President's Message

Dear Orange County Chapter Members,

Fall October featured our Conference. coordinated by First Vice President Meghan Kennedy. Thank you to Meghan and CAE Roundtable Co-Chair Cecelia Pham coordinating a CAE Roundtable breakfast prior to the conference. Another thanks to Meghan for recruiting wonderful speakers, and Nicole Ungaro and Jenelle Franklin for helping with Registration and all the little things that come up when putting together an event.



Our Programs volunteers, Nicole and Steven Vengrow, continue to work hard at bringing high quality training to our lunch events. On November 14, please block your calendars for our next Equinox lunch featuring James Taylor and Catherine Choy from RSM's Risk Advisory Services Group. They will present on Third Party Risk Management. If you have any training suggestions, are interested in speaking, or would like to assist our volunteers with marketing and registration, please reach out to Steven Vengrow steve@SRGsearch.com or Nicole Ungaro nungaro2001@yahoo.com.

Also, we know that our members are doing things throughout the county, State, and Country. We are also looking for volunteers to continuing helping your local chapter provide access to great, low cost training opportunities. If you have given back to the profession, or would like to volunteer for the chapter, shoot me an email so we can recognize you in our Newsletter! Rsnell1@mail.cccd.edu

We also would like to continue our thanks to Kia Motors America and Ernst and Young for sponsoring the chapter at the GOLD level, and Focal Point Data Risk for sponsoring the chapter at the SILVER level. We are proud to have these sponsors as continued partners in our success. If you are interested in becoming a sponsor, our Chapter has several opportunities. Please contact me at rsnell1@mail.cccd.edu if you would like to sponsor your local IIA chapter.

Best regards. Rachel Snell

President **IIA Orange County Chapter**



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The Institute of Internal Auditors - Orange County, would like to recognize and thank the following sponsors for their support and contribution to the Chapter:





Sponsorship Proposal





Dear valued member.

We trust that your 2017 year is going better than you could have ever imagined! Here at the Institute of Internal Auditors in Orange County, our year is just getting started. We are setting goals based on feedback from our Annual Needs Survey and endeavor to exceed your expectations as local support for the profession.

This year we hope to bring together some of the leading businesses and firms in the county and provide you with opportunities to increase your organization's visibility, as well as network with and support over 600 internal audit professionals and other specialists.

We have decided to continue and expand our highly successful sponsorship program. For a one-time donation, you will be able to promote your business, secure priority selection* should you wish to make a presentation at our events AND obtain free admission to training sessions. We feel that the one-time annual donation approach takes the hassle out of sponsorship process and provides benefits that reach further than just one or two events.

We hope that you will join your local Chapter and help us to help you!

Best regards, Rachel Snell

President IIA Orange County Chapter

*Note: We will do our very best to secure speaker slots that accommodate your requested timing. However, due to the nature of the scheduling process, we are unable to guarantee that your request will be confirmed. Speaker requests will be processed in the order they are received.



2017-18 Event Calendar

Lunch Meetings – Held on the 3rd Tuesday of each month at the Equinox, Irvine 2-Day Training Event – March 15-16, 2018

Sponsorship Options

A - Gold Sponsorship (\$2,000)

- 3 free attendees at each lunch event, the 1-Day November event and 2-Day March event.
- Sponsorship recognition at each lunch event, the 1-Day November event and 2-Day March event.
- Priority selection to speak at lunch events, the 1-Day November event and 2-Day March Event.

B - Silver Sponsorship (\$1,500)

- 2 free attendees at each lunch event and 1-Day November event.
- Sponsorship recognition at each lunch event and the 1-Day November event.
- Priority selection to speak at lunch events and the 1-Day November event.

C - Bronze Sponsorship (\$1,000)

- 1 free attendee at each lunch event.
- Sponsorship recognition at each lunch event.
- Priority selection to speak at lunch events.

