**REGISTRATION FORM** ICCA Africa Client/Supplier Business Workshop

Pride Inn Paradise Hotel & Convention Centre, Mombasa, Kenya, 15 – 17 August 2018

**ICCA Member**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Company name: |  | | | | |
| Representative name (1) |  | | | | |
| E-mail: |  | | | | |
| Telephone: |  | | | | |
| Representative name (2) |  | | | | |
| E-mail: |  | | | | |
| Telephone: |  | | | | |
| Company Address: |  | | | | |
|  |  | | | Postcode: |  |
| City |  | Country |  | | |
| VAT Number: |  | Purchase Order No: |  | | |

**Association Client**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Title: |  | First name: | |  | Last name: |  |
| Organisation: | | |  | | | |
| E-mail: | | |  | | | |
| Telephone: | | |  | | | |

**Registration fee:**

1 x ICCA member and 1 x Association Client USD 550 (VAT Inclusive)

2 x ICCA members and 1 x Association Client USD 680 (VAT Inclusive)

The above is inclusive of accommodation for two nights (Wednesday, 15 August & Thursday, 16 August 2018), including breakfast at the Pride Inn Paradise Hotel, airport transfers (prior arrangement necessary), meals and social networking and 2-day workshop (Thursday, 16 August and Friday, 17 August 2018)

If you wish to extend your stay, the Pride Inn Paradise Hotel offers the special rate of USD 140 per double room for single use, per night (breakfast included). For pre and post stay bookings, please contact Joy Morai on E-mail: [sm@prideinnparadise.com](mailto:sm@prideinnparadise.com) with a cc to [reservations@prideinnparadise.com](mailto:reservations@prideinnparadise.com) or Tel: +254 723 093093

**Payment:**

**by bank transfer** to:

Account name: International Congress & Convention Association

Bank: ABN AMRO Bank N.V.

Account number: NL84ABNA0422202800

Bank Identifier code (BIC): ABNANL2A

Reference: **ICCA Africa Client/Supplier Business Workshop 2018**

**Cancellation policy:**

Pride Inn Paradise Hotel & Convention Centre and ICCA Africa Regional Office should be notified in writing of any cancellations. In the event of cancellations the following refunds will apply:

**1 month prior to the workshop - 75 % refund of registration fee**

**2 weeks prior to the workshop – 50 % refund of registration fee**

**1 week prior to the workshop - no refund**

|  |  |  |  |
| --- | --- | --- | --- |
| Date: |  | Signature: |  |

***Thank you for completing this form, please email to*** [Esmare.s@iccaworld.org](mailto:Esmare.s@iccaworld.org) ***and*** [sm@prideinnparadise.com](mailto:sm@prideinnparadise.com) ***with a cc to***[reservations@prideinnparadise.com](mailto:reservations@prideinnparadise.com)***before the registration deadline of Friday, 13 July 2018.***