eProject

pro
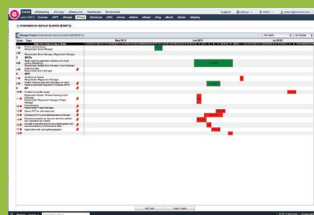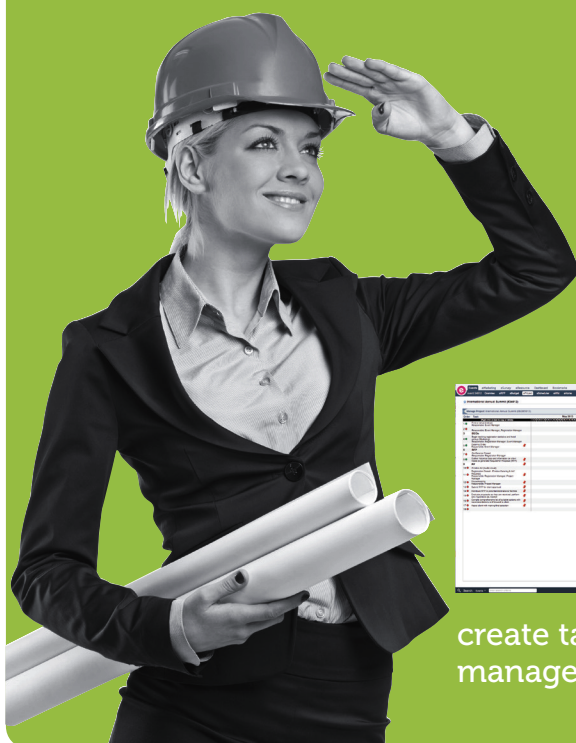
efficient & organized project management

etouches

Keep your team on time and on track with eProject. A project management tool to manage hundreds of event details from start to finish. Create tasks, assign ownership and develop timelines so you can focus on your event.

an event is a **team work project**; keep it on track!

create tasks, assign and manage event projects

key features

- Create tasks and develop timelines
- Manage pre-during-post event actions
- Assign projects to internal staff, vendors and suppliers
- Import tasks from Excel
- Easy timeline display to show all tasks relevant to a project
- Manage and track tasks with color coded calendar
- Cross event task reports
- Add notes to account for every detail
- Upload documents
- Automate emails following assignments
- Printable views to share with on-site event staff

ideal for

- Organizing team projects
- Time sensitive tasks
- Planning intricate events
- Event creation timeline
- Managing a client base
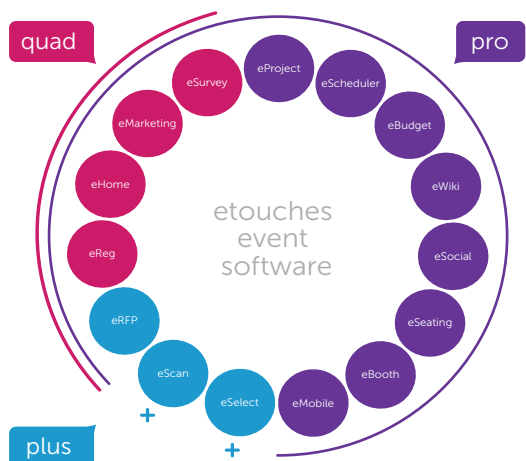- Cross-departmental task management

eProject can help you plan any event:

- Planning a conference with a multitude of vendors?
  Assign specific vendors to various team members to manage
- Are you planning more than one event at the same time?
  Create cross event task reports to keep your event timelines on track
- Busy with your event details and have no time to delegate tasks?
  With the click of a button allocate specific roles to your project team
- Planning a meeting that requires cross-departmental involvement?
  Keep departments in the loop with assigned tasks and detailed timelines

Hungry for more about eProject? Our experts have you covered with the virtual tour!

etouches.com/GOeProject

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etouches-sd-v2

etouches

event management software

quad | pro

etouches event software

plus

From our powerful registration tool, eReg, to our DIY eMobile App module, etouches event management software is designed to deliver every aspect of the event cycle. Organizations large and small use our multi-module platform to organize, streamline and execute world-class events around the globe in virtually every language. Robust, user-friendly and easily customizable, the platform offers complete solutions for pre, during and post events. etouches is sold in quad and pro packages with plus+ add-on options.

- 15 modules to manage every major function in the event planning lifecycle
- Designed by event people for event people
- In-house 24/7, 365 days customer support by event and software experts
- 800+ customers, 90,000+ events, 8M+ registrations

15 modules to manage all your event aspects

eReg `quad` `pro`
Attendee, speaker and exhibitor registration and management. Badging and custom reporting.

eHome `quad` `pro`
Create and manage your event website through drag-and-drop.

eMarketing `quad` `pro`
HTML and text email messaging with click-through reporting.

eSurvey `quad` `pro`
Customizable, skip logic-enabled surveys.

eProject `pro`
Create and manage tasks. View project schedule.

eScheduler `pro`
Visual display of rooms and scheduled activities with drag-and-drop ability. Modify and report.

eBudget `pro`
Track approved and actual revenue/expenses for your events.

eWiki `pro`
Collaboration tool to allow cross-functional event teams to plan and share ideas.

eSocial `pro`
Agenda, attendee directory and links to social. Match making with 1-to-1 meetings.

eSeating `pro`
Design your own seating plans and drag-and-drop registrants based on defined seating rules.

eBooth `pro`
Graphic floor plan display for exhibitor and sponsor purchases. Upsell with logos, colors and descriptions.

eMobile `pro`
Create and manage a mobile App per event with a unique look and content from eReg and eSocial.

eRFP `quad` `pro` `plus+`
Venue sourcing tool to search, select and manage the RFP process from initial inquiry to contact.

eSelect `plus+`
Handle speaker/topic submissions and review processes. Link it to event sessions.

eScan `plus+`
Handheld scanners allow badge scanning for lead collections, surveys, session evaluations, and door scanning.

event software for:

- Corporations
- Event Organizers
- PCOs
- Agencies
- Media Companies
- Tradeshow Organizers
- Associations
- Non-profit
- Education
- Government

recognition

- 96% customer satisfaction
- Industry and customer award winner

Inc. 500 — growth

THE STEVIE AWARDS FOR SALES & CUSTOMER SERVICE — customer service

INNOVATION — innovation

ETA EVENT TECHNOLOGY AWARDS — best event software