Payment

Please make checks payable to "Institute of Internal Auditors Orange County Chapter"

Address: 14252 Culver Drive Ste A581

Irvine, CA, 92604

Please submit your payment as soon as possible in order to redeem the full benefits of this offer. Our first event is in August 2017!

Terms and Conditions: No refunds are available on unused attendance. Each sponsor must designate an authorized contact for RSVP purposes. Free attendance to events is transferable should you wish to send clients or others, instead of employees. The designated contact must RSVP on behalf of all attendees and cannot exceed the number of free designated seats. Additional attendees will be charged at the standard registration cost.



October 2017 Lunch Meeting

Training Topic: Third-Party Risk Management CPE Credit(s): 2

Date: Tuesday, November 14th, 2017

Time: 11:30 am – 1:10 pm Registration Begins at 11:00 am Location: Equinox Sports Club 1980 Main Street, Irvine CA, 92614

Complimentary Parking

Lunch to be provided. Questions about the event can be directed to registerijaoc@gmail.com.

In today's world of outsourcing and third-party services and products, it is critical that enterprises have a strong process to manage third-party relationships. Attend this presentation to obtain a better understanding of how to ensure your organization's established third-party relationship management process is effective, robust, adequate and followed.

Learning objectives:

- Define and understand the importance of third-party relationships
- Highlight the third-party relationship lifecycle
- Provide characteristics of an effective third-party relationship management (TPRM) program
- Understanding a SOC report and what to look for

Speaker: James Taylor | Manager, Risk Advisory Services | RSM US LLP



James Taylor specializes in risk assessments, business process reviews, Sarbanes-Oxley (SOX) compliance and internal audit services. James has over 13 years of Big Four and private company experience serving multinational and large domestic corporations in the technology, manufacturing, retail, public utility and real estate sectors. Significant areas of experience include assessing the design, effectiveness and efficiency of business processes and internal controls, assisting clients aligning with the COSO 2013 Framework, formalizing application and business process documentation, information technology general controls (ITGCs) and Enterprise Resource Planning (ERP) packages.

Speaker: Catherine Choy | ACFE | Supervisor, Risk Advisory Services | RSM US LLP



Catherine is a Supervisor in RSM's technology risk advisory services group. She had experience in RSM's assurance practice which she provided financial audit services which included GAAP consolidated and combined financial statements to private and public companies. Her experience is now focused in providing consulting assistance in the areas of SOX 404, SOC 1, SOC 2, and internal and external audit methodologies. She also has experience in creating and applying operational policies and controls, specifically IT general controls. Her experience has been focused in the manufacturing, financial services healthcare, and technology industries. She has practiced in public accounting for approximately four years.

Visit http://www.eiseverywhere.com/293586 to register today!

Registration Fee: Member \$30.00 | Non-Member \$40.00 | Student \$20.00

SAVE THE DATE!



Save The Date! July 7–10, 2019







Jim Moreno Jon Alami She E Cheng Bodour Al Hanbali Standley Yang



Rose Madrid – CIA Hongwei Wu – CIA Michael Wahba – CIA Christina Beibei Chen - CGAP



Upcoming IIA Conferences

Conference	Date	Location
Lake Mary Seminar	November 6 th , 2017	IIA Headquarters, Lake Mary, FL
Chicago Seminar	November 7 th , 2017	MicroTek Training Facility, Chicago, IL
Las Vegas Seminar	November 14 th , 2017	The Palms Hotel, Las Vegas, NV
New York Seminar	December 5 th , 2017	MicroTek Training Facility, New York, NY
Denver Seminar	December 5 th , 2017	Denver, CO



THE IIA'S CIA LEARNING SYSTEM®

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The IIA's CIA Learning System is a comprehensive training course designed to provide chapters, members, and the audit community of professionals with information and tools to master the global CIA exam syllabus. This premier quality program is aligned with the International Professional Practices Framework (IPPF) to ensure you stay current with the global internal auditing profession and are ready for the CIA exam. It combines printed text with online testing tools and online questions. Take advantage of the best prep materials out there by ordering yours today!



