**2018 NISBRE Workshop Information**

**Name, title, institution, and email address of each facilitator**

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**Session theme or topic:**

Scientific Etiquette

**Session format (lecture, facilitated discussion, panel discussion, Q&A):**

Interactive lecture and Q&A

**Session title**

Scientific Etiquette (What’s in it for you?)

**Provide 3 anticipated participant learning outcomes:**

1. How to wear your name tag and shake hands
2. How to send and respond to Email

3. Understand ‘rules of engagement’ at a business cocktail party and formal dinner

**Intended audience (INBRE, COBRE, CTR, students, faculty, PI’s):**

students and faculty

**Abstract (200 Words):**

Etiquette is the customary code of polite behavior in society or among members of a particular profession or group. This interactive lecture session will help you be more poised in scientific social settings. Knowing the ‘rules’ will help you feel more confident in any situation and contribute to your professional success. Most importantly, etiquette helps you put other people at ease. Learn about first impressions, email, dressing for success, shaking hands, attending a business cocktail party, and being a guest at a formal dinner. The session is appropriate for both students and faculty. Come have fun, participate, and improve your etiquette knowledge and skills.

**Additional Materials, Web Information or Additional Information:**