

## Train the Trainer – Functional Skills Maths

Thursday, 25 July 2019 – Holiday Inn Bloomsbury, London

### Draft Agenda

9.00	<b>Delegate Registration</b> Refreshments & Networking Opportunity	Refreshments area
10.00	<b>Welcome &amp; Housekeeping</b>	<b>Christine Edwards QTLS, Creating Excellence</b>
10.15	<b>Recap/ Review the reformed Functional Skills maths, Level 1 and Level 2 key requirements</b> <ul style="list-style-type: none"> <li>Understanding the reformed maths requirements at Level 1 and level 2</li> <li>Establish key additional learning challenges for the reformed qualifications</li> <li>Challenges and misconceptions that form barriers to learning</li> </ul>	
10.45	<b>Planning learning</b> <ul style="list-style-type: none"> <li>Effective use of baseline assessment information</li> <li>Establishing and managing appropriate stretch and challenge</li> <li>Programme development and vocational integration</li> </ul>	
11.15	<b>Mid-Morning Refreshments Break</b>	Refreshments area
11.45	<b>Understanding problem solving</b> <ul style="list-style-type: none"> <li>The problem solving process</li> <li>Developing problem solving strategies for effective teaching</li> </ul>	<b>Christine Edwards QTLS, Creating Excellence</b>
12.15	<b>Non calculator development</b> <ul style="list-style-type: none"> <li>Strategies to prepare learners for successful assessment for the non-calculator section</li> </ul>	
12.45	<b>Lunch</b>	Restaurant
1.45	<b>Creating independent learners</b> <ul style="list-style-type: none"> <li>Developing learner independence, mastery and competence</li> <li>Apprenticeship End Point Assessment requirements</li> </ul>	<b>Christine Edwards QTLS, Creating Excellence</b>
2.15	<b>Final assessment readiness</b> <ul style="list-style-type: none"> <li>Preparing learners effectively for final assessment</li> </ul>	
2.45	<b>Afternoon Refreshments Break</b>	Refreshments area
3.10	<b>Developing others</b> <ul style="list-style-type: none"> <li>Target setting</li> <li>Monitoring and tracking using assessment for learning</li> <li>Supporting the review process</li> </ul>	<b>Christine Edwards QTLS, Creating Excellence</b>
3.20	<b>Reflection and planning</b> Developing your strategy to support the development of others	
3.40	<b>Final Plenary</b> Q&A	
4.00	<b>Close</b>	