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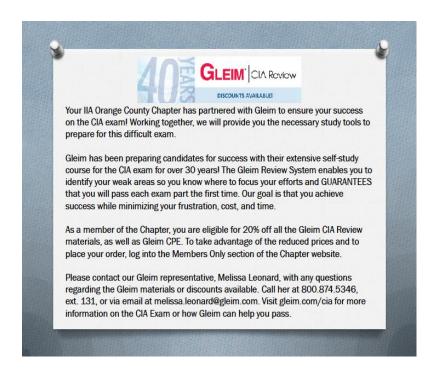


IIA CIA Learning
System: Self-Study Part 2
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IIA CIA Learning System: Self-Study Part 3 (3-Part Exam) - Chapters \$325

Visit: www.learncia.com/chapters for more information





Job Opening - Internal Audit Associate

Global Assurance & Advisory (Internal Audit) Associate - Newport Beach, CA

General Summary

The Global Assurance & Advisory function at CBRE is led by the Senior Vice President and Chief Audit Executive who reports directly to the Chairman of the Audit & Finance Committee and administratively to the General Counsel. This team continuously strives for world class service delivery and consists of 10+ professionals based in El Segundo, CA and Dallas, TX. The function is responsible for performing annual Sarbanes-Oxley (SOX) testing on behalf of management, as well as providing independent and objective assurance and consulting services. Projects are risk-based (not recurring or checklist audits) covering a wide variety of business risks across financial, operational, technological, and strategic areas. The department is charged with building future leaders for CBRE, offers support for certifications and professional education, and operates with a flexible work schedule.

Duties & Responsibilities

- The Internal Auditor is responsible for evaluating risks to the company and consulting with management to identify process improvements and operational efficiencies, all performed in accordance with professional standards.
- Performs substantive testing verifying the effectiveness of established processes and procedures and verbally communicates and confirms findings/observations identified through detailed testing.
- Successfully manages competing demands and is able to monitor that their individual work is delivered on time and within budgeted hours.
- Conducts client interviews to understand and document processes and procedures.
- Reviews organizational data, policies, processes, procedures, and practices in order to verify the accuracy and compliance with management expectations, regulatory requirements, and overall best practice.
- Individual work papers and evidence of work performed are completed on time and are organized to fully support conclusions and findings.
- Results of project work will be a draft formal, professionally written recommendations to executive management on organizational improvement opportunities.
- · Performs other duties as assigned

Job Requirements

- Bachelor's degree in business, accounting, finance or related field.
- 2+ years of external/internal audit and overall knowledge of general accounting and audit procedures
- Certified Public Accountant (CPA), or Certified Internal Auditor (CIA), or Certified Information Systems Auditor (CISA) are a plus.
- As a service provider and internal advisor, is professional in appearance and interactions. This will include working with those whose first language may not be English.
- Ability to effectively respond to moderately complex inquiries from clients, co-workers, supervisor, and/or management.
- Ability to present information to client, internal department, and/or large groups of employees.
- Requires knowledge of financial terms and principles.
- Ability to collect, analyze, and summarize data and to prepare clear and concise reports.
- Conducts basic financial analysis.
- Ability to understand and carry out general instructions in standard situations.
- Interpret a variety of instructions furnished in written, oral, diagram, or schedule form and to work independently
- · Requires basic analytical and quantitative skills.
- Ability to work independently to complete tasks and assignments.
- Willingness and flexibility to travel (domestic and international) up to 20%.
- Proficient in Visio, PowerPoint, EXCEL, Word, and Outlook.
- Knowledge and proficiency in audit software (TeamMate) is a plus.

This job can be based out of Newport Beach, or El Segundo, or Dallas Office.

