

Future Apprenticeships Webinar: Apprenticeship End Point Assessment

7 September 2016 10.30 am – 11.30 am



Future
Apprenticeships

The
Education
& Training
Foundation

aelp
association of employment
and learning providers

Commissioned and funded by ETF. Delivered by AELP and partners.



The offer for June 16 – March 17

6 strands:

- Employer engagement and business development
- Organisational action planning and change management
- Occupational action planning for new apprenticeship standards
- Provider Readiness Groups (PRGs)
- Information sharing
- Innovative apprenticeship delivery

https://www.youtube.com/watch?v=p6l_JPhzls

Employer Engagement and Business Development

**Building your
business through
engaging with
new employers**

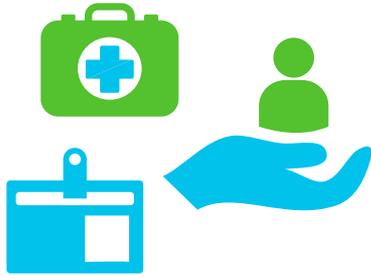


**Sales skills for
developing your
business
through
Apprenticeships**

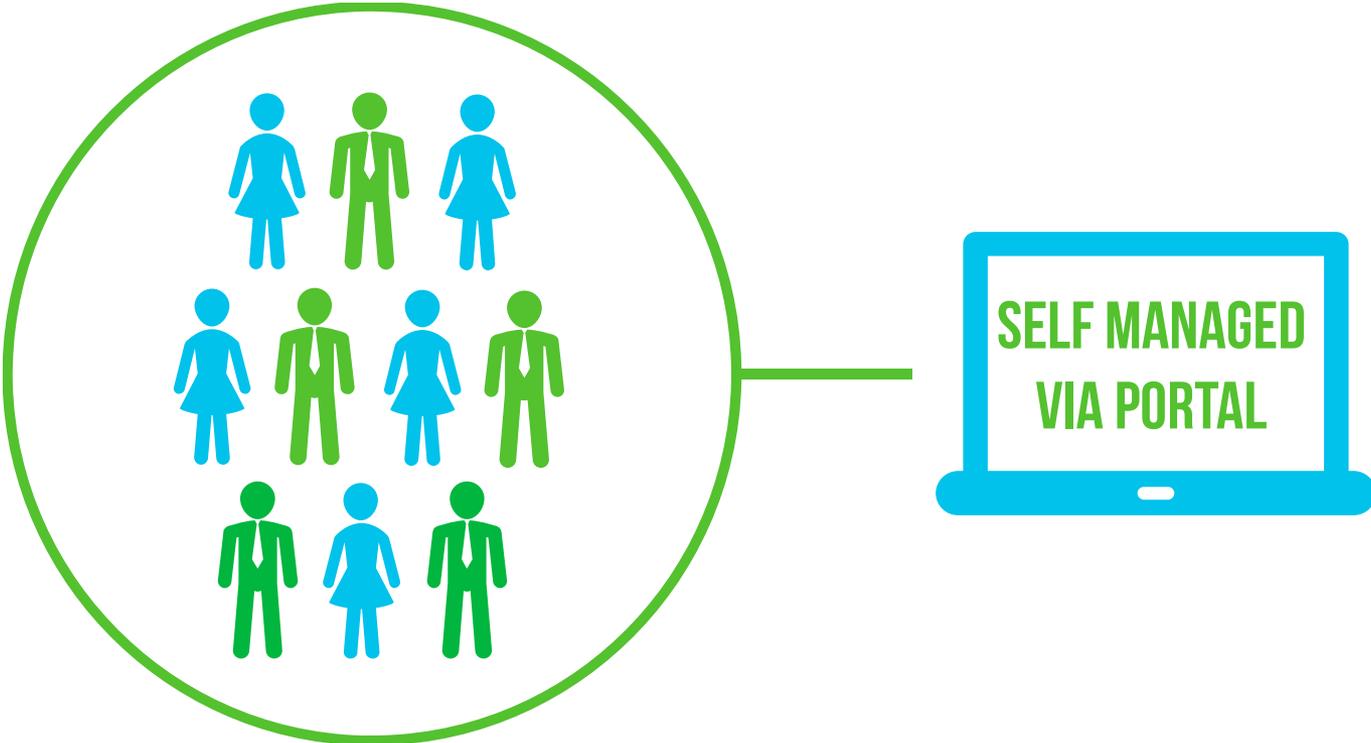
Organisational action planning and change management



