**HIMSS-ELSEVIER DIGITAL HEALTHCARE AWARD 2016**

**AWARD CATEGORY: OUTSTANDING IT ACHIEVEMENT AWARD**

**CASE STUDY TEMPLATE**

***General Information***

**Award Objective**

To recognize outstanding achievement in harnessing ICT to provide substantial improvement in patient’s care and safety.

The ICT solution adopted may not be new but it has been effectively used by the hospital to significantly improve patient care and outcome and/or address major challenges faced by the hospital.

Other limiting factors like the hospital financial background, the niche community that the hospital is serving, the long-standing problem that the target population is facing, etc…will also be taken into consideration.

**Guidelines for Case Study Submission**

1. Submission should be no more than five pages plus appendix which includes any graphs or   
 charts. No additional links to other sites will be reviewed.

2. Submission should be in English and be in electronic format in font size 12, Times New   
 Roman.

3. Includes metrics and key measures within the case study.

4. Appendix: May include graphs, charts and supporting evidence or any case study previously   
 developed on the same case as the submission

**General Judging Criteria**

The following criteria will be considered in assessment.

1. Provides improvement to patient care and safety
2. Provide evidence of local problems being addressed and intended improvement made
3. Level of detail in problem intervention's SOP structure
4. Level of ease in replicating problem intervention
5. Indication of main factors that contributed to the choice of the specific intervention
6. Level of details in describing the actual course of the intervention
7. Measurable Outcome/Value tied with intended benefits

***Cover Page***

All items describe below in this “Cover Page” must be completed as part of your submission. However, the cover page information does not count towards your overall page count.

* Name of Applicant Organization:
* Organization Address:
* Submitter’s Name:
* Submitter’s Title:
* Submitter’s E-mail and Phone
* Executive Summary – Please provide an overview of your case study in 300 words.

***Case Study Submission***

We highly recommend that case studies be submitted using the guideline and format provided below.

**1. Local problem being addressed and Intended Improvement**

* Briefly describe your organization, population served, leadership, your organization’s mission
* Explain how your organization designed the improvements and explain the reasons for your health IT solution.
* Describe the basis for the intervention and summarize the intended benefits. (e.g. evidence-based care guidelines, literature or user groups etc.)

**2. Design and Implementation**

* Describe the step-by-step process for the intervention and its component parts in sufficient detail. (Please include any steps that did not work and/or adjustments made in the process).
* Indicate the main factors that contributed to choice of the specific intervention (for example, needs analysis; learn from relevant experience of other healthcare organizations with a similar local situation).
* What was unique in the entire implementation process that you would like to highlight?
* Based on your plans, how did you implement the intervention?

**3. Value Derived/Outcomes**

* Describe the actual action taken to implement the intervention (for example, sequence of steps, events or phases; type and number of participants at key points). A timeline or graph in the Appendix might be helpful to further describe the intervention.
* Provide measurable outcomes/value in graph form if possible. Tie to intended benefits.
* Identify the major challenge(s) faced in planning and implementing the described HIT solution and the major lessons learned.