Qualified and interested individuals should send resumes to:

Alison Caplan
Global Legal Services
VP of Operations
Alison.Caplan@cbre.com

For more details of the job post, please visit:

Job Opening – Internal Auditor

Internal Auditor - Aliso Viejo, CA

General Summary

Carrington is a holding company whose primary businesses include asset management, mortgages, real estate transactions and real estate logistics. Collectively, the businesses are vertically- and horizontally-integrated, and provide a broad range of real estate services encompassing nearly all aspects of single family residential real estate transactions in the United States. Carrington's international presence includes operations in the United Kingdom and Italy. Guided by a leadership team with a wealth of industry experience and guided by a consistent philosophy, Carrington maintains the necessary infrastructure to ensure stability and maximize value during any market cycle. Please join us!

Duties & Responsibilities

The Branch/Internal Auditor will be responsible for planning and conducting branch and/or internal operational audits within the network of Carrington companies to ensure compliance with applicable local, state and federal regulations, corporate standards and generally accepted accounting principles. Perform all duties in accordance with the company's policies and procedures, all US state and federal laws and regulations, wherein the company operates.

- Conduct branch or internal audits within a scope based on functional, financial, reputational and regulatory risks.
- Plan, execute and reports financial and operational findings.
- Make recommendations to improve procedures and other improper documentations accordingly.
- Develop, initiate, and report on complex audit matters, special investigations and projects.
- Perform other duties as assigned.

Job Requirements

- Bachelor's Degree in Accounting, Finance, or other business field or equivalent work experience.
- Minimum 2 years' experience internal audit experience.

Qualified and interested individuals should send resumes to Angie Esquivel, Talent Acquisition Recruiter at<u>angie.esquivel@carringtonmh.com</u>. For more details of the job post, please visit: https://careers-carringtonmh.icims.com/jobs/5448/internal-auditor/job



Volunteer Job – Supervisory Committee Member

Supervisory Committee Member - Orange County, CA

Do you have a desire to participate on a Supervisory (Audit) Committee? Would you like to utilize your finance, accounting and audit skills in a different capacity? American First Credit Union is looking for volunteers to serve on their Supervisory Committee.

The Supervisory Committee is made up of volunteers that help to ensure compliance with Federal and State regulations, the Credit Union's financial soundness and establishing credit union policies.

Knowledge and Skills Required:

- An understanding of the credit union philosophy and the desire to work to better the financial lives of our members.
- · The ability to understand basic financial statements
- The ability to think and plan strategically
- Computer literacy

To be considered, applicants must either be an active American First Credit Union member or must join the credit union if selected. You must be available to attend monthly meetings and periodic planning sessions. If you have a desire to share your professional skills and willingness to take a leadership role in the development and growth of the credit union, please let us know.

For further information please visit <u>amerfirst.org/volunteers</u> or send your resume to Gina Rodriguez <u>Grodriguez@amerfirst.org</u>

Job Opening – Internal Auditor

Internal Auditor - Aliso Viejo, CA

We are currently seeking candidates for the position of Internal Auditor based in Aliso Viejo, Calif. In this role, the ideal candidate conducts internal financial and/or system audits and risk assessments. He/she may test and document financial and computer system records for information system integrity and transaction accuracy.

Responsibilities Include:

- Perform audit procedures, including identifying and defining issues, developing criteria, reviewing and analyzing evidence, and documenting processes and procedures.
- Conduct interviews, review documents, compose summary memos and prepare working papers.
- Provide management with analyses, supporting information and recommendations concerning the activities reviewed.
- Communicate the results of audits and special projects via written reports and oral presentations to management.
- Assist in the performance of Sarbanes-Oxley and operational test procedures as well as the coordination and fulfillment of external audit procedures.
- Maintain current knowledge of changes and developments in the industry, regulatory environment, and Audit profession.

