

Furniture Hire Order Form/ Tax Invoice

Perth Metro Orders

For regional orders please complete the Regional Order Form



Order online at **www.perthexpo.com.au** or fax back on **+61 8 9478 3165**

Company		Event Name	
Contact		Stand Name	Number
Address		Venue	
State	Postcode	Start Date	End Date
Phone	Fax	On Site Contact (mobile)	
Email		Delivery of furniture and display items will be prior to or during exhibitor move in. Pick-up of furniture and display items will be immediately after event close.	

Furniture and Display Items

Code	Item Details	Size LxWxH	Colour	Qty	Rate ex GST	Total ex GST

Payment

IMPORTANT INFORMATION

Please read terms of payment & hire conditions. Full payment and this form must be received at Perth ExpoHire 14 days prior to delivery.

Payment Method

☐ AMEX ☐ MasterCard ☐ Visa ☐ Bank Card ☐ Cheque

☐ Funds Transfer - BSB: 336-065 A/C No: 552851786

Account Name

Card Number

A 2% credit card fee applies for payments exceeding \$2,000.

I/We hereby acknowledge the terms and conditions stated which I have read on the reverse.

Signature - Order not valid unless signed by HIRER (Authorised Agent) / CARD HOLDER

Order No

Sub Total

\$

A

Damage Waiver (8% of Sub Total) **A**

\$

B

Cartage & Placement: Add 25% of Sub Total **A**
(Minimum \$50)

\$

C

A + B + C Total

\$

D

GST 10% of Total **D**

\$

E

Total Payable (inc GST) D + E

\$

All rates are for the duration of the Event.

All prices are GST exclusive

Expiry

 /

PERTH EXPOHIRE
27 Belmont Avenue Belmont Western Australia 6104
Tel: +61 8 9475 2022 Fax: +61 8 9478 3165
info@perthexpo.com.au www.perthexpo.com.au
A Member of Perth ExpoHire & Furniture Group
ABN 71 916 718 729

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Use the grid below to provide us with the layout of your stand. Draw bold lines to indicate walls. Indicate furniture and display equipment. General dimensions are helpful as exact positions are not always possible.

A full-page view of a blank sheet of graph paper. The page features a uniform grid of thin, light gray lines forming small squares across its entire surface. A dark blue vertical margin line runs along the left edge of the paper.

Front of stand

HIRERS GOODS:	No responsibility can be accepted for goods left in or on hire goods following closure of exhibition.
INTERNATIONAL CLIENTS:	Payment by international clients must be made by one of the following: International bank draft (Australian Dollars), American Express, Visa, Mastercard or by direct deposit to our account. (Australian dollars).
RELEASE & INDEMNITY:	The Hirer must also take all necessary steps to prevent injuries from occurring to any person or property as a result of the condition of the Equipment and not repair or attempt to repair the Equipment without the owner's prior written consent. The Hirer hereby releases the Owner from, and agrees to indemnify the Owner in respect of any third party claims, actions, suits, demands, costs and expenses for damages or injury to person or property arising directly or indirectly out of the hire or use of the Equipment by the Hirer or this Agreement.
CREDIT CARD PAYMENT:	A 2% credit card surcharge will apply for credit card payments over \$2000.
CLAIMS:	Any claim relating to the quality of the equipment or services provided must be made at the time of delivery or during the exhibition/event. NO CLAIM will be recognised after the exhibition/ event closes.

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