Occupational action planning for new standards



Provider Readiness Groups



Information Sharing

New register of
Apprenticeship Training
Providers

End-point
assessment

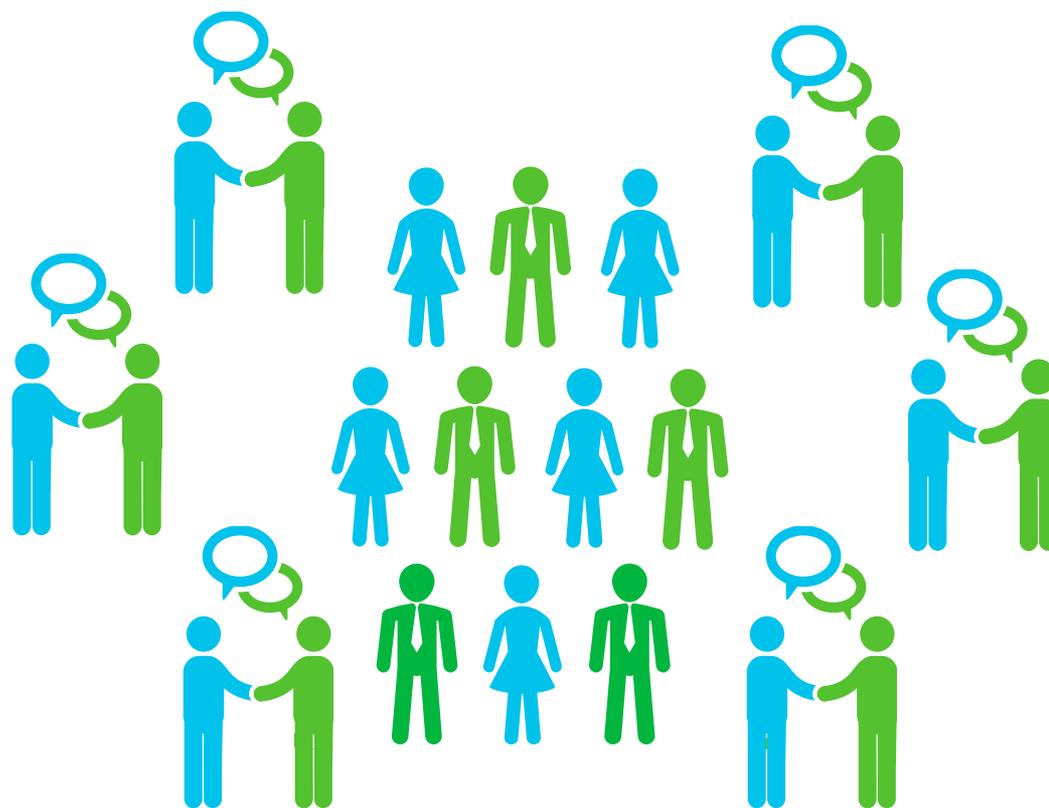
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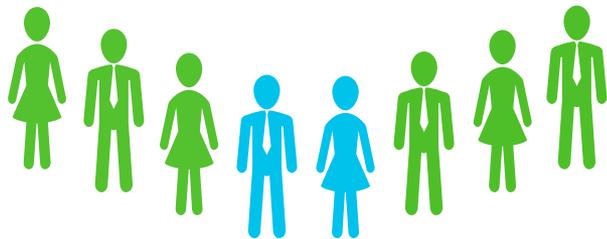
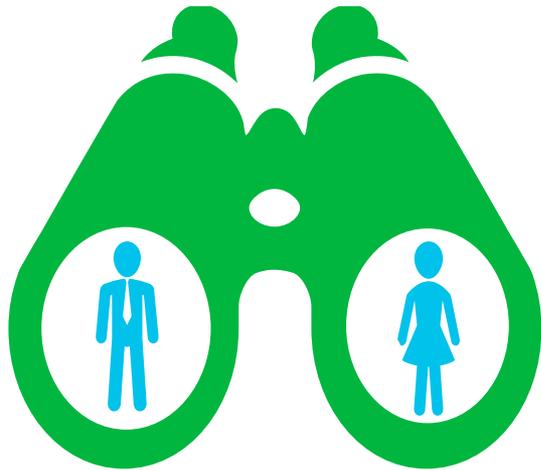
Funding

High
Calibre
Candidates

Innovation in delivery



Who should attend?



