

BSR Registration Terms and Conditions 2015

1. Contract formation

These terms should become binding on you and us when you complete your conference booking and we issue you with a written confirmation of a place at the conference.

2. Provision of services

We will make every effort to deliver the conference to you in accordance with information supplied but you will understand that the conference programme is subject to change and we cannot guarantee particular speakers will be available or attend to speak. If due to circumstances beyond our control we have to make changes to the programme, we will do our best to communicate these to you in advance, but there may be circumstances where we have to make changes at short notice. In addition we will use every effort to ensure that any technical problems do not interfere with the provision of the conference but in the event that technical problems are an issue this will not be treated as a breach of our obligations to you.

3. Intellectual property rights

The copyright and other intellectual property rights in any materials or documents provided to you as part of the conference are retained by us/speakers. You may not use the materials, documents or other items for any commercial purpose.

4. Delegate code of conduct

By registering to attend Rheumatology 2015 all delegates are agreeing to abide by a code of conduct. Failure to adhere to this code of conduct may result in your expulsion from the meeting. No refund will be given in this instance.

BSR cannot guarantee capacity in any particular session. Although we will do our best to avoid disappointment, there may be occasions when a session room becomes full. Legally we are not allowed to let you enter a room in this circumstance.

Badges must be worn in plain sight at all times. If your badge is lost, immediately report to the registration desk for a replacement. You will not be given access to conference sessions or the exhibition without a delegate badge.

Delegates are responsible for all their property. Neither BSR nor the venue accepts liability for loss or damage of personal items.

Bags and packages must be in your possession at all times. Unattended items may cause security alerts.

If any delegate is deemed to be acting inappropriately, BSR will require them to leave the venue.

5. Conference booking information

Attendance to the conference sessions is available on a first-come, first-served basis, subject to capacity. If sessions are full then we reserve the right to prevent anymore delegates attending for health and safety reasons.

The conference sessions may only be attended by conference delegates who have a conference pass, speakers who have a speaker badge and press who have a press badge.

Please ensure that the email address provided when making your booking for the event is the email address you would like your CPD certificate sent to after the event. All CPD certificates will be sent via email.

6. Photography

Please note that for promotional purposes, there will be a professional photographer present throughout the event, at the conference, the exhibition and social events.

7. Data Protection

We will include your personal details on the delegate list. The delegate list will allow exhibitors to see who is attending the event and can help with networking.

Your conference badge will have a barcode on it which can be scanned by exhibitors to capture your personal information such as your name, job title, organisation and email address. Please inform the exhibitor at the time if you do not wish to have your details scanned.

We find it helpful to have a note of your mobile phone number so that we can contact you on the lead up to or during the event with any queries regarding your booking. We will not share this information with any other party.

8. Price

The cost of the conference as expressed is exclusive of VAT at the prevailing rate. Please note that on-site registration fees will include an additional administration charge and therefore it will be cheaper for you to register in advance.

The option to pay by invoice is available until Friday 27th March 2015. Invoices must be paid in full within 30 days of booking. If registration takes place less than thirty days prior to the event, payment must be received before the conference date, 28 April 2015. The BSR reserves the right to refuse entry to delegates for non-payment. If you choose to pay by BACs, please provide remittance advice to finance@rheumatology.org.uk as proof of payment.

9. Payment conditions

Payment for the conference MUST be received in advance. Any delegates with outstanding payments upon their arrival of the conference will be asked to supply their personal credit card details as a guarantee of payment. The card details will only be debited if the payment has not been received by 22nd May 2015.

If your organisation is due to be paying for your conference booking then it is your sole responsibility to ensure they receive the invoice and pay it within the dates stated in these terms and conditions. BSR will not be held responsible for any late payments from organisations and will not be responsible for sending invoices to organisations nor chasing them for payment. It is purely the delegate's responsibility to have this organised.

All invoices will be issued in GBP. Please note that all social event fees include VAT at the prevailing rate. All registrants must pay VAT regardless of the country of residence.

9. Limitation of liability

If either of us fails to comply with these terms and conditions neither of us will be responsible for any losses that the other suffers as a result except those which could be reasonably foreseeable would result from the failure to comply with these terms. In any event any losses you suffer which fall into the following categories: loss of income or revenue; loss of business; or loss of anticipated savings are excluded. Please note this provision does not exclude our liability for death or personal injury caused by negligence or fraud or fraudulent misrepresentation or any other matter which it would be illegal or unlawful for us to exclude or attempt to exclude liability for.

Our maximum liability to you in respect of any breach of these terms will be the delegate fee paid by you to us.

10. Events outside our control

We will not be liable or responsible for any failure to perform or delay in performance of any of our obligations under these terms and conditions that are caused by events outside our reasonable control ("Force Majeure Event"). A Force Majeure Event includes any act, event, non-occurrence, omission or accident beyond our reasonable control and includes in particular (without limitation) the following: strikes or other industrial action; civil commotion, riot, invasion, terrorist attack or threat of terrorist attack; fire, storm, flood or other natural disaster; impossibility of the use of railway, shipping, aircraft, motor transport or other means of public or private transport or delays in relation to such transport; or impossibility of the use of public or private telecommunication networks. Our obligations under these terms and conditions are suspended for the period that the Force Majeure Event continues and provided that if the Force Majeure Event renders, in our opinion, the conference not viable whether from a financial or logistical point of view then we may cancel or postpone the conference. If we choose to postpone the conference to another date (and/or place) we will offer you the opportunity of attending the alternative conference date subject to payment of any increase in the delegate fee or refund if the delegate fee is reduced. If the conference is cancelled as a result of a Force Majeure Event we will provide refunds to delegates on the basis of any sums remaining to us after satisfying all our obligations in respect of the cancelled event. You acknowledge that it may be on this basis that no refund is possible.

11. Cancellation

Cancellations received in writing by the BSR events team by 5pm on Friday 27 March 2015, may be refunded in full but will incur a cancellation fee of £40 per non-member and £25 per member. We regret that we cannot offer refunds for cancellations received after this date, although substitutions may be made, this will incur a £25 administration fee.

We may cancel the event at any time on giving at least 21 days' notice for any reason in which case we will refund all delegate fees. In such event a refund will be the extent of our obligation to you.

12. Assignment

You acknowledge that your delegate registration is non-transferable except in the case of transferring with a delegate who falls in to the same rate and an administration charge of £25 has been made. .

13. General

The law governing this agreement shall be the law of England and Wales and we both submit to the jurisdiction of the English Courts.

A party who is not party to these terms and conditions shall not have any rights under or in connection with them under the Contracts (Rights of Third Parties) Act 1999.