

SERVICE ORDER FORM

Please complete and sign this form and forward it to: operations@resaexpo.com

Event name:	Exhibiting company:
Standfitting company (when applicable):	Hall and Stand number:
Contact person on stand:	Cell Phone nr:

Type of Shipment:	Exhibition material: <input type="checkbox"/>	Bag inserts: <input type="checkbox"/>	Organiser material: <input type="checkbox"/>	Standfitting material: <input type="checkbox"/>
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SHIPMENT DETAILS:

Nº of pcs.	Weight:	kg.	Volume:	m3
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Transport company:	Tracking number:
Origin:	Arrival date at warehouse:
Delivery date on stand:	Delivery time on stand:

Return services: Yes <input type="checkbox"/> No <input type="checkbox"/>	Tick on the return and we will visit you at the stand to collect instructions.
Other remarks and comments:	

INVOICING DETAILS & CREDIT CARD AUTHORISATION:

Company Name (billing party):		
Address:		
City:	Zip Code:	Country:
VAT Nr. (only European companies):		
Telephone:	Fax:	
Email:		

Cards typed :	Visa <input type="checkbox"/>	Amex <input type="checkbox"/>	Mastercard <input type="checkbox"/>
Card number:	Expiry date:		
Cardholder name:			

I certify that all information is complete and accurate. I hereby authorize Resa to collect payment for all charges as indicated in the official tariff of the event by processing a charge to the credit card listed above. I certify that I am the authorized signer of the credit card listed above.

Signature