center technicians. Exhibitors utilizing service greater than connections paid for will be subject to charge. All such charges are due prior to close of show.
7) All payments must be complete prior to close of first day of show. Any exhibitor not paid is subject to termination of utility connections.
8) Credit will not be given for service installed and not used.
9) Obstructions blocking utility floor boxes are subject to relocation as necessary.
10) Prepaid orders will receive priority service.
11) Prime Osborn Convention Center technicians are authorized to cut floor coverings to permit installation of service unless otherwise directed.
12) Electrical labor must be ordered in advance in order to have technicians available when needed (2-hour minimum charge is required).
13) All equipment, regardless of power source, must comply with all Federal, State, and Local Safety Codes.
14) Standard wall, column and permanent building electrical outlets are not a part of booth space and are not to be used by exhibitors unless specified otherwise.
15) All equipment must be properly tagged or marked with complete information as to type and/or amount of current, voltage, phase, frequency, horsepower, etc. required.
16) All materials and equipment furnished by the Prime Osborn Convention Center for this service order shall remain the property of the Prime Osborn Convention Center and shall be removed only by the Prime Osborn Convention Center at the close of the show. Exhibitors removing such equipment will be charged at prevailing replacement rates.
17) All exhibitor 120-volt cords must be of the 3-wire grounded type. All exposed non-current carrying metal parts of fixed equipment which are liable to be energized must be grounded.
18) The Prime Osborn Convention Center reserves the right to refuse connection to any exhibitor whose equipment is deemed unsafe by Prime Osborn Convention Center's Technical Supervisors.
19) Exhibitors are not permitted to share electrical connections. All orders must be placed separately.
20) Prices for utilities are inclusive of all applicable taxes.

Telecommunication Services Request

Event Services
1000 Water Street,
Jacksonville, FL 32204
Office: (904) 630-4010
Fax: (904) 630-4029
Email:nancyth@smgjax.com

Effective: Events after 10-1-15 to 9-30-16

Customer Information:

Event Name: _____ **Event Dates:** _____

Exibitor/Company: _____ **Booth #:** _____ **Fax:** _____

Contact Person: _____ **Telephone:** _____ **E-mail:** _____

Address: _____ **City, State, Zip:** _____

Payment Information:

Credit Card: ❑ Amex ❑ Visa/MC ❑ Discovery **CC#:** _____ **Exp. Date:** _____/_____

Prices include all applicable tax. Please make checks payable to: SMG

Equipment & Service Requirements

Quantity	Description	Advance Order	Floor Order	Amount
	Standard Line with Instrument	$ 140.00	$ 175.00	$ -
	Standard Line without Instrument	$ 125.00	$ 170.00	$ -
	Dry Pair	$ 225.00	$ 350.00	$ -
	Long Distance Access, per line	$ 69.00	$ 69.00	$ -
	Digital Multi-line telephone with 2 lines	$ 240.00	$ 355.00	$ -
	Each additional line	$ 30.00	$ 50.00	$ -
	Wireless Internet (per day)	$ 20.00	$ 20.00	$ -
	High Speed Internet Service, up to 1 wk* (for 1 unit, user name & password available from Service upon check-in)	$ 325.00	n/a	$ -
	High Speed Internet Service, add'l unit; total of 4 add'l units available to the hub	$ 50.00	n/a	$ -

Wireless connectivity for computers is available at the Service Desk.
Please inquire on-site for rates, user name & password assignment.

Technician Labor, Per Hour (2-Hour Minimum)

Quantity	Description	Advance Order	Floor Order	24-hr. Svc, add 50%	Amount
	For Required Stand-by, special Connects & Disconnects, etc.	$ 52.00	$ 69.00		$ -

Acceptance of this Service Request is subject to the Terms and Conditions listed above. For Advance Order Rate qualification, please see Item #1. Connectivity in excess of order is subject to an additional expense to match service level, due and payable at the Service Desk prior to close of first event day.

Total	$ -

Electrical Services Request

PRIME F. OSBORN III CONVENTION CENTER

Event Services
1000 Water Street,
Jacksonville, FL 32204
Office: (904) 630-4010
Fax: (904) 630-4029
Email:nancyth@smgjax.com

Effective: Events after 10-1-14 to 9-30-15

Customer Information:

Event Name: _____ **Event Dates:** _____

Exibitor/Company: _____ **Booth #:** _____ **Fax:** _____

Contact Person: _____ **Telephone:** _____ **E-mail:** _____

Address: _____ **City, State, Zip:** _____

Payment Information:

Credit Card: ❑ Amex ❑ Visa/MC ❑ Discovery **CC#:** _____ **Exp. Date:** _____/_____

Prices include all applicable tax. Please make checks payable to: SMG

Standard Electrical Connections (Approximately 120V, 60 Hz)

Quantity	Description	Advance Order	Floor Order	24-hr. Svc, add 50%	Amount
	0-500W (5 amp)	$ 60.00	$ 77.00		$ -
	501-1000W (10 amp)	$ 79.00	$ 106.00		$ -
	1001-1500W (15 amp)	$ 97.00	$ 140.00		$ -
	1501-2000W (20 amp)	$ 109.00	$ 160.00		$ -
	2001-3000W (30 amp)	$ 120.00	$ 170.00		$ -

Service Connections (Approximately 208V, 60 Hz)

	20 Amps, 208V	$ 145.00	$ 220.00		$ -
	30 Amps, 208V	$ 195.00	$ 260.00		$ -

Additional Equipment Rentals

	150W Floodlight, & connection	$ 130.00	$ 185.00		$ -
	25' extension cord	$ 18.00	$ 26.75		$ -
	Quad Box	$ 18.00	$ 26.75		$ -
	Power Strip	$ 18.00	$ 26.75		$ -

Electrician Labor, Per Hour (2-Hour Minimum)

Quantity	Description	Advance Order	Floor Order	24-hr. Svc, add 50%	Amount
	For Required Stand-by, special Disconnects, etc.	$ 60.00	$ 77.00		$ -

Acceptance of this Service Request is subject to the Terms and Conditions listed above. For Advance Order Rate qualification, please see Item #1. Connectivity in excess of order is subject to an additional expense to match service level, due and payable at the Service Desk prior to close of first event day.

