



Monday, February 25

8:00–8:30 a.m.	Registration
8:30–8:45 a.m.	Welcome and Overview of Quality Services HLC staff members open the event, introducing the other staff and facilitators leading the workshop, and provide an overview of the purpose and goals of HLC professional development events for member institutions.
8:45–10:15 a.m.	Getting Started This presentation highlights the context for assessment at the program and/or institutional level, emphasizing the importance of aligning learning expectations with the institutional context and developing a common language. Similarities and differences between course and program assessment will be illustrated.
10:15–10:30 a.m.	Break
10:30 a.m.–12:00 p.m.	Aligning Performance Indicators With Educational Practices This session focuses on the importance of having measurable outcomes. Participants will explore the development and application of performance indicators.
12:00–1:00 p.m.	Lunch
1:00–1:45 p.m.	Curriculum Mapping This presentation provides various examples of curriculum maps and links them to decisions about data collection and the evaluation process.
1:45–2:45 p.m.	Knowing What Students Know In this session, participants examine various assessment methods and their appropriateness for specific levels of performance indicators.
2:45–3:00 p.m.	Break
3:00–5:00 p.m.	Using Scoring Rubrics This presentation discusses types of rubrics. Participants will write rubrics using the outcomes developed. An interrater-reliability exercise will demonstrate the importance of consistent scoring across multiple raters.

Tuesday, February 26

8:30–9:15 a.m.	Developing Efficient and Effective Processes Having clear expectations for student learning is critical for an effective assessment process. In this session participants critique a data collection process and explore considerations for efficient processes.
9:15–10:00 a.m.	Evaluating the Data This presentation uses a case study to explore the importance of producing credible data and engaging change agents in the discussion and evaluation of evidence.
10:00–10:15 a.m.	Break
10:15–11:00 a.m.	Reporting Results and Summary This session focuses on the reporting of results appropriate for different audiences and summarizes lessons learned.
11:00 a.m.–12:00 p.m.	Lessons Learned From the Field This presentation discusses common mistakes in assessment processes and procedures that should be avoided.
12:00–1:00 p.m.	Lunch
1:00–1:30 p.m.	Assessing Co-curricular Activities and Institutional Objectives This presentation provides examples of co-curricular processes and explores the differences between co-curricular and curricular assessment.
1:30–3:00 p.m.	In Closing: Leading the Process Leading a cross-functional team can be challenging. This session will discuss considerations for leading a team, the role of students and engaging faculty.