# **Frequently Asked Questions for LSR**

#### Who is qualified to attend LSR?

Attendees must be employed by an organization that owns and produces an exhibition with at least 125,000 net square feet of exhibit space and they must be responsible for sales, marketing and/or management of the event.

# What is the registration fee?

The registration fee is \$395 for the first participant and \$295 if a second registrant was registered at the same time from the same company. Your card will be charged within 1-2 business days after you complete your registration transaction.

# What is the refund policy?

Cancellations will be accepted until April 2, 2020 and a full refund will be issued. After April 2, we will not provide refunds, but substitutes that meet LSR's eligibility requirements will be accepted.

### Is there a limit of the number of staff that can attend from one organization/show?

No more than two people may attend from an organization that produces one major event. No more than three people may attend from an organization that produces multiple major events.

#### How late can I register for LSR?

Registration closes on April 14, 2020.

#### Are the badges mailed?

No, please pick up your badge onsite.

# Who do I contact if I have any questions regarding LSR?

Sam Lippman 3103 South 14th Street Arlington, VA 22204 Phone: 703-979-4904

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For up-to-the-minute information, please go to <u>Large Show Roundtable</u>.