Total	**$ -**

Utility Service Order Terms & Conditions

1) PREPAID ORDERS: To receive prepaid rate, orders must be received a minimum of 5 business days prior to first scheduled Move-In day.
2) CONDITIONS FOR PROCESSING SERVICE ORDER FORMS:
   a) Payment, in full, in U.S. funds must accompany service order form.
   b) Payment may be made by credit card or check in advance.
   c) Date payment is received by Prime Osborn Convention Center will determine applicable rate.
   d) All order form information must be completed in full in order to be processed. Incomplete order forms could results processing delay resulting in slow service installation.
   e) No service will be installed until full payment is received. Receipts are available for pre-ordered connections at the Service Desk during Move-In.
   f) Cancellations:
      Refunds will be computed as follows:
      (1) After installation – NO REFUND.
      (2) Before installation, but 6 business days or less prior to first scheduled Move-In day – 85% REFUND.
      (3) Before installation and more than 6 business days prior to first scheduled Move-In day – FULL REFUND.
3) Prices are based upon current rates and subject to change without notice.
4) All orders placed or paid for at Move-In will be charged at Floor Order Rates. NO EXCEPTIONS.
5) Applicable refunds will be processed approximately two weeks after show close.
6) All connections provided are subject to verification by Prime Osborn Convention Center technicians. Exhibitors utilizing service greater than connections paid for will be subject to charge. All such charges are due prior to close of show.
7) All payments must be complete prior to close of first day of show. Any exhibitor not paid is subject to termination of utility connections.
8) Credit will not be given for service installed and not used.
9) Obstructions blocking utility floor boxes are subject to relocation as necessary.
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19) Exhibitors are not permitted to share electrical connections. All orders must be placed separately.
20) Prices for utilities are inclusive of all applicable taxes.

Plumbing Services Request

Event Services
1000 Water Street,
Jacksonville, FL 32204
Office: (904) 630-4010
Fax: (904) 630-4029
Email:nancyth@smgjax.com

Effective: Events after 10-1-14 to 9-30-15

Customer Information:

Event Name: _____ **Event Dates:** _____

Exibitor/Company: _____ **Booth #:** _____ **Fax:** _____

Contact Person: _____ **Telephone:** _____ **E-mail:** _____

Address: _____ **City, State, Zip:** _____

Payment Information:

Credit Card: ❑ Amex ❑ Visa/MC ❑ Discovery **CC#:** _____ **Exp. Date:** ___/____

Prices include all applicable tax. Please make checks payable to: SMG

Compress Air Service (Approximately 100 psi), Customer must provide own Regulator*

Quantity	Description	Advance Order	Floor Order	Amount
	Single Outlet, 3/8" Speedaire, Female Quick Convert	$ 125.00	$ 165.00	$ -
	Additional Outlet, same location	$ 77.50	$ 100.00	$ -
	24-Hour Service, add 50% per outlet			call for service

Water (Average 60 psi) and Drain Service

	Single Outlet, Standard 3/4" Male Hose Connection	$ 100.00	$ 132.50	$ -
	Additional Outlet at Same Location	$ 77.50	$ 100.00	$ -
	One-Time Fill & Drain, 125 gallons or less	$ 20.00	$ 35.00	$ -
	One-Time Fill & Drain, 250 gallons or less	$ 40.00	$ 50.00	$ -
	One-Time Fill & Drain, 500 gallons or less	$ 77.50	$ 100.00	$ -
	Single Drain, Standard 3/4" Female Hose Connection	$ 67.50	$ 89.50	$ -
	Additional Drain Connection at Same Location	$ 45.50	$ 70.00	$ -

*Compressed Air Service is available at selected locations only. Call for availablity.

Electrician Labor, Per Hour (2-Hour Minimum)

Quantity	Description	Advance Order	Floor Order	24-hr. Svc. add 50%	Amount
	For Required Stand-by, special Disconnects, etc.	$ 52.00	$ 69.00		$ -

Acceptance of this Service Request is subject to the Terms and Conditions listed above. For Advance Order Rate qualification, please see Item #1. Connectivity in excess of order is subject to an additional expense to match service level, due and payable at the Service Desk prior to close of first event day.

Total	$ -

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SAVOR... Jacksonville
CATERING MENU

WELCOME TO JACKSONVILLE

SAVOR... Jacksonville is the exclusive food and beverage provider for the Prime F. Osborn III Convention Center, The Ritz Theatre and Museum, Times Union Center for the Performing Arts, and the Jacksonville Veterans Memorial Arena. No food or beverage of any kind will be permitted to be brought into the facility by the patron or any of the patron's guests or invitees. Food items may not be taken off the premises; however, excess prepared food is donated under regulated conditions to agencies feeding the underprivileged.

Total Coordination

The staff of SAVOR... Jacksonville is always available to assist you in the planning of a successful event. We would be pleased to arrange decorated cakes, centerpieces, entertainment, floral arrangements, specialty linens, thematic decorations, or any other special requirements to enhance your event. At SAVOR... Jacksonville, we offer cuisine and service second to none.

The following menus are designed as guidelines to assist you in the selection of your food and beverage services. Please note that our Catering Team welcomes the opportunity to customize menus and services to create unique or thematic events.

Alcohol Policy

We offer a complete selection of beverages to complement your function. The Florida Alcohol and Beverage Commission regulates alcoholic beverages and service. SAVOR... Jacksonville holds the alcohol license and is responsible for the administration of these regulations. Alcoholic beverages may not be brought onto the premises from outside sources. We reserve the right to refuse alcohol service to impaired or underage persons. Alcoholic beverages may not be removed from the premises.

Pricing

A 21% service charge will be applied to all food and beverage sales (including alcohol). A 7.00% State of Florida sales tax will be applied to all food, beverages, service charges, and rental equipment. Service charges are taxable in the State of Florida. If your organization is tax exempt, a 501(c)(3) tax exemption form is due 30 days prior to the event.

