

Moving Forward Together

Big Brothers Big Sisters of America 2016 National Conference June 27-29 · Orlando, FL

Know Before You Go

Conference Hotel

Loews Royal Pacific Resort
6300 Hollywood Way
Orlando, FL 32819

If you need to make any adjustments to your hotel reservation, please call (866) 360-7395.

Other hotel options with Big Brothers Big Sisters group rates:

Loews Portofino Bay Hotel
5601 Universal Blvd.
Orlando, FL 32819

Complimentary Shuttle Service Available to Loews Royal Pacific Resort during the Conference

Hard Rock Hotel
5800 Universal Blvd.
Orlando, FL 32819

Complimentary Shuttle Service Available to Loews Royal Pacific Resort during the Conference

Hotel Parking Rates

Self-Parking is complimentary for all properties.

Valet is \$27.00 (overnight)

All guests that are driving and staying on site, the self-parking fee will be adjusted off your room bill upon check out and is complimentary. If you park in self-parking at the Loews Royal Pacific Resort and are not staying overnight, please see the conference registration counter for a complimentary parking voucher.

Getting there from the Airport

Airport – Orlando International Airport (MCO)

- Shuttle Service: Mears Transportation offers a shared-ride airport shuttle from Orlando International Airport to Loews Royal Pacific Resort. Tickets are available at the Mears Transportation counters located inside the baggage claim area on level two, as well as on level one where the shuttle departs for Loews Royal Pacific Resort every 30 – 40 minutes. Reservations are not required. Pricing is as follows: One-way fare: \$20 adult or \$15 child (ages 3 – 9); Round-trip fare: \$32 adult or \$24 child (ages 3 – 9)
- Taxi Cabs: Taxis are on standby at Orlando International Airport, offering service to and from Loews Royal Pacific Resort for an approximate fare of \$55 each way, depending on

traffic conditions. Standard taxis can accommodate up to four people. Travel time is approximately 30 minutes.

- Private Car Service: Destination MCO has been selected as the preferred vendor for airport transportation for Loews Hotels at Universal Orlando®. Exclusive chauffeured services begin at \$115 (tax and gratuity included) for a sedan and can be charged to your guest room. Reservations are required. Visit or call the hotel concierge at 407.503.3200.
- Uber: If you wish to use a new mode of transportation, download the UBER app on your mobile device to request a vehicle to pick you up at the tap of the button. For more information, visit www.uber.com.

Conference Shipping Instructions

The suggested shipping window for the Big Brothers Big Sisters of America National Conference is from June 20-25. Items being shipped should not arrive prior to June 20 and no later than June 25, if needed for set-up/registration/exhibiting. Please keep tracking numbers and carrier information in case shipments are not immediately located at the hotel.

Shipping and Receiving

Loews Royal Pacific Resort's business center handles all package shipping and receiving. The business center can accept deliveries from 7:00 am – 5:30 pm, Monday through Friday, and from 7:00 am – noon on Saturday. *The business center is closed on Sundays.*

Hotel Shipping Address

Packages shipped to the hotel should be addressed as follows:

Big Brothers Big Sisters of America

Attention: **Charleston Edwards**

Loews Royal Pacific Resort at Universal Orlando

6300 Hollywood Way

Orlando, Florida 32819-7614

Hold for: **Recipient Name**

Any shipment with multiple packages must be numbered to reflect the total number of packages in the shipment. Please advise Jennifer Ashbaugh in advance of shipment arrival regarding: (1) shipping method; (2) expected shipping date and time; and (3) where and when shipment is expected to be delivered.

If you are only having small items delivered, you also have the option to ship items to themselves as a hotel guest.

Shipping from Loews Royal Pacific Resort to Another Destination

When ready for shipment upon departure from the hotel, outgoing packages must be taped closed with a completed shipping label attached before providing a member of the hotel's shipping and receiving team of their location.

Exhibit Hall Hours:

June 27: 12:00 PM – 5:00 PM Load In

Please visit the registration booth to pick up your badge and Chuck E. Cheese Ticket Challenge tickets.

June 29: 7:30 AM – 5:00 PM Exhibitor Hall Open

June 30: 7:30 AM – 4:00 PM Exhibitor Hall Open

4:00 PM – 5:00 PM Load Out

Please Note: *The pre-Gala Reception starts at 6:30pm in the same space as the exhibit hall, so we need your help! You can start breaking down your exhibit space starting at 3:45pm. All items should be clear by 5:00pm at the latest.*

Chuck E. Cheese Ticket Challenge

New for 2016! Thanks to sponsorship from Chuck E. Cheese, this year we are introducing a Ticket Challenge to encourage participants to visit your booth. When you check-in, you will receive 100 Chuck E. Cheese tickets to hand out to participants when they visit your booth. The participants can turn in their tickets at the registration booth for changes to win a Chuck E. Cheese pizza party for their agency.

Schedule

[Visit our website to see the full conference schedule.](#)

We encourage you to attend general sessions and workshops as you are able. Due to the unique “family reunion” feel of our conference, you will enjoy networking with the many Agency CEO’s, Board Members, and staff as they engage with each other throughout the event. Encourage your agency clients to introduce you to their peers throughout the conference.

Off-Site Event

June 27th 6:00pm- 8:00pm

Welcome Reception – The Groove at Universal CityWalk® Entertainment Complex

CityWalk is filled with the best in casual and fine dining, live music, movies, shopping, miniature golf and more at Universal CityWalk®, The Epicenter of Awesome. This Welcome Reception will be just that, awesome. You won't want to miss it.

Awards Gala on June 29th

This year’s Awards Gala will be held in the Pacifica Ballroom 6-7 with the pre-gala reception taking place in the Pacifica Ballroom 1-5.

Internet Access

Complimentary Internet access is available in the conference meeting space June 27 – 29, 2016. For access join Loews Meeting - Password – BBBS2016 (case sensitive)

Universal Orlando tickets

Get your exclusive tickets to Universal Orlando® Resort. Universal Orlando® Resort is happy to offer registered conference attendees a unique ticket link. To benefit from this exclusive offer simply click [here](#). Your front of line passes can be obtained at kiosks in the hotel lobbies. Please see the hotel concierge if you have any questions.

Exhibitor Booth Assignments

Company Name	Booth Number
RallyBound	1
Gesture	2
IAA	3
VerifiedVolunteers	4
Cathexis Partners	5
TwelveX	6
Blackbaud	7
Renaissance	8
CCO	9
Re-entry Consultants Of America	10
Consolidus	11
SigEp	12
DonorPerfect	13
Jitasa	14
John Kirby	15
CliftonLarsonAllen	16
Give Effect	17
Comcast	18
Family Service Day	19
Smile for a Lifetime	20
Arthur Carhart National Wilderness Training Center	21
Youth Today	22
FloridaBlue	23
CM Consulting Group	24
ChappellRoberts	25
BBBS IT Table	26
iMentor	27
Mentor	28
ZEN	Technology Suite

More Questions?

Contact Jennifer Ashbaugh with any questions you have.

Jennifer Ashbaugh

Jennifer.Ashbaugh@bbbs.org

813-440-3384

Exhibitor Layout

