

WORLDSPAN PLC

HOTEL ACCOMMODATION BOOKING TERMS AND CONDITIONS FOR AMEE 2017

These booking conditions set out our contractual terms and conditions which apply to any hotel booking you make through Worldspan Plc on behalf of AMEE 2017. They include some exclusions and limitations which you will find listed below. We reserve the right to withdraw or change these booking conditions at any time without prior notice.

By ticking the box on the accommodation booking page on the AMEE 2017 registration site signifies acceptance of the terms and conditions that are outlined below.

1. Booking Procedure

Once you the individual have made any accommodation reservations through Worldspan Plc you the individual will be solely responsible for all details outlined below. By completing the accommodation booking through ourselves you are accepting the terms and conditions outlined below.

2. Payment

Worldspan Plc will not take payment for your accommodation; the card details requested are simply passed to the accommodation providers to secure, guarantee and take full payment for your booking prior to arrival.

Your credit or debit card details may be used by accommodation providers to carry out pre-authorisation checks. The details may also then be used by accommodation providers to take advance payment or a cancellation fee or no show fee, if applicable. The accommodation provider will be allowed to charge the entire amount of the booking to the credit/debit card upon receiving the confirmation of the booking. Once payment has been taken this is non-refundable and non-changeable. We will only ever ask you to provide us with your card details on the secure booking site. You should never email your card details to us.

Where accommodation providers process your credit or debit card details in connection with the provision of a booking, they will be bound to obtain and maintain any necessary accreditation required to provide payment processing services to you and shall be obliged to operate in accordance with the standards outlined in Payment Card Industry Data Security Standards (PCI-DSS) published on the website www.pcisecuritystandards.org. You acknowledge that the accommodation provider and etouches rather than Worldspan Plc is responsible for the security of cardholder data it possesses.

etouches is certified as PCI DSS Level 1 compliant, providing the highest level of security demanded by the payment card industry, please see below links for their security and technology information.

<https://www.etouches.com/ehome/etouches/privacy/>

<https://www.etouches.com/ehome/etouches/tech/>

Where a pre-authorisation check has been attempted and the card details provided are shown to not have sufficient funds, or the pre-authorisation fails for any other reason, the accommodation providers and/or we will attempt to contact you in order that you can provide an alternative method of payment. Should you not respond to these e-mails within 48hrs your booking will be cancelled

3. Accommodation Changes and Cancellations

All changes and cancellations must be received via email to accommodation@worldspan.co.uk.

Charges for notified changes to arrival / departure dates will be at the sole discretion of the individual hotel and any charges incurred will be applied to the individual's booking.

Charges for non-arrival, late arrival and early check out will be liable to full payment of the entire stay and charges will be applied to the individual's booking.

Non arrival and or late arrival without prior warning to Worldspan Plc (a no show) will be considered a cancellation and full charges of the confirmed booking will be charged.

All cancellations made in part or full prior to midday on Friday 26th May 2017 will not incur charges, cancellations made in part or full after midday on Friday 26th May 2017 will incur the full stay payment charge.

4. Hotel Confirmation

Confirmation of hotel bookings will be sent via e-mail to your AMEE 2017 registered e-mail address on the 3rd July 2017.

Changes made to hotel bookings by individuals once the confirmation has been sent may be liable to charges and any such charges will be applied to the individual's booking. An amended hotel confirmation will be sent to your registered e-mail address following any changes made.

5. Insurance

Individuals are responsible for their own insurance not Worldspan Plc. You are strongly advised to take out adequate travel insurance prior to arriving in your destination. It is your responsibility to check you have adequate insurance cover. The insurance should cover, amongst other things, the cost of cancellation by you, personal losses, all medical costs and the costs of assistance, including repatriation in the event of an accident or illness.

6. Important Information

By proceeding to book accommodation and/or other services through the website, you accept that you will be entering into a contract with the accommodation provider on their standard terms and conditions. If they are provided, we will endeavour (but undertake no liability to do so) to make copies of the accommodation provider's terms and conditions available to you.

You understand that we may not have conducted any quality or other checks on the accommodation providers and we make no representations about the suitability of the accommodation and/or services offered for sale through the website. The inclusion or offering for sale of an accommodation and/or services by Worldspan Plc does not constitute an express or implied endorsement or recommendation by Worldspan Plc of such accommodation or services. We do not guarantee the accuracy of and disclaim liability for any inaccuracies relating to the accommodation and services offered for sale through us.

7. This contract is governed by the laws of the UK.