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BREAKFAST

BUFFETS

All Breakfast Buffets include Freshly Brewed Gourmet Regular and Decaffeinated Coffee, an Assorted Hot Tea Selection an Iced Water

Consider enhancing your guest experience with a customized Action Station

The Brakeman 26.50

Artisan Thick Cut French Toast Stuffed with Cream Cheese and Peaches. Scrambled Eggs, Bacon, Sausage, Organic Grits, Roasted Rosemary Potatoes, Freshly Baked Biscuits with Butter and Assorted Preserves

The Conductor 21.00

Diced Fresh Fruit, Grapes and Berries, Freshly Baked Biscuits with Sausage Gravy, Butter and Assorted Preserves, Scrambled Eggs, Bacon, Organic Grits, Roasted Rosemary Potatoes and Freshly Squeezed Orange Juice

The Engineer 18.00

Scrambled Eggs, Bacon, Sausage, Organic Grits, Roasted Rosemary Potatoes, Freshly Baked Biscuits with Butter, Assorted Preserves and Freshly Squeezed Orange Juice

Continental Breakfast 16.00

Freshly Baked Biscuits with Butter, Assorted Muffins, Danishes, Bagels, Cream Cheese, Assorted Preserves and a Selection of Juices

Jacksonville International Breakfast 16.00

Flaky Baked Croissant presented with Boursin Cheese, Diced Fresh Fruits, Grapes, Berries and Assorted Juices

ACTION STATIONS

All Action Stations require one Chef Attenendant per 50 guests at 120.00 per Chef

Mother's Favorite Pancake or Waffle Station 6.50

Homemade Buttermilk Pancakes or Waffles made with Blueberries, Chopped Pecans or Chocolate Chips and topped with choice of Peaches, Apples or Blueberries. Served with Maple and Cane Syrup

Omelette Station 6.50

Chef Prepared Egg or Egg white Omelettes with choice of Shredded Cheddar, Diced Ham, Mushrooms, Onions, Tomatoes and Peppers

Poutine 6.50

Made to order crispy French Fries, topped with Cheese Curd and Rich, Savory Brown Gravy

PLATED SELECTIONS

All Plated Breakfast Selections include Freshly Brewed Gourmet Regular and Decaffeinated Coffee, an Assorted Hot Tea Selection, Freshly Squeezed Orange Juice and Iced Water

Orange Blossom Special 16.50

Scrambled Eggs and Bacon, Roasted Rosemary Potatoes, Freshly Baked Biscuits with Butter and Assorted Preserves

The Coast Line 16.50

Cheesy Grits Cakes topped with Poached Eggs, Red Eye Gravy, Shaved Country Ham and Freshly Baked Biscuits with Butter and Assorted Preserves

The Tram 16.50

Egg Strata baked with Fresh Vegetables and Cheddar Cheese. Served with Rosemary Potatoes, sliced Fruit Plate and Baked Biscuits with Butter and Assorted Preserves

BEVERAGES

BY THE GALLON

Freshly Brewed Gourmet Coffee	45.00
Freshly Brewed Gourmet Decaffeinated Coffee	45.00
Hot Tea Selection	40.00
Fresh Orange Juice	38.00
Unsweetened Iced Tea	35.00
Sweetened Iced Tea	35.00
Fruit Punch	34.00
Lemonade	34.00
Pink Lemonade	34.00
Infused Water	28.00
Package Enhancement with Vanilla, Caramel, Hazelnut and Cane Sugar Syrups	20.00
Package Enhancement with Chocolate Flakes, Cinnamon, Nutmeg, Cocoa and Whipped Cream	20.00

PER SERVING

Bottled Spring Water	4.00
Powerade™	4.00
Bottled Juice	3.50
Bottled Water	3.00
12 oz. Soda Can	3.00
Milk	3.00

TAKE A BREAK

REFRESHMENT BREAKS

Refreshment Breaks are priced per person on a 30 minute break, unless otherwise noted. Sufficient quantities will be provided for 30 minutes and any replenishments of food or beverage will be charged at standard A la Carte rates.

The Energizer 17.00

Trail Mix made with Assorted Nuts, Dried Fruits, Homemade Granola and M&M's. Individual bags of Yogurt Pretzels, SAVOR Snack Mix and Assorted Sodas and Bottled Water

San Jose Sampler 17.00

Freshly Baked Cookies, Brownies and Blondies, Lemon Bars, Salt Water Taffy, Assorted Sodas and Bottled Water

Health Break 16.00

Assorted Granola Bars, Seasonal Whole Fresh Fruit, Assorted Fruit and Greek Yogurt, Individual Bags of Trail Mix, Assorted Juices, Bottled Water and Iced Tea

SAVOR Snack Assortment 16.00

SAVOR Chips, Salsa and Nacho Cheese, Pretzel Bites, Honey Mustard, Miniature Corn Dogs, Assorted Sodas and Bottled Water

Grab & Go 15.00

Assorted Bags of Cheese Popcorn, Miniature Pretzels, Potato Chips, Goldfish, Trail Mix, Miniature Cookies, Cracker Jacks, Crackers, Assorted Sodas and Bottled Water

Executive Morning Rush 13.00

Freshly Brewed Gourmet Coffee and Decaffeinated Coffee, Hazelnut and French Vanilla Flavored Syrups, Assorted Herbal Teas, Assorted Sodas and Bottled Water

Coffee Service 10.00

Freshly Brewed Gourmet Coffee and Decaffeinated Coffee, Assorted Herbal Teas, Assorted Sodas and Bottled Water

LET'S DO LUNCH

PACKAGED LUNCHES

All Packaged Lunches include Seasonal Whole Fruit, Bag of Cookies, Bag of Chips and a Bottled Water

Gourmet Chicken Salad Wrap 18.00

Diced Chicken Breast, Crunchy Celery, Shredded Lettuce, Diced Tomato in a Creamy Dressing, served in an Herb Wrap

