

Emergency Preparedness Information (Excerpt from SDCCC Emergency Preparedness Handbook)

GENERAL EMERGENCY INFORMATION FOR SDCCC

- If you need to contact security at any time, in a non-emergency situation, please dial ext. 5490 from any white courtesy phone, located throughout the facility, or call (619) 525-5490.
- If you have an emergency at any time during move in, event or move out please contact the San Diego Convention Center Corporation's (SDCCC) Security Department by dialing ext. 5911 from any white courtesy phone located throughout the facility or call (619) 525-5911 from a cell phone.
- SDCCC Security is staffed seven days a week, twenty-four hours per day, 365 days per year (holidays included).

WEST BUILDING ALARM INFORMATION

What to Expect if an Alarm Sounds

1. You will hear an audible horn sound throughout your area.
2. Convention Center Security will immediately announce over the PA system that they are investigating the source of the alarm. Each announcement will be sounded several times.
3. The Convention Center is a "Hold-In-Place" facility. You will be instructed to remain in place and stay calm.
4. Within minutes, you will hear another announcement over the PA system, informing everyone that the alarm has been cleared, or:
 - a. If evacuation is necessary, you will hear instructions to calmly evacuate over the PA system.
 - b. Calmly head to the nearest exit, indicated by the lit "Exit Sign" and proceed to the lobby areas where Security and Guest Services staff will guide you to the closest evacuation assembly area.
 - c. Aide and care will be administered at each assembly area, as needed.

EAST BUILDING ALARM INFORMATION

What to Expect if an Alarm Sounds

1. You will hear an audible horn sound and you will see flashing strobe lights throughout the area.
2. Convention Center Security will immediately announce over the PA system that they are investigating the source of the alarm. Each announcement will be sounded several times.
3. The Convention Center is a "Hold-In-Place" facility. You will be instructed to remain in place and stay calm.
4. Within minutes, you will hear another announcement over the PA system, informing everyone that the alarm has been cleared, or:
 - a. If evacuation is necessary, you will hear instructions to calmly evacuate over the PA system.
 - b. Calmly head to the nearest exit, indicated by the lit "Exit Sign" and proceed to the lobby areas where Security and Guest Services staff will guide you to the closest evacuation assembly area.
 - c. Aide and care will be administered at each assembly area, as needed.