Job Requirements

- Excellent communication skills, both oral and written, are required
- Candidates must have a Bachelor's degree in Information Systems, Accounting, Finance or Business Administration
- Minimum of 5 years of experience in internal auditing positions, or public accounting experience
- CPA, CIA, CISA or CISSP / SANS Certification is highly preferred
- Publicly-traded companies experience preferred
- Manufacturing experience preferred
- Willingness to travel domestically and Internationally 25% of the time
- Proficiency with Microsoft Office applications (MS Word, MS Excel, MS PowerPoint)
- This job requires access to technology, materials, software or hardware that is controlled by the export laws of the United States. Candidates are required to provide proof of either US citizenship, Permanent US residency or classification as a protected individual as defined in 8 USC 1324b (a) (3).

Qualified and interested individuals should please apply to the link listed below. Any questions, please contact Rich Mulvania at rich.mulvania@microsemi.com

https://recruiting.adp.com/srccar/public/RTI.home?c=1153851&d=External&r=5000223812506#/



Senior IT Auditor - Newport Beach, CA

Job Description

We are seeking a talented Senior IT Internal Auditor to join the Internal Audit team in Newport Beach, CA. The Internal Audit team partners with our leaders to help them manage risk and support their business goals.

POSITION SUMMARY:

The senior internal auditor is responsible for the timely execution of complex IT and integrated risk-based internal audits as well as assisting with other audit projects. Primary responsibilities of this role include ensuring the Company is adhering to prudent internal controls and managing its resources efficiently and effectively.

Specific responsibilities include:

Manage assigned audits/audit tasks within established timelines to achieve department guidelines in accordance with the Standards for the Professional Practice of Internal Auditing

- Develop or contributes to an integrated risk based audit program focusing on IT risks, manages the execution of audit test procedures, and develops meaningful recommendations
- Identify data relationships and/or abnormalities via data analytics or data mining
- Perform testing, assesses results, and develops meaningful recommendations for management
- Draft high quality audit reports with appropriate plans that will assist management
- Demonstrate excellent verbal and written communication and exhibits strong partnering skills and ability to interact with all levels within the organization
- Assist with testing of ITGCs related to financial control programs (i.e. MAR, SOX)
- Assist management on special projects

FACTORS FOR SUCCESS:

- Bachelor's Degree in Accounting or Finance
- Professional certification required (CISA, CIA, or CPA, CISA preferred)
- 3+ years in an IT auditor position
- 4-6 years of experience in internal or external audit, preferably in insurance or financial services industry
- Project management, process improvement, and strong time management skills
- Experience with use of Data Analytics
- · Ability to learn, adapt, multi-task, and adjust quickly in a dynamic environment
- Excellent verbal and written communication

About Pacific Life

WHERE YOUR POTENTIAL MEETS OUR PURPOSE:

At Pacific Life, you are given the opportunities and challenges to embrace your potential and achieve your personal best, every day. What you find here is something special – it's purposeful work done with a shared set of values that brings us all together.



Senior IT Auditor - Newport Beach, CA (con't)

ABOUT US:

Pacific Life offers life insurance, annuities, and mutual funds, along with a variety of investment products and services, all of which provide The Power to Help You Succeed. Headquartered in Newport Beach, CA, Pacific Life is a Fortune 500 company with approximately 2800 employees. We pride ourselves in providing a work environment that is challenging, inclusive, collaborative and results-oriented. We firmly believe each employee plays a part in our continued growth and success.

Benefits

Join the Pacific Life team and watch your career grow! We offer a competitive compensation and benefits package that includes: • Competitive salary and bonus program • Medical, dental, and vision as part our commitment in investing in the health and wellbeing of our employees • Two retirement savings plans: 401k savings plan with company match and Company Retirement Contribution (company-paid) • Generous vacation time and holiday pay • And much more!

EEO Statement

Pacific Life Insurance Company is an Equal Opportunity /Affirmative Action Employer, M/F/D/V. If you are a qualified individual with a disability or a disabled veteran, you have the right to request an accommodation if you are unable or limited in your ability to use or access our career center as a result of your disability. To request an accommodation, contact a Human Resources Representative at Pacific Life Insurance Company.