Smoked Turkey BLT 18.00

Sliced Smoked Turkey Breast, Cheddar Cheese, Bacon, Lettuce and Sliced Tomato, served on a Freshly Baked Kaiser Roll

Turkey BLT Wrap 18.00

Sliced Smoked Turkey Breast, Shredded Lettuce, Diced Tomato and Bacon in an Herb Wrap, served with a side of Ranch Dressing

Ultimate Roast Beef 18.00

Sliced Roast Beef, Provolone Cheese, Lettuce, Sliced Tomato and Red Onion, served on a Freshly Baked Kaiser Roll with a side of Creamy Horseradish

Vegetarian Wrap 18.00

Hummus and selection of Seasonal Fresh Grilled Vegetables served in an Herb Wrap

Ham and Swiss 16.00

Sliced Smoked Ham, Swiss Cheese, Lettuce, Sliced Tomato and Red Onion, served on a Freshly Baked Kaiser Roll

PLATED LUNCH SELECTIONS

All Plated Lunch Selections include Fresh Baked Cookies, Freshly Brewed Iced Tea and Iced Water

Chicken Cavatappi Salad 22.00

Cavatappi Pasta topped with Sliced Chicken, Diced Red Pepper, Marinated Artichoke, Grated Parmesan Cheese and Carrots. Presented with a Balsamic-basil Vinaigrette

Gourmet Chicken Croissant 22.00

Gourmet Chicken Salad on a flaky Croissant, accompanied with Fresh Boston Bibb Lettuce and Quartered Tomatoes. Served with SAVOR Pasta Salad

Salmagundi 21.00

The traditional Chef's Salad; Seasonal Artisan Lettuce, Julienne of Smoked Turkey, Smoked Ham and Swiss Cheese. Quartered Ripe Tomatoes and Hard Boiled Egg. Served with House Vinaigrette or Ranch

Caesar Salad With Chicken 18.00

Crunchy Romaine Lettuce, tender slices of Chicken Breast, Shaved Cheeses, Crunchy Croutons and Traditional Caesar Dressing

Champagne Harvest Salad 18.00

Arcadian Harvest Greens with Grilled Chicken, Feta Cheese, Candied Pecans and Dried Cranberries. Served with SAVOR Champagne Vinaigrette

Oriental Thai Noodle Bowl 18.00

Grilled Chicken Breast on top of Napa Lettuce, Red Cabbage, Scallions, Julienne Cucumbers, Carrots and Red Peppers, Thai Noodles and Cilantro. Drizzled with Oriental Dressing

LUNCH BUFFETS

All Lunch Buffets included Iced Tea and Iced Water

The Prime 32.00

Champagne Harvest Salad topped with Candied Pecans, Dried Cranberries and Feta Cheese. Served with SAVOR Champagne Vinaigrette

Fresh Seasonal Fruit Salad

Chicken Breast sautéed with Tarragon Sherry Sauce

SAVOR Crab Cakes, Remoulade

Sliced Flank Steak with Cilantro Cream Sauce

Fresh Seasonal Vegetables

Garlic Mashed Potatoes and Gravy

Artisan Rolls and Creamery butter

Double Chocolate Cake

Southern Comfort 30.00

Chef Carved Homemade Meatloaf with Brown Sugar Glaze

Fried Chicken

Fried Catfish with Homemade Tartar Sauce

SAVOR Baked Potato Salad

Creamy Coleslaw

Garlic Mashed Potatoes and Gravy

Creamy Corn Pudding

Collard Greens

Corn bread with Creamery Butter

Peach Cobbler

Backyard BBQ Picnic 24.00

"Black Jack" Chicken

Pulled Pork BBQ with Smokey BBQ Sauce

Grilled Sausages with Onions and Peppers

Silver Dollar Rolls

SAVOR Baked Potato Salad

Southern Coleslaw

Baked Beans

Macaroni and Cheese

Banana Pudding

The Heart Healthy 24.00

Tabouli Salad:
Cous Cous with Lemon Garlic, Tomato and Chopped Parsley

Tossed Salad with Tomatoes and Cucumber, Champagne Vinaigrette

Grilled Breast of Chicken with Sun-dried Tomato Pesto

Tuna With Dill Onion Butter

Wild Rice Blend

Steamed Fresh Seasonal Vegetables

Fresh Seasonal Fruit Salad

Artisan Rolls and Creamery Butter

Soup & Salad Buffet 22.00

Chef's Soup of the Day

Fresh Seasonal Fruit Salad

SAVOR Baked Potato Salad

Mixed Greens Salad
Assorted garnishments to include: Diced Tomatoes, Shredded Cheddar Cheese, Homemade Focaccia Garlic Croutons, Diced Hard Boiled Eggs, Kalamata Olives and Crispy Bacon Pieces

Italian Pasta Salad

Gourmet Chicken Salad

Fresh Rolls and Butter

Strawberry Shortcake

The Taste Of Italy 22.00

Classic Caesar Salad with Shaved Parmesan, Garlic Focaccia Croutons and Creamy Caesar Dressing

Caprese Salad with Sliced Tomatoes and Mozzarella Cheese, Shredded Basil and Balsamic Glaze

Baked Ziti with Fresh Ground Beef, Mozzarella, Parmesan and Provolone Cheese, in a rich Tomato Ragout

Fresh Green Beans sautéed with Olive Oil and Garlic

Garlic Bread

Tiramisu

The Neighborhood Deli 19.00

Thin sliced Honey Baked Ham, Smoked Turkey, Roast Beef and Salami

Sliced Swiss and Cheddar Cheese, Crispy Leaf Lettuce, Sliced Ripe Tomatoes, Sliced Red Onions and Kosher Dill Pickles

Condiments: Mayonnaise, Dijon Mustard and Horseradish Sauce

Freshly Baked Kaiser Rolls

SAVOR Baked Potato Salad

Italian Pasta Salad

Sliced Mozzarella and Tomato Caprese Salad with Fresh Basil and Balsamic Glaze

Assorted Fresh Baked Cookies

RECEPTIONS

HORS D' OEUVRES

SAVOR... Jacksonville recommends 6 pieces per person, per hour for Receptions which precede dinner and 12 pieces per person, per hour for Receptions without dinner.

