

PLTW California State Conference Call for Proposals (CFP) Overview

We are pleased to invite you to submit a proposal to create and facilitate a workshop session at the PLTW California State Conference! The PLTW California State Conference will take place Tuesday, January 23-Wednesday, January 24, 2018, at the Riverside Convention Center in Riverside, California. Pre-conference sessions and seminars will be offered Monday, January 22, 2018. We expect to host more than 1,200 teachers, students, and administrators looking to maximize their existing PLTW programs, as well as advocates from business and postsecondary schools eager to support that work. Our guests are dedicated to preparing students with the in-demand, transportable knowledge and skills they need to succeed in college and career.

Every workshop session proposal will need a lead facilitator who serves as the main contact between PLTW and your workshop session facilitation team.

The PLTW California State Conference Call for Proposals (CFP) opens **Oct. 10, 2017** and closes **Wednesday, Nov. 15, 2017**.

PLTW CA State Conference 2018 Information

Location:	Riverside Convention Center 3637 5 th St. Riverside, CA 92501
Pre-conference Seminars and Sessions: PLTW California State Conference:	Monday, January 22, 2018 Tuesday, January 23-Wednesday, January 24, 2018

Program Information

Suggested Tracks:	PLTW Launch PLTW Gateway PLTW Computer Science	PLTW Engineering PLTW Biomedical Science K-12 Leadership*
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**The K-12 Leadership track will include content tailored for K-12 superintendents, principals, vice principals, counselors, CTE directors, and curriculum directors*

Audience:	Teachers Administrators Counselors Curriculum directors CTE directors Students	STEM coordinators College/university partners Business/philanthropy Master Teachers Policymakers
Workshop Session Lengths Available:	60 minutes Two- Three- or Four-hour (Available Jan. 22, only)	

Workshop Session Proposal Resources

Workshop Session Proposal Worksheet:

You can use this offline document to create and organize your workshop session proposal information. It contains all questions included in the online application and can help save you time when completing the online application. *Note:* This worksheet is not the application to submit a proposal. You'll need to copy and paste information from the worksheet directly into the PLTW CA State Conference Proposal Portal when it goes live **Oct. 10, 2017**.

Co-facilitator Worksheet:

You can use this tool to collect information for workshop session co-facilitators. The information for all co-facilitators is required to complete your workshop session proposal. *Note:* This worksheet is not the application nor does it replace the need for each applicant to register for the PLTW California State Conference Proposal Portal.

Detailed Outline Template:

You can use this tool to outline your workshop session.

Topics of Interest, Tags, and Engagement Styles

Based on survey responses from previous PLTW events and surveys, the PLTW network comes to PLTW conferences to learn more about the following subjects.

Topics:	<ul style="list-style-type: none"> • Classroom Tools • Support for Teachers and Students • Classroom Management, Pedagogy, and Instructional Strategy 	<ul style="list-style-type: none"> • Program Implementation • Program Growth • Community Engagement and Partnerships • Student Opportunities
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We're making improvements to PLTW California State Conference registration by offering the ability to search sessions by tags. Please add appropriate tags to identify your workshop session. Workshop sessions will be tagged with tracks appropriate audience(s), and topic.

Engagement Styles:	<ul style="list-style-type: none"> • Hands-on activity • Computer-based activity • Discussion of shared experiences • Short presentation with conversation • Other 	<ul style="list-style-type: none"> • Q&A throughout workshop session • Q&A at the end of the session • Ask anything • Group conversation (small or large groups)
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Not sure the best way to engage your audience in your session? Check out the [Engagement Tool!](#)

Registration and Travel

Registration will open in early November 2017.

Facilitators are responsible for registering for the conference and paying the workshop session facilitator registration fee, as well as all travel costs such as airfare, hotel accommodations, etc.

PLTW offers discounted registration fee for up to three facilitators for each session; discounts for additional facilitators must be approved in writing by PLTW Meetings and Events team.

Facilitators must stay within the contracted room block, if needed. Details about how to make hotel reservations will be provided soon!

Please plan and budget accordingly before submitting your proposal.

Program Expectations

We expect facilitators to:

- Honor our commitment to provide guests with learning experiences and refrain from promoting a speaker's practice, services, or products;
- Provide high-quality digital content and/or handouts by the date and in the format requested;
- Obtain appropriate licensure for use of graphics, video, and audio used during your workshop session;
- Spread the word about your participation as a workshop session facilitator using social media channels, blog posts, industry forums, or other channels, and encourage your network to attend the PLTW California State Conference;
- Seek approval from PLTW if any changes to the workshop session are required after approval – this includes workshop session content and changes to facilitators;
- Respect sponsoring organizations;
- Meet all deadlines;
- Stay within our contracted hotel blocks for lodging, unless you are a local guest; and
- Register for PLTW California State Conference by PLTW's communicated deadline.

In return, PLTW will:

- Offer a discounted registration fee for up to three facilitators for each session; discounts for additional facilitators must be approved in writing by PLTW Meetings and Events team.
 - Facilitators are asked to attend the PLTW California State Conference in its entirety;
 - Registration includes admission to general sessions, workshop sessions, and networking events;
- Provide workshop session audio visual equipment appropriate for the room size;
- Provide you with valuable professional exposure; and

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- Provide you with your evaluation scores and guest survey results after the conference.

Scoring, Acceptance, and Review

Scoring:

Members of PLTW California State Conference planning committee will score all submitted proposals.

PLTW strives to offer a balanced program of workshop sessions by selecting proposals that best fit within the framework of the PLTW California State Conference. Sessions that include immediately applicable practices, hands-on activities, and are aligned to the topics of interest will be given preference. Attention will be given to diversity of institutions, facilitators, and geographic location.

The PLTW California State Conference Call for Proposals closes on **Wednesday, Nov. 15, 2017.**

Acceptance:

PLTW will make final selections from proposals received by the deadline. If accepted, you may be invited to present in a format other than the one you selected, or you may be asked to co-present with another individual who proposed a similar topic.

Lead facilitators will be notified of proposal status in **early December 2017.**

Please note:

- PLTW may revoke your workshop session acceptance if deadlines are not met, a PLTW role is revoked, or at will.