What will it cost?

£350
PER PERSON



FREE
SUPPORT



DISCOUNTS
AVAILABLE



Further information:

- More information and access to support:
<http://futureapprenticeships.org.uk/>
- The Future Apprenticeship Toolkit which covers a broad range of topics from strategy and planning to implementation:
<http://www.excellencegateway.org.uk/content/etf2326>
- Review existing webinars at:
<http://futureapprenticeships.org.uk/webinars/>



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Future Apprenticeships Programme

For further information on the Future Apprenticeships programme, including a series of workshops, please visit the Future Apprenticeships Portal.

[Futureapprenticeships.org.uk](https://futureapprenticeships.org.uk)

Current programmes include:

- [Everything you need to know about Apprenticeships](#)
- [Occupational Action Planning for Apprenticeship Standards](#)
- [Employer Engagement and Business Development](#)
- [Organisational Action Planning and Change Management](#)



More information: https://www.youtube.com/watch?v=p6l_JPhzls&feature=youtu.be



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The Register of Apprentice Assessment Organisations

An introduction to the Register and the criteria for entry

August 2016



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Introduction to the Register

We have created the Register of Apprentice Assessment Organisations (the Register) for employers.

It is a list of organisations that have been assessed as being suitable to conduct independent end-point assessment of apprentices and be in receipt of public funds.

Only organisations on the Register can be selected to undertake the end-point assessment of apprentices.



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How the Register will assist employers

Employers will use the Register to select an organisation to undertake end-point assessment for them. The lead training provider will contract with the end-point assessment organisation, on behalf of the employer.

Employers determine which organisation they will select and the process for selection.

We have a guide for employers so the purpose of the Register is clear.



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What is end-point assessment?

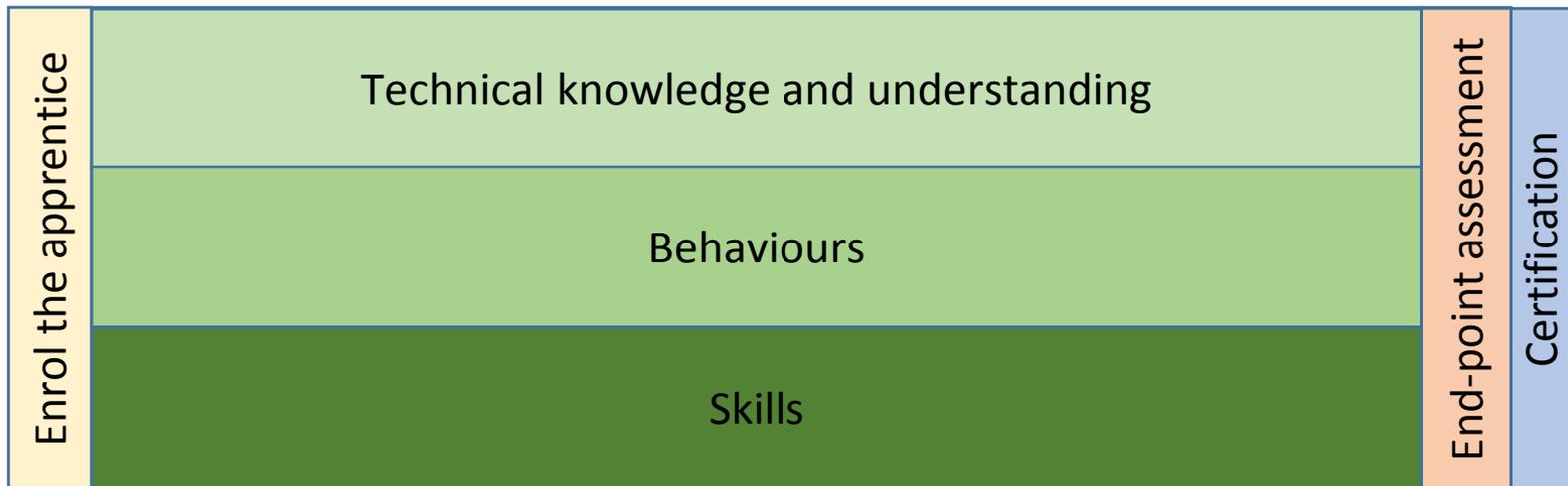
End-point assessment is separate to any qualifications or other assessment that the apprentice may undertake during training.

