

HOSPITALITY SUITE RESERVATION FORM FOR VENDORS

Book early to ensure your preferred room(s) is available!

Hospitality suites at the Hershey Lodge must be reserved through PSATS and cannot be reserved through the online Group Reservation System. There are limited rooms available for hospitality suites, and reservations will be taken in the order received.

Hospitality suites must be open (at a minimum) Sunday, Monday, and Tuesday evenings, April 17-19, 2016.

No room deposit is required. The credit card information that you enter below will guarantee your reservation.

Complete the following – ***all fields are required:***

Company: _____

Contact Person: _____

Mailing Address: _____

Contact Phone: (____)_____ Contact Email: _____

Room Number(s) Preference (PSATS will make every effort to accommodate your request; however, the rooms requested cannot be guaranteed): _____

Arrival Date: _____ Departure Date: _____

Number of Occupants: _____ Number of Beds: _____

Names of Room Occupant(s) (must be registered for Conference): _____

Select Hospitality Room Type:

- ☐ 1 Single- or Double-Occupancy Room
☐ 2 Connecting Sleeping Rooms
☐ Hospitality (1 Parlor and 1 Sleeping Room)

Credit Card Information to Guarantee Your Reservation:

Method of payment: ☐ Visa ☐ MasterCard ☐ Discover ☐ American Express

Card number: _____

Security code (3 or 4 digits depending on card): _____ Expiration date (mm/yy): ____ / ____ Print name as it appears on card: _____

Cardholder's address as it appears on statement: _____

Cardholder's signature: _____

Return this form to PSATS no later than the close of business **February 1, 2016.**

By fax:
(717) 763-9732

By email:
conference@psats.org

By mail:
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