



STEP LATAM CONFERENCE
October 4th-5th, 2018
Hyatt Regency Polanco, Mexico City



J&S Audio Visual
Your J&S Representative Is:
Tacho Leyva
tleyva@jsav.com

ORDER DEADLINE: 9/30/18
20% Premium On All Orders After
Deadline Date

EXHIBIT ORDER FORM

Equipment	Qty	Event Rate	Note	Total	<i>Please Print Clearly & Fill Out Completely</i>		
AUDIO					EXHIBITOR CONTACT INFORMATION		
Speaker: Computer		20.00			Company:		
Speaker: 10" w/stand		90.00			Order Contact:		
Speaker: 15" w/stand		115.00			Address 1:		
Microphone: Wired Handheld		90.00			City:		
Microphone: Wireless		250.00			State:		
<i>Specify: Handheld Lapel Headset</i>					Zip Code:		
CD Player (Single Disk)		100.00			Tel:		
Mixer: 4-8 Channels		250.00			Fax:		
Notes:					E-Mail:		
DISPLAY					EXHIBITOR DELIVERY INFORMATION		
<i>w/ built-in or attached speakers</i>					Booth #:		
20" LCD Monitor w/tabletop stand		250.00			Room #:		
32" LCD Monitor w/tabletop stand		480.00			Site Contact:		
37" LCD Monitor w/tabletop stand		475.00			Cell Phone:		
42" LCD Monitor w/ floor stand		550.00			Delivery Date:		
52" LED Monitor w/ floor stand		650.00			Delivery Time:		
61" LED Monitor w/floor stand		900.00			Received By: X: _____		
70" LED Monitor w/floor stand		1250.00			Pick-Up Date:		
Wall Support or Floor stand Include					Pick-Up Time:		
Please specify:					Delivered By: X: _____		
VIDEO					PAYMENT INFORMATION		
DVD Player		90.00			Payment Type: Credit Card Cash		
DVD Player (NTSC & PAL)		90.00			Card Type: Visa MasterCard AMEX		
Blue Ray Disk Player		275.00			Card Number:		
Mac Playback Pro		500.00			Card Exp Date:		
DVCam Player		500.00			3-digit #:		
HD Digital Camcorder Camera w/Tripod		400.00		XXXX	Card Name: (as appears on card)		
LCD Projector (3500 Lumens)		650.00			Card Address: (billing address for card)		
Tripod Screen w/skirt		150.00			Card Address: (billing address for card)		
Projection Cart w/skirt		90.00			Are you the Card Holder? Yes No		
<i>Specify Size: 34" 42" 54"</i>					Is this a Corporate Card? Yes No		
Display Easel		70.00			Date Signed:		
Flip Chart w/Markers & Easel		70.00			Signature:		
Laser Pointer		45.00			Please Contact Your J&S Representative For: **Comprehensive Exhibit Booth AV Design** **Larger Audio or Video Systems** **Lighting Equipment & Systems**		
Computer Remote		75.00					
AC Extension 25'		8.00					
AC Power Strip		8.00					
ADDITIONAL							
Description	Qty	Rate	Hours				
AAA Hostess		50.00	4				
AA Hostess		55.00	4				
TOTALS							
Equipment Total							
Sub Total							
(After Deadline Date) Late Order Premium		0	20%				
Tax			16%				
Total				0.00			