There is an Onsite Order Fee of 100.00 for additional hors d' oeuvres added to a reception on the day of the event.

CHILLED

50 pieces per order

Artichoke Hearts with Seafood Salad	350.00
Belgian Endive with Seafood	350.00
Chicken Salad Gourmet Slider	350.00
Assorted Finger Sandwiches: Egg, Turkey, Ham	300.00
Jumbo Shrimp with Cocktail Sauce	300.00
Mini Salad	300.00
Mini Caprese Salad	300.00
Antipasta Skewers	210.00
Beef Tenderloin and Artichoke Crostini	210.00
Belgian Endive with Blackened Chicken Salad	210.00
Bruschetta Crostini	210.00
Goat Cheese Mousse on Crostini	210.00
Gorgonzola Truffles	210.00
SAVOR Speciality Dip Cheddar, Bacon, Almond and Onion with Pita Chips	210.00
Seared Tuna Wonton	210.00
Artichoke Hearts with Chicken Salad	120.00

HOT

50 pieces per order

Beef Short Rib and Bacon on Skewer	365.00
Asparagus Asiago Roll	345.00
Homemade Chicken Quesadilla	290.00
Mini Chicago Hot Dogs	288.64
Braised Shortrib Sliders	275.00
Mini Kobe Swiss Mushroom Slider	270.00
Mini SAVOR Crab Cakes	250.00
Quesadilla Trumpet	250.00
Bacon Wrapped Shrimp	230.00
Kalamata Olive and Goat Cheese Tart	220.00
Manchego and Quince Tart	220.00
Andouille Sausage Puffs	210.00
Brie Raspberry Star	210.00
Burger Slider with Cheese	210.00
Pear and Roquefort Phyllo Star	210.00
Artichoke Parmesan	200.00
Buffalo Chicken Sliders	200.00
French Onion Soup Boule	200.00
Mini Ham Biscuits with Chutney	200.00
Mini Pork BBQ Sandwich	200.00
Mushroom Boursin	200.00
Satay Beef Szechuan	200.00
Sundried Tomato and Portabello Star	200.00
Truffled Mac and Cheese Tart	200.00
Mini Andouille Sausage in Puff	190.00
Mini Reubens	190.00
Satay Thai Chicken	190.00
Beef Empanda	180.00
Shiitake and Leek Spring Roll	175.00
Spring Rolls	175.00
Artichoke and Spinach Phyllo	170.00
Asparagus Risotto Balls	170.00
Chipotle Beef in Blue Corn Dough	170.00
Chorizo Empanada	170.00
Fig / Lavender and Fontina in Phyllo Triangle	170.00
Fig Marscapone Beggars Purse	170.00
Golden Beet Vegetable and Chevre Purse	170.00
Mushroom Vol Au Vent	170.00
Spinach-Artichoke Dip with Pita	150.00
Coconut Shrimp	150.00
Italian or Swedish Meatballs	150.00
Mini Pizza	150.00
Spanikopita	150.00
Vegetarian Eggroll	150.00
White Truffle Potato Croquette	150.00
Miniature Quiche	135.00
Meatball Slider	125.00
Pimiento Cheese and Bacon	115.00
Potstickers	110.00
Cheese Puffs	90.00
Fried Breaded Shrimp	90.00
Onion and Cheese Souffle Crostini	60.00

RECEPTION DISPLAYS

Serves 50 Guests

Domestic and International Cheese Display 450.00

Cheeses from Around the World served with Assorted Crackers

Chip and Dip Display 375.00

Variety of Kettle Chips topped with Cajun Ranch, Balsamic and Bleu Cheese, Chocolate and Coconut. Pita Chips with Spinach Dip and Roasted Red Pepper Hummus. Tri Colored Tortilla Chips with Salsa and Queso

Grilled Fresh Vegetable Display 375.00

A selection of the Seasonal Market, seared on the Grill and laced with a Balsamic Glaze

Seasonal Fresh Fruit Display 350.00

Fresh Melons, Strawberries, Grapes and Dipping Sauce

Garden Fresh Vegetable Crudités 300.00

Variety of Fresh Vegetables, served with Ranch Dip and Roasted Red Pepper Dip

Chilled Seafood Display* Market Price

Seasonal Fresh Seafood

CHEF'S SPECIALTY STATIONS

CARVING STATIONS

All Carving Stations require Chef Carver at 120.00 per Station for a 2 Hour Service Period

Steamship Round of Beef 1,200.00

Served with Mayonnaise, Mustard, Horseradish Cream Sauce and Silver Dollar Rolls (Serves 200)

Cajun Prime Rib 575.00

Prime Rib of Beef with Cajun Seasonings, slow roasted for maximum juiciness, served with a Garlic Au Jus, Horseradish Cream Sauce, Condiments and Silver Dollar Rolls (Serves 40)

Whole Roast Tenderloin of Beef 550.00

Served with Mayonnaise, Mustard, Horseradish Cream Sauce and Silver Dollar Rolls (Serves 35)

Smoked Beef Brisket 500.00

Served with Smokey BBQ Sauce and Silver Dollar Rolls (Serves 35)

Roasted Breast of Turkey 350.00

All Natural Turkey Breast, served with Cranberry Sauce, Gourmet Mustard, Gravy and Silver Dollar Rolls (Serves 50)

Roast Pork Loin 325.00

Served with Mayonnaise, Mustard, Horseradish Cream Sauce and Silver Dollar Rolls (Serves 35)

DINNER

PLATED SELECTIONS

All Plated Selections are served with a House Salad, Fresh Seasonal Vegetable, Artisan Rolls with Creamery Butter and Dessert. Freshly Brewed Gourmet Regular and Decaffeinated Coffee, an Assorted Hot Tea Selection, Iced Tea and Iced Water

SALAD ENHANCEMENTS

Enhance your guests experience with our specialty composed dinner salads. Please add 5.00 per person.

