FREEMAN
AUDIO VISUAL | CANADA

the TORONTO CONGRESS CENTRE

Reset Form | Email Form

COMPUTER & AUDIO VISUAL ORDER FORM

COMPANY:		SHOW NAME:	
STREET:		LOCATION:	
CITY:		BOOTH #:	
PROV / STATE:	POSTAL CODE:	INSTALLATION DATE(MM/DD/YYYY):	TIME(HH:MM):
E-MAIL:		EXHIBIT START DATE(MM/DD/YYYY):	TIME(HH:MM):
PHONE:	FAX:	EXHIBIT END DATE(MM/DD/YYYY):	TIME(HH:MM):
ORDERED BY:		CONTACT ON-SITE:	
PO #:		STAYING AT:	PHONE:

No. of Days: 1

QUANTITY	EQUIPMENT AVAILABLE	SHOW RATE	TOTAL
	FLAT SCREEN MONITORS		
	24" LCD FLAT SCREEN MONITOR	$ 90.00	
	32" LCD FLAT SCREEN MONITOR	$ 200.00	
	40" LCD FLAT SCREEN MONITOR	$ 300.00	
	42" LCD/LED FLAT SCREEN MONITOR	$ 300.00	
	52" LCD FLAT SCREEN MONITOR	$ 500.00	
	55" LCD FLAT SCREEN MONITOR	$ 500.00	
	60" LCD FLAT SCREEN MONITOR	$ 600.00	
	70" LCD FLAT SCREEN MONITOR	$ 700.00	
	80" LCD FLAT SCREEN MONITOR	$ 800.00	
	FLAT SCREEN MONITOR FLOOR STAND (RENTED WITH MONITOR ONLY)	$ 75.00	
	SHELF FOR MONITOR FLOOR STAND (RENTED WITH STAND ONLY)	$ 15.00	
	COMPUTERS (All computers come with10/100 Ethernet, Windows and Office software)		
	STANDARD DESKTOP COMPUTER	$ 300.00	
	LAPTOP COMPUTER	$ 250.00	
	COMPUTER ACCESSORIES		
	I-PAD WIRELESS PRESENTER KIT	$ 90.00	
	LASER PRINTER - B & W, 15 PPM	$ 165.00	
	DESKTOP SPEAKERS - PAIR	$ 60.00	
	ETHERNET 10/100 8 PORT SWITCH	$ 60.00	
	VIDEO PLAYERS (see Monitors above)		
	DVD PLAYER - MULTIZONE	$ 60.00	
	BLU-RAY PLAYER	$ 125.00	
	VIDEO ACCESSORIES		
	VIDEO CART WITH SKIRT	$ 30.00	
	7 FT TRIPOD SCREEN	$ 60.00	
	AUDIO EQUIPMENT		
	CD PLAYER (REQUIRES SOUND SYSTEM)	$ 55.00	
	BOOTH AUDIO SYSTEM 1 (2 SPEAKERS, MIXER/AMPLIFIER)	$ 200.00	
	BOOTH AUDIO SYSTEM 2 (2 SPEAKERS, MIXER/AMPLIFIER, CD PLAYER, WIRELESS MIC)	$ 350.00	
	WIRELESS MICROPHONE (HANDHELD, LAVALIER, OR HEADSET)	$ 160.00	
	OTHER		
	PLEASE ENQUIRE IF YOU DO NOT SEE WHAT YOU NEED!		

PAYMENT MUST ACCOMPANY YOUR ORDER ***(CLICK 'PAYMENT' BOX ; USE ARROW TO SELECT METHOD)***

CREDIT CARD #:

EXPIRY: (MM/YYYY)

AUTHORIZED SIGNATURE:

NAME ON CREDIT CARD:

DATE: (MM/DD/YYYY)

EQUIPMENT TOTAL:		
LABOUR:		
SUB-TOTAL:		
SERVICE CHARGE:	**10.00%**	
HST:	**13.00%**	
TOTAL:		

Administration Fees will apply on all credit card transactions over $5,000

For further information, please contact: **Freeman AV Canada** **PH: 416-240-7838**
e-mail address: tcc@freemanco.com **FAX: 416-240-1750**

INSTRUCTIONS FOR USE

It couldn't be simpler! Just complete the form & hit the e-mail button to send the document to us!

TERMS & CONDITIONS

1 **Please forward payment in full with your order.**
INSTRUCTIONS FOR SUBMITTING YOUR CREDIT CARD NUMBER
* **For your security, please complete all information relating to your credit card except for the Credit Card Number.**
* **Email the completed form and provide the Credit Card Number in two separate transmissions so that one Email does not contain the full Credit Card Number.**
* **Another option is to contact us to give the Credit Card Number by phone, or use facsimile transmission if such medium is available to you.**

2 **Orders received less than 7 business days prior to setup date may be subject to additional charges.**

3 **Written order cancellation must be received at least 5 business days prior to setup date to avoid a 1 day charge.**

4 **Your authorized representative must be at your booth at specified date & time to accept delivery of equipment.**
Please note: we cannot leave equipment in your booth without your representative there to receive it.

5 **The equipment is your responsibility until picked up by a Freeman Audio Visual representative.**
Please do not leave equipment unattended in your booth when the show finishes.

6 **Any extension of the rental period must be arranged prior to termination of the original rental period.**

7 **Customer is liable for full replacement value of rented equipment & is responsible for insuring said equipment.**

8 **Customer agrees to be bound by all applicable license & copyright laws for software on rented equipment.**

9 **Freeman Audio Visual is not responsible for any equipment performance problems caused by customer's software.**