



Is a visa required?	Yes
Passport	Valid for 6 months beyond the expected date of departure from Iran Must contain at least two blank pages facing each other
Step 1: Application for Visa Authorisation Number	<p>Delegates should email the following to chitching@centreforaviation.com:</p> <ul style="list-style-type: none"> • high quality scan of the personal details page of their passport • position in the company • email address • father's full name • expected date of arrival in Iran • expected duration of stay in Iran • any plans to extend the stay in Tehran for longer than the duration of the Summit, and if so, the purpose of the extension e.g. business meetings, tourism, visiting family/friends • any plans to visit places in Iran outside of Tehran, and if so, which places and the purpose of visiting them <p>We will submit these details to the Iranian Ministry of Foreign Affairs in Tehran for processing. Please note that the decision to authorise a visa is at the discretion of the Ministry and we cannot guarantee the outcome. Upon approval, delegates will be emailed their Visa Authorisation Number which they must quote in Step 2: Stamping of Visa in Passport.</p> <p>Estimated time to issue Visa Authorisation Number: 5 working days</p>
Step 2: Stamping of Visa in Passport (upon arrival at Tehran Imam Khomeini International Airport)	Delegates can travel to Iran with their Visa Authorisation Number (from Step 1) and have the visa stamped on arrival at Tehran Imam Khomeini International Airport. There is no need to visit an Iranian Embassy.
Fee for stamping Visa	A fee for stamping the visa is payable directly to immigration upon arrival (payment must be in cash, preferably in EUR or USD). This fee varies by nationality and is subject to change without notice, but in most cases it is approximately EUR60-100 although it can be up to EUR120-150 for citizens of certain countries such as Australia, China and New Zealand. Delegates should ensure that they have cash available to pay this fee.
Travel Insurance	It is mandatory for foreign visitors to Iran to have travel insurance. You may be asked to show a copy of your policy, including proof that it is valid in Iran. To avoid any doubt or debate, most delegates will probably find it easier to simply purchase the Iranian travel insurance policy from the desk in the immigration hall. The premium for a stay of up to 30 days is approximately EUR14/USD20. The insurance must be purchased (with payment by cash) prior to proceeding to the visa or immigration counter.

* Except Afghanistan, Armenia, Azerbaijan, Bangladesh, Bolivia, Canada, Colombia, Georgia, India, Iraq, Jordan, Malaysia, Pakistan, Somalia, Syria, Turkey, United Kingdom, United States, Venezuela