SAVOR Signature Salad

Champagne Harvest Salad topped with Candied Pecans and Dried Cranberries, Feta Cheese. Served with SAVOR Champagne Vinaigrette

Classic Caesar Salad

Shaved Parmesan, Crunchy Romaine Lettuce and Garlic Focaccia Croutons. Served with Creamy Caesar Dressing

Caprese Salad

Sliced Tomatoes and Mozzarella Cheese, Shredded Basil and Balsamic Glaze

Farm Stand Salad

Arcadian Harvest Greens, Sliced Cucumbers, Radishes and Tomatoes. Served with Champagne Vinaigrette and Ranch Dressings

Baby Spring Mix

Fresh Spring Mix, topped with Blueberries and a Gin-Maytag Blue Cheese Dressing

MAIN COURSE

Grilled Filet Mignon 45.00

Grilled 7oz. Filet of Beef with a Sherry Wine Sauce. Served with Roasted New Potatoes

Jamaican Braised Oxtail 45.00

Oxtails braised until tender with Butterbeans. Presented on Jasmine Rice

Baked Grouper with Artichoke and Tomato 35.00

Baked Grouper topped with Artichoke and Tomato Fondue. Served with Creamy Orzo

Salmon with Ginger Glaze 35.00

6 oz. Salmon Filet, pan roasted with a savory Ginger Cream. Served on a bed of Jasmine Rice

Mahi Mahi Florida with Orange and Grapefruit Sections 34.00

Mahi Mahi presented with a velvety Cream and garnished with Orange and Grapefruit Sections. Served with Jasmine Rice

Seared Grouper with Peach Relish 33.00

Mild Flavored Fish complemented with Peach Relish. Served with a Grits Cake

Herb Rubbed Chicken Breast 28.00

Fresh Baked Local Chicken Breast topped with Cheddar Cheese and Bacon. Served with Redskinned Garlic Mashed Potatoes and Gravy

Chicken Breast Marsala 25.00

Sautéed Breast of Fresh Local Chicken, topped with Sautéed Sliced Mushrooms with a Marsala Wine Sauce. Served with Gnocchi Parmesan

Panko Chicken Breast 25.00

Fresh Local Chicken Breast, Panko Breaded and Sautéed. Served with Coconut Rice

SAVOR Homemade Crab Cakes 24.00

Jumbo Lump Crabmeat Cakes, lightly breaded with Panko and presented with a Cajun Remoulade. Served with Sweet Potato Coconut Rice

DESSERT

Your choice of:

Red Velvet Cake

Harvest Carrot Cake

Double Chocolate Cake

Key Lime Pie

Deep Dish Apple Pie

DINNER BUFFETS

All Dinner Buffets include Freshly Brewed Gourmet Regular and Decaffeinated Coffee, an Assorted Hot Tea Selection, Iced Tea and Iced Water

Southern Fusion 44.00

Baby Spring Mix topped with Blueberries and a Gin-Maytag Blue Cheese Dressing

Bayou Chicken with Onion, Celery and Peppers, garnished with Andouille Sausage in a Light Tomato Sauce

Grouper with Peach Relish

Smoked Sliced Brisket with Bbq Sauce

Carolina Marinated Slaw

Garlic Mashed Potatoes and Gravy

Fresh Seasonal Vegetable

Artisan Rolls and Creamery Butter

Key Lime Pie with Kiwi Sauce and Whipped Cream

The Mediterranean Special 42.00

Classic Caesar Salad with Shaved Parmesan, Garlic Focaccia Croutons and Creamy Caesar Dressing

Caprese Salad with Sliced Tomatoes and Mozzarella Cheese, Shredded Basil and Balsamic Glaze

Blackened Chicken Alfredo with Farfalle

Grilled Sliced Flank Steak with Garlic Au Jus

Baked Grouper with Artichoke and Tomato

Fresh Seasonal Vegetable

Garlic Bread

Tiramisu

Down Home Comfort 40.00

Tossed Green Salad with Tomatoes, Cucumbers, Ranch and Italian Dressings

Vine Ripened Tomato and Cucumber Salad

Southern Fried Chicken

Homemade Meatloaf with Brown Sugar Glaze

Mahi Mahi Florida with Orange and Grapefruit Sections

Savor Baked Potato Salad

Macaroni and Cheese

Bourbon Sweet Potatoes

Fresh Seasonal Vegetable

Corn bread with Creamery Butter

Cheesecake with Raspberry Sauce

East Coast Line 33.00

Farm Stand Salad with Harvest Greens, Sliced Cucumbers, Radishes, Ranch and Italian Dressings

Ranch and Bacon Chicken

Beef with Onions and Peppers

Mahi Mahi with Fine Herb Sauce

Oriental Broccoli Slaw

Coconut Rice

Fresh Seasonal Vegetable

Artisan Rolls and Creamery Butter

Strawberry Shortcake

The Heart Healthy 32.00

Tabouli Salad:
Cous Cous with Lemon Garlic, Tomato and Chopped Parsley

Tossed Salad with Tomato and Cucumber, served with Champagne Vinaigrette

Grilled Breast of Chicken Sun-dried Tomato Pesto

Tuna with Dill Onion Butter

Rosemary Beef Tenderloin Tips

Wild Rice Blend

Steamed Fresh Seasonal Vegetables

Fresh Seasonal Fruit Salad

Artisan Rolls and Creamery Butter

Southwestern Buffet 28.00

Mixed Green Salad with Chipotle Ranch Dressing

Beef and Chicken Fajitas accompanied by Shredded Cheddar, Lettuce, Tomatoes, Jalapeños, Salsa, Sour Cream, Guacamole and Flour Tortillas

Spanish Rice

Flame Roasted Corn and Black Beans

Chips and Queso

Double Chocolate Cake

ACTION STATIONS

Each Action Station is designed to serve 100 guests. There is a Chef Attendant Fee of 120.00 per Chef, per 100 Serving Station, for a 2 hour Service Period.