About Pacific Life:

You want to reach your financial goals and we're here to help you get there. With more than **145 years of experience**, hundreds of thousands of individuals, families, and businesses trust Pacific Life to help with their financial future. We have no publically traded stock - we are an independent company that remains focused on long-term strategies, our financial strength, and on making decisions that **benefit our policyholders and clients.**



Mutuality

Pacific Life Insurance Company's organization is relatively unique as we are part of a mutual holding company structure; therefore, policy and contract owners are members of the company and we are not driven by stock price when making decisions. Our structure allows us to develop innovative products that evolve with the needs of the families and businesses we serve. Our support goes beyond just product innovation; we select businesses and markets that we understand well, can excel in, and provide value to our customers.





Internal Audit Manager - Newport Beach, CA

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Job Description

We are seeking a talented Internal Audit Manager to join the Professional Practices Group of the Internal Audit department in Newport Beach, CA. The Professional Practices Group supports a global Internal Audit function by operationalizing strategic department initiatives. The position will also perform monitoring and reporting to help improve the Internal Audit function's ability to be a valued and trusted advisor to management while fulfilling its mandate of providing reasonable assurance.

POSITION SUMMARY:

As a manager in the Internal Audit Professional Practices Group, you will have the opportunity to challenge current practice, provide fresh perspectives and insights, assess effectiveness of existing tools, and identify areas for improvement. This role also offers the opportunity to lead and participate in strategic projects that will help shape the role of the Internal Audit function in the coming years.

Specifically, you will:

- Lead and/or assist in various initiatives for process improvements related to audit methodology, department training, audit tool selection and implementation, data analytics, etc.
- Lead and/or assist in other special investigations
- Develop and interpret periodic metrics and reports used to inform the direction of the department as well as inform department stakeholders (Senior Management, Audit Committee, etc.) regarding the progress of the audit plan
- Monitor regulatory requirements and reporting for internal audit activities globally
- Perform quality assurance reviews for conformance with IIA and department standards and provide constructive feedback to improve audit activities
- Help solicit feedback from Senior Management throughout the organization regarding the performance of the Internal Audit function
- Collaborate with other risk functions (2nd line of defense) in carrying out internal audit activities
- Update and maintain department documentation as needed including the global enterprise-wide risk assessment, audit plan, audit manual, etc.



Job Opening – Internal Audit Manager

Internal Audit Manager - Newport Beach, CA (con't)

FACTORS FOR SUCCESS:

- Bachelor's Degree, preferably in Accounting or Finance
- Professional certification required (CIA and/or CPA, CIA preferred)
- 5-7 years of progressive internal audit experience (no insurance or financial services industry experience required)
- Prior exposure to all major elements of Internal Audit practice (audit planning and execution, annual risk assessment, audit plan development, department reporting, issue follow-up, etc.)
- Knowledge of IIA auditing standards and guidance
- Excellent written and verbal communication skills
- Ability work effectively with associates at all levels within the organization
- Ability to influence without authority
- Ability to learn, adapt, multi-task and adjust quickly in a dynamic environment
- Intermediate to advanced skills in working with Microsoft Office Suite and the aptitude to learn other tools (e.g., Microsoft SharePoint).

Benefits

Join the Pacific Life team and watch your career grow! We offer a competitive compensation and benefits package that includes: • Competitive salary and bonus program • Medical, dental, and vision as part our commitment in investing in the health and wellbeing of our employees • Two retirement savings plans: 401k savings plan with company match and Company Retirement Contribution (company-paid) • Generous vacation time and holiday pay • And much more!

EEO Statement

Pacific Life Insurance Company is an Equal Opportunity /Affirmative Action Employer, M/F/D/V. If you are a qualified individual with a disability or a disabled veteran, you have the right to request an accommodation if you are unable or limited in your ability to use or access our career center as a result of your disability. To request an accommodation, contact a Human Resources Representative at Pacific Life Insurance Company.

