

Workshop Programme

Advanced Decision Making for Leaders in Local Government		
Day 1		
TIME	TOPIC	
0830 - 0900	Registration	
0900 - 1030	Decisive Thinking Revealed - Why It Matters <ul style="list-style-type: none"> • Introductions. What do they expect to gain from the next two days? Why? • What is a decisive leader and why is it so important? • Overview of the types of decisions we are required to make - strategic, operational, emergency? How do people think and make decisions generally? Emotional vs rational? 	
1030 - 1050	Morning Tea	
1050 - 1245	Values, Leadership and Decision Making: Confluence or Conflict? <ul style="list-style-type: none"> • Why are values important to making good decisions? • What values do we look for in a leader? <ul style="list-style-type: none"> ○ How do their values affect their decision making? • What values do we look for in an organisation? <ul style="list-style-type: none"> ○ Review Mission, Vision, Values statements – what are their organisation's statements? How do their values affect the organisation's leaders decision making? • What values do our clients expect? <ul style="list-style-type: none"> ○ How do their values affect the decision making of you/the organisation? • What values do you hold? <ul style="list-style-type: none"> ○ How do our personal values affect our decision making? Thinking Critically in a Political World: Factors & Influence <ul style="list-style-type: none"> • How does politics influence our thinking? <ul style="list-style-type: none"> ○ Politics of the organisation? Of the team? Of the government? • What do we do when values and influences conflict? <ul style="list-style-type: none"> ○ What happens when those influences conflict and we are asked to do something that goes against our values? 	
1245 - 1330	Lunch	
1330 - 1500	The Power of Personality in Decision Making <ul style="list-style-type: none"> • How does personality influence our thinking and decision making? The Impact of Bias on Decision Making <ul style="list-style-type: none"> • The different types of bias and how they influence our decision making? • Overcoming bias 	
1500 - 1520	Afternoon Tea	
1520 - 1630	The Deliberate Thinker: Automatic Thinking Reflexes vs Deliberate Thinking <ul style="list-style-type: none"> • What is a deliberate thinker? • What is reflex thinking? Decision Making Skills: Processes and Methodologies <ul style="list-style-type: none"> • The different process and methods used for overcoming bias, improving thinking and best practice, results orientated decision making 	
1630	Workshop Close	

Day 2		
TIME	TOPIC	
0900 - 1030	Decision Making Skills: Processes and Methodologies (continued) <ul style="list-style-type: none"> The different process and methods used for overcoming bias, improving thinking and best practice, results orientated decision making 	
1030 - 1050	Morning Tea	
1050 - 1245	Decision Making Skills: Processes and Methodologies (continued) <ul style="list-style-type: none"> The different process and methods used for overcoming bias, improving thinking and best practice, results orientated decision making 	
1245 - 1330	Lunch	
1330 - 1500	Decision Making Leadership: Analysing Issues and Solutions <ul style="list-style-type: none"> Blending strategic with operational – how do we do it? How do we reach a solution? How do you present those solutions – to our team – to our bosses – to our organisation – to our customers? How do you present solutions that are unpleasant but necessary? Reviewing the decision-making process Applied Decision Making <ul style="list-style-type: none"> Apply best practice decision-making processes to various trial scenarios within teams 	
1500 - 1520	Afternoon Tea	
1520 - 1620	Real-Life Applied Decision Making <ul style="list-style-type: none"> Apply best practice decision-making processes to an actual work-related issue that requires a decision (Students will be requested to bring an actual issue that requires the team to make a decision on. This will be used as a practical exercise that can be worked on beyond the workshop) 	
1620 - 1630	Workshop Close <ul style="list-style-type: none"> Did we cover everything? Q&As 	