

## Be Prepared for Everything

Friday 10 November 2017

College Development Network, Argyll Court, Stirling

### Programme

0930      **Registration and Coffee**

0955      **Welcome and Introductions**

Stuart Thompson, Chair of the Finance Development Network

Stuart will welcome delegates and provide a brief introduction to the event.

1000      **Data Protection Shared Services Agreement**

Owen Freel, Head of Information Services Catalyst, Universities and Colleges Shared Services

The upcoming changes to Data Protection regulations (GDPR) take effect as of the 25 of May 2018 and will require a change to the way that the majority of Colleges operate in terms of the requirement to have a Data Protection Officer, and the duties they must perform. There are a number of implications and challenges to this, and a Shared Service offering has been requested by a number of institutions to mitigate and manage this. The GDPR regulations explicitly anticipates the desire for, and allows for, a Shared Service Approach. This presentation will update attendees on the status of the Shared Services Agreement and how it is likely to operate.

1030      **SFC Update**

Martin Smith, Chief Funding and Information Officer

Andrew Millar, Assistant Director of Institutional Governance and Sustainability

Martin and Andrew will present an update on a number of topics and will be available for questions at the end of the session. They intend covering:

- Current status of SG Spending Review
- FFR update
- ESF funding and what the future looks like beyond 2017/18
- Update on Financial Memorandum

1115      **Coffee**



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1145 **Round Table Discussion**

Facilitated session involving all participants with a view to establishing:

- Content of Feb / Mar event
- Content and format of annual conference content
- Issues to cover at future events/conference

1215 **Document Management and GDPR**

Emma Cuthbert, Iron Mountain

Iron Mountain helps business organisations around the world reduce the costs and security risks associated with information protection and storage. Given the changes introduced by GDPR Emma will give you an insight into what services Iron Mountain could provide from comprehensive records management, data protection and information destruction systems. All of these process / systems are designed to assist with your college's data flow and to give you better control of all your information activities.

1245 **Lunch**

1330 **HMRC Update**

Ann Wilson Clark, H&FE Sector Relationship Manager, HMRC

Ann will look to provide an overview on the work carried out by HMRC in relation to the FE / HE sector. She will also look to provide an update on IR35 implementation, Brockenhurst and general NI/VAT update.

1400 **Implications of General Data Protection Regulations**

Laura Irvine, bto Solicitors

GDPR is coming but what does this really mean. The presentation will provide a practical guide to some of the high level considerations your college should be undertaking now in order to prepare for the change in legislation.

1430 **Coffee**

1445 **Job Evaluation Support Staff Update**

Graeme Stephen, Colleges Scotland

Graeme has more years than he cares to remember in carrying out job evaluation exercises. He is looking to impart some of his vast knowledge to attendees on what the current support staff job evaluation will mean at both a college and a sectoral level.

1515 **Closing Remarks**

Stuart Thompson, Chair of the Finance Development Network



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