Assessments will either be delivered by an independent third party or in such a way that no party who has been involved in delivery of the apprenticeship can make the sole decision on competence and passing the end-point assessment.



How end-point assessment works

Each Standard has different content. But all of them have common elements, that must take place in sequence.



The apprentice **cannot** complete and achieve their apprenticeship without passing the end-point assessment.



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The end-point assessment process

End-point assessment involves an organisation:

- conducting synoptic and independent end-point assessment of apprentices
- adhering to any specific arrangements or additional criteria set out in the assessment plan
- quality assuring the end-point assessments they deliver
- identifying and recording when the apprentice has passed the end-point assessment process
- adhering to external quality assurance requirements



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The end-point assessment organisation

An end-point assessment organisation must:

- have relevant occupational experience of the standard
- have relevant assessment experience and expertise
- robustly manage conflicts of interest
- provide Quality Assurance of their activity

An end-point assessment organisation cannot:

- deliver the learning elements to the same apprentice
- deliver end-point assessment to non-apprentices



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Application process

The list of assessment plans we accept applications against is available with our published guidance document.

Once an assessment plan is published it can be included in the Register application process

The Register is always open to new applications.

The Register is not part of our procurement for services. The Agency will not be entering into a contract with organisations on the Register.



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Making an application

We use the Bravo Solution portal for this process as it is the most suitable platform we have for managing the application process securely and efficiently.

The Register is always open to applications. We take any new applications for review at the end of each month.

Organisations can apply at any time and are not limited to the number of applications they can make.

The clearer the assessment plan in terms of end-point assessment and the expectations of the end-point assessment organisation the more informed applications we receive.



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Readiness to apply

Before applying make sure you can evidence:

- up-to-date occupational experience and competence in one or more of the occupational areas covered by the standard and assessment plan
- the capacity and capability to deliver end-point assessment in one or more of the occupational areas covered by the standard, including meeting requirements around independence of assessment
- internal quality assurance procedures in place in relation to end-point assessment

Applicants must be legal entities. This does not preclude applicants working with other organisations to deliver end-point assessment offer.



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The application form

The application has four sets of questions. Each one gives us information about the applicant and their suitability to be an end-point assessment organisation:

Information about the organisation	Their financial governance & Financial self-assessment	The organisations occupational capacity & capability	The organisations assessment capacity & capability
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Publication

- We update it when new organisations are approved:
<https://www.gov.uk/government/publications/register-of-apprentice-assessment-organisations>
- We publish each organisation's name, contact details and a summary of information taken from the application.
- We can share with an employer other information from the application, if they request it to support their selection process.
- We may remove an organisation from the Register if we have evidence that they no longer meet the Register's requirements.



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Further information

More detailed descriptions of the role of the end-point assessment organisation and the application process are available here:

<https://skillsfundingagency.bravosolution.co.uk/web/login.shtml>

The Funding Rules for Trailblazer apprenticeships can be found here:

<https://www.gov.uk/government/publications/sfa-funding-rules-2015-to-2016>

Information on the Trailblazer process and individual Standards and their Assessment Plans can be found here:

<https://www.gov.uk/government/collections/apprenticeship-standards>

We have a message function within the Register section of the Bravo Solution portal for applicants to ask questions about the process.

Future AELP Webinars

- 16 Sep [CEO Member Update Webinar](#)
Mark Dawe, AELP
- 19 Sep [Ensuring Effective Observation Recording](#)
Sean Errington, People Projects UK Ltd
- 29 Sep [Future Apprenticeships Webinar: Levy Updates](#)
Sarah Stear, SFA
- TBC [The New Register of Apprentice Training Providers](#)
SFA

Visit ww.aelp.org.uk/events