Pricing is per person, unless otherwise noted

Southern Grits Bar 15.00

Southern Organic Stone-Ground Grits Presented with Fried Green Tomatoes, Sautéed Sliced Mushrooms, Diced Tomatoes, Shredded Cheddar Cheese, Creamy Shrimp Gravy, Chives and Sour Cream

Stir Fry Action Station 15.00

Lo Mein, Fried Rice and Vegetable Fried Eggroll, Sweet and Sour Sauce and Sesame Oil
Toppings Include: Julienne Vegetables, Broccoli Florets, Asparagus, Sautéed Sliced Mushrooms and Onions, Sliced Green Onions, Snow Peas, Bean Sprouts and Chopped Peanuts

Hong Kong Dim Sum 14.50

Vegetable Spring Rolls, Fried Chicken Wontons, Pork Pot Stickers, Ginger Soy Sauce and Sweet Chile Glaze

Pasta Station 14.00

Cheese Tortellini, Rotini Fusilli, Alfredo and Marinara Sauce, Toppings of Grilled Chicken, Red and Green Bell Pepper, Zucchini, Yellow Squash, Broccoli and Sautéed Sliced Mushrooms

Yucatan Ceviche 13.75

Citrus-Marinated Seasonal Seafood, Jalapeños, Diced Tomatoes, Avocado, Mango, Cucumbers, Onions, Cilantro, Fresh Tomatillo Salsa, Tortilla and Plantain Chips

Fish Taco Bar 13.50

Grilled Fish, Shredded Cabbage, Cilantro, Pico de Gallo, Queso Fresco, Guacamole, Sliced Radishes, Pickled Jalapeño, Cilantro Ranch, Fresh Lime Wedges, Corn and Flour Tortillas

Mediterranean Grill 13.50

Marinated Chicken, Beef and Roasted Vegetable Skewers, Yogurt Cucumber Sauce, Tabbouleh, Hummus, Warm Pita Bread, Turkish Tomato Salad with Crumbled Feta

French Fry Bar 10.00

Fresh Cut French Fries, Tarragon Mayonnaise, Dijonnaise, Ketchup, Spicy Ketchup, Sea Salt, Classic Mayonnaise and Hot Sauce

DESSERT

S'mores Station 13.50

Interact and wow your guests with this favorite camping treat. Skewers of Puffy Marshmallows ready to cook over and open flame and sandwich between Milk Chocolate and Graham Cracker

Strawberry Shortcake Bar 12.50

Warm Southern Biscuits, Fresh Sliced Strawberries and Whipped Cream

Make Your Own Sundae 3.50

Vanilla and Chocolate Ice Cream, Caramel, Hot Fudge and Strawberry Sauce Toppings, and your choice of Chopped Nuts, Maraschino Cherries and Whipped Cream (Minimum of 100)

Add Bananas 50.00

BEVERAGE SELECTIONS

Bartender is recommended for bar service per 75 guests. Bartender Fees are 100.00 per Bartender, for a 4-hour shift plus 25.00 per Bartender, per hour, for each additional hour.

CASH BAR SERVICE

Premium Cocktails 10.00

Grey Goose, Jack Daniels, Crown Royal, Patrón, Bombay Sapphire

Standard Cocktails 8.00

New Amsterdam Vodka, New Amsterdam Gin, Jim Beam, Dewars, Bacardi, El Jimador

Imported Beer 9.00

Heineken, Corona, Stella Artois

Domestic Beer 8.00

Budweiser, Bud Light, Miller Lite, Coors Light, Yuengling

Premium Wine by the Glass 10.00

Chardonnay, Pinot Grigio, Merlot, Cabernet Sauvignon, White Zinfandel

Standard Wine by the Glass 8.00

Chardonnay, Pinot Grigio, Merlot, Cabernet Sauvignon, White Zinfandel

Bottled Water 4.00

Assorted Sodas 3.00

OPEN BAR SERVICE

PREMIUM

Includes our Premium and Standard Liquors and Wines, Imported and Domestic Beer Selections, Assorted Soft Drinks and Bottled Water

4 Hours	43.95
3 Hours	34.95
2 Hours	25.95

STANDARD

Includes our Standard Liquors and Wines, Imported and Domestic Beer Selections, Assorted Soft Drinks and Bottled Water

4 Hours	39.95
3 Hours	31.95
2 Hours	23.95

WINE & BEER

Includes our Standard Wines, Imported and Domestic Beer Selections, Assorted Soft Drinks and Bottled Water

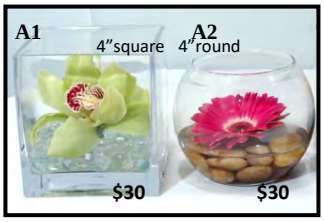
4 Hours	30.95
3 Hours	24.95
2 Hours	18.95

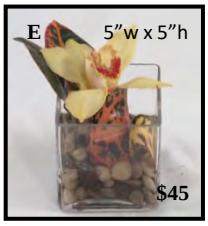
OFFICIAL SHOW FLORIST:

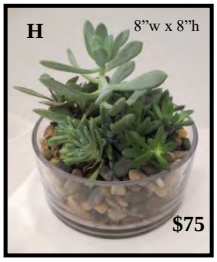
FLORAL EXPOSITIONS

1264 La Quinta Drive, Suite D Orlando, FL 32809
Email: orders@floralexpo.net Phone: 407-855-0339 Fax: 407-855-0242

PROFESSIONAL FLORAL (A TO Z): ORDER ON PAGE 4







Please call to create a custom design!

