

Presenting Author Agreement

PRESENTER'S RELEASE

If accepted,

- I understand that I will be required to register for the Conference no later than April 29, 2016 to confirm my acceptance and be included in the Conference Program and Digest. I also understand that if I do not register by the deadline, my paper will not be included in the program and digest.
- I understand that I will be responsible, at my cost, to obtain the necessary travel documentation to enter Canada and will initiate any applications at a time sufficient to meet the necessary deadlines.
- I will adhere to the deadlines presented to me upon receipt of a letter of acceptance.
- I understand that if I am unable to meet my obligations to present, I will notify the Conference Secretariat immediately in order to allow for a replacement to be found.

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The 2016 Conference on Precision Electromagnetic Measurements (CPEM 2016) respects your privacy and is committed to protecting the confidentiality of your personal information.

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The CPEM 2016 activities require the handling of personal information and hence the CPEM 2016 collects personal information. This information may be collected from paper forms received through the postal services or by fax, or electronically through registration on the CPEM 2016 Web Site.

The information may be provided by the individuals themselves or by third parties acting on behalf of individuals (e.g. an agent submitting a 2-page summary paper).

The ways in which the CPEM 2016 collects personal information are:

- When you register personal details when creating or updating your account
- When you, or someone on your behalf, submit proposals or content in connection with scientific sessions at the conference (e.g. 2-page summary paper submission)
- When an association affiliated to the CPEM 2016 supplies the CPEM 2016 with details of their Members' personal information

What personal information is collected by the CPEM 2016

In order for your request, application, etc. to be processed, Title, First Name(s), Family Name(s), Full Postal Address, Email address must be provided. Other information may be requested to help identification (e.g. date of birth), to contact you in case of need (telephone and fax), or to provide you with appropriate products and services (e.g. Travel Support Program). The Profile page enables you to manage your personal information.

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For your convenience and security, your email address is unique to you in the system and we do not permit more than one account per person to avoid confusion. This is to ensure that communications, which are sent to you personally, are not read by others and that others do not gain access to the information in your account.

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The CPEM 2016 complies with the Privacy Act 1980-81-82-83, c. 111, Sch. II “1” and takes all reasonable care to prevent any unauthorized access to your personal data. We do not sell, trade, or rent your personal information to others. We may supply your information to our contractors to perform specific services (such as to the publishers to deliver CPEM 2016 Digest). Otherwise, the CPEM 2016 does not disclose personal information to any other person or organization without your consent.

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You have the right to access, amend, and oppose the use of your personal data. You have direct control over the information in your personal profile. You can access and change this information at any time from your profile page. If you want to know exactly what personal information the CPEM 2016 holds on you, you can obtain it. If it transpires that the information is inaccurate, or you wish to oppose its use in the future, the CPEM 2016 will make the necessary amendments and confirm that these have been made.

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External Links

The CPEM 2016 Web Site contains links to other websites. Please be aware that the CPEM 2016 is not responsible for the privacy policies of other sites.

License to Publish Agreement

Your 2-page summary paper(s) is /are being submitted to the National Research Council of Canada, acting as the Management Office for the 2016 Conference on Precision Electromagnetic Measurements (CPEM 2016), in consideration for inclusion in the proceedings of the CPEM 2016, to be published by the Institute of Electrical and Electronics Engineers (IEEE). Your submission must be accompanied by a signed IEEE copyright form and is subject to IEEE copyright policy (http://www.ieee.org/publications_standards/publications/rights/copyrightmain.html).

Your Comments

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