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You want to reach your financial goals and we're here to help you get there. With more than **145 years of experience**, hundreds of thousands of individuals, families, and businesses trust Pacific Life to help with their financial future. We have no publically traded stock - we are an independent company that remains focused on long-term strategies, our financial strength, and on making decisions that **benefit our policyholders and clients**.



Mutuality

Pacific Life Insurance Company's organization is relatively unique as we are part of a mutual holding company structure; therefore, policy and contract owners are members of the company and we are not driven by stock price when making decisions. Our structure allows us to develop innovative products that evolve with the needs of the families and businesses we serve. Our support goes beyond just product innovation; we select businesses and markets that we understand well, can excel in, and provide value to our customers.

Placing a Job Ad - Message from Employment Committee Chair



We are currently forwarding job openings in a blind carbon copy (BCC) email to members, who have requested that service. This service is offered to members at no charge. There are employers and recruiters who e-mail us openings but choose not to advertise in our newsletters.

Please email Rachel Snell if your firm has any openings that can be passed along to our members seeking opportunities. If you feel it would be appropriate for us to contact your HR

department and establish a relationship, please let us know. Also, any company desiring to advertise job openings in the monthly newsletter and on the website may do so for free. Please see the following section for details and encourage your firm or company to advise us of openings even if they choose not to advertise. Thank you.

JOB POSTING FEES - Free

FILE FORMAT - The file should be no more than one 8 1/2" x 11" sheet (one page, letter size) in Microsoft Word format. Please email the file to:

OC IIA Newsletter Editor: Joelle Nguyen OC IIA Webmaster: Quyen Ngo

Call for Speakers - Message from Programs Committee Chair

We are constantly looking for quality speakers for our lunches and training events. If you are interested, please contact steve@SRGsearch.com or nungaro2001@yahoo.com. Thank you.

FY 2017-2018 Officers, Governors and Operating Committees

President

Rachel Snell

Rsnell1@mail.cccd.edu

1st Vice-President

Meghan Kennedy

Meghankennedy.iia@gmail.com

2nd Vice-President

Yuliya Poutkaradze

yuliya.poutkaradze@ey.com

Vice-President - Programs

Steven Vengrow

steve@SRGsearch.com

Treasurer

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SAcostaCPA@gmail.com

Past President

Jonathan Jayasinghe jonathan.jayasinghe.iia@gmail.com Governors

Roy Currington

roycurrington@gmail.com

Chip Clark

chipclark@earthlink.net

Tiffany Bui

tbui5@hotmail.com

Barnaby Wang

bwang@century-group.com

Jason James

jason.james@regentsandpark.com

Reety Sandhu

Rsandhu@hcamerica.com

David Pepper

davidociia@gmail.com

Employment Committee Chair

Rachel Snell

Rsnell1@mail.cccd.edu

Programs Committee Chair

Steven Vengrow

steve@SRGsearch.com

Programs Committee Co-Chair

Nicole Ungaro

nungaro2001@yahoo.com

Registration Committee Chair

Jenelle Franklin

Jenelle.Franklin@PacificLife.com

Registration Team

registeriiaoc@gmail.com

Chapter Achievement Program

Chair

Doann Khoo doann.khoo@ey.com

Membership Committee Chair

Gail Nishida

Nishida@chapman.edu

MMT Administrator

Gail Nishida

Nishida@chapman.edu

Auditor

Andrew Field

andrew.field@gmail.com

Academic Relations Co-Chair

Barnaby Wang

bwang@century-group.com

Raj Sawhney

rsawhney@focal-point.com

CAE Roundtable Chair

Cecilia Pham

bdhpham@gmail.com

Meghan Kennedy

Meghankennedy.iia@gmail.com

Advocacy Committee Chair

John Brooks

iohnbrooks@firstam.com

Corporate Sponsorship Chair

Nicole Ungaro

nungaro2001@yahoo.com

Assistant Treasurer

Bo.Kim@mossadams.com

Webmaster

Quyen Ngo

know.quyen@gmail.com

Newsletter Editor

Joelle Nguyen

joellenguyen.iia@gmail.com