GREEN PLANTS 3FT – 8FT: ORDER ON PAGE 4

ARBICOLA

Rubber Plant

SPATHIPHYLUM

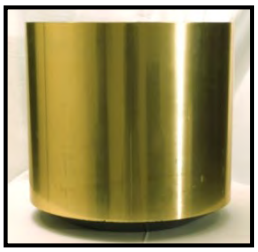
CROTON

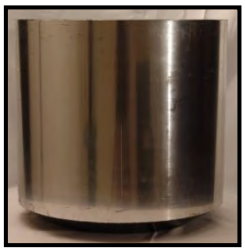
ARECA PALM

BAMBOO PALM

FICUS TREE

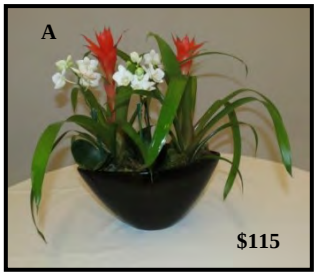
UPGRADED CONTAINER SELECTION: ORDER ON PAGE 4





BLOOMING, FERNS, IVY & POTHOS: ORDER ON PAGE 4

SPECIALTY DESIGNS (A to J): ORDER ON PAGE 4



PROFESSIONAL FLORAL	Option (A to Z)	Cost	Quantity	Total
Fresh Floral (A thru Z)				
Fresh Floral (A thru Z)				
Customized Fresh Floral Arrangement	Color: Height: Width:			
Clear Bubble Bowl	8" For Business Cards	$30.00		

Customized floral arrangements for hospitality suites, luncheons and banquets available.

GREEN PLANTS		Cost	Quantity	Total
3 Foot Green Plant		$41.00		
4 Foot Green Plant		$51.00		
5 Foot Green Plant		$61.00		
6 Foot Green Plant		$71.00		
7 – 8 Foot		$16.00/ft		

Standard containers come with all plant orders. Indicate preference: **Black**_____ **White**_____
Please Call for Specialty Requirements on Topiaries, Exterior Plants, Large Trees, Andonidia Palms and More

UPGRADED CONTAINER SELECTION

TOTAL:

Dark Wicker_____ **Green Marble**_____ **Mahogany Marble**_____ **Black Marble**_____
White Marble_____ **Brushed Brass**_____ **Brushed Chrome**_____
***Small - $5**_____ (Blooming Plants) ***Medium - $10** _____ (3 to 4 Ft. Plants) ***Large - $15**_____ (5 to 6 Ft. Plants)
Black Urns - *Small -$15___ (11"Æ/15"Tall) ***Medium -$20**____(14"Æ/18"Tall) ***Large -$25** ____ (19"Æ/22"Tall)
Marble Pedestal - $125 Green _____ Mahogany_____ Black_____ White_____

BLOOMING, FERNS,	Color/Type	Cost	Quantity	Total
IVY & POTHOS	Fern_____ Ivy_____ Pothos_____	$35.00		
Azaleas	Red_____ White_____ Pink_____	$33.00		
Bromeliads	Red_____ Orange_____ Yellow_____	$33.00		
Mums	Yellow___ White___ Lavender___ Bronze___	$25.00		
Seasonal Blooming	Available Upon Request	Please Call		

SPECIALTY DESIGNS	(A thru J)	Cost	Quantity	Total
Planted Gardens				
Planted Gardens				
Planted Gardens				

DELIVERY/MAINTENANCE	$15.00
SUB TOTAL	
7% SALES TAX:	
GRAND TOTAL:	

RETURN THIS ORDER FORM WITH YOUR PAYMENT TO FLORAL EXPOSITIONS INC.

SHOW NAME_____LOCATION: _____
SHOW DATES: _____BOOTH#: _____ BOOTH REPRESENTATIVE: _____
COMPANY_____ ONSITE PHONE#: ( ) _____ - _____
CC BILLING ADDRESS: _____CITY: _____STATE: _____
ZIP CODE#: _____ AUTHORIZED SIGNATURE: _____
PAYMENT ENCLOSED: Check: _____ CC: _____ EMAIL ADDRESS: _____
Credit Card#: _____ Expiration Date: _____
Name of Credit Card Holder: _____ Security Code (CVV)#: _____
*If tax exempt, you must include your tax-exempt form for the state in which the show is being held.

EXHIBITOR - PLEASE RETAIN A PHOTOCOPY FOR YOUR FILES
CALL US 407-855-0339 or FAX US 407-855-0242 or EMAIL US orders@floralexpo.net

We will happily discuss and price your ideas or offer suggestions for unique, distinctive decorating.

_____Enclosed is a photo or layout of our booth. Please have a designer contact me.

_____Please have a designer see us at our booth.

Date/Time_____ Representative _____

RENTAL POLICIES
- All materials and plants available on a rental basis only.
- Items missing from booth upon dismantling are the responsibility of the exhibitor and an additional charge will be applied.
- All prices include: servicing and removal at end of show.
- The availability of some items is subject to season and geography.
- Some specialty items must be ordered in advance to assure availability.

PAYMENT POLICIES
- Checks need to be drawn from a U.S. bank.
- All orders must be paid in full in U.S. currency prior to show date.
- Adjustments cannot be made after the close of the show.
- All orders are final 30 days prior to the show.

ICDA

The International Center for Documentary Arts

Michael Buxbaum
312-213-1628 - mobile
248-286-5902 - fax

Booth Photography/Video Order Form

Complete, save and email to mbuxbaum@documentaryarts.com

(*required fields)	Your Information
Your Name*	
Your email address*	
Organization*	
Address*	
City, State*	
Zip code*	

Event name*	ADHA 2017
Your booth number(s)*	
Your booth name(s)*	
Booth contacts	

Enter Quantity	Service Choices	Rate	Total
0	After hours photos of your empty booth - includes 3 views per booth, digital images, unlimited use rights	$250	$0
0	After hours photos of your empty booth - includes 12 views per booth, digital images, unlimited use rights	$450	$0
0	Select candid, interactive coverage of your booth - approximately 30 images**	$495	$0
0	Video b-roll - up to 5 minutes of candid b-roll activity from various views - Stunning, high quality HDSLR 30 frames per second! ** Other custom packages available upon request)	$495	$0
1	Processing and digital, online delivery of images/video via Dropbox or similar (required)	$35	$35
	Total all services*		$35

** Specific coverage times subject to availability

***Online print orders:
Full Frame 4x6 = $9.95; 5x7 = $12.95; 8x10 = $19.95; Full Frame 8x12 = $19.95; 11x14 = $29.95; 16x20 = $39.95; Full Frame 20x30 = $49.95 - - plus tax, shipping and handling - larger prints rates and media available upon request

* NOTE: we will email you a link to prepay your order with credit via secure site