

One Ocean Resort & Spa

Exhibitor Guidelines

- You must unload in loading doc
- You are not able unloading at main drive
- No valet parking for vendors
- You must arrive at least 30 minutes prior to start time, earlier if you need additional set up time. Please let us know how much time is needed.
- You must always go through back hallway to unload for all functions.
- You must provide all items you will need to unload and set up...
- This includes cart for unloading, extension cords, etc as we do not have extra
- Vendors are not permitted to consume alcoholic beverages while working a function even if the client says it is o.k.
- Vendor must provide us with a list prior to arrival of needs (tables, etc)
- Please provide cell phone number in case of last minute contact
- Must abide by One Ocean Guidelines
- Outside events have noise ordinance guidelines
- It is the vendor's responsibility to reach out to the client for special requests and/or to personalize experience.
- Vendor may not bring